

**AGENDA OF A REGULAR MEETING OF THE  
MAYOR AND BOARD  
OF COMMISSIONERS OF THE CITY OF  
ARDMORE, OKLAHOMA,  
TO BE HELD ON 06/20/2022 AT 7:00 PM  
IN THE COMMISSION CHAMBERS**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Commission may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Commission may refer the matter to the City Manager or the Municipal Counselor. The Commission may also refer items to standing committees of the Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVE AGENDA - ORDER OF BUSINESS  
AND CONTENTS**
6. **APPROVE MINUTES**
  - 6.A. **City Commission Regular Minutes**  
of the Meeting held on June 6, 2022

Documents:

[MINUTES OF 06-06-22.PDF](#)

7. **PUBLIC HEARING**
  - 7.A. **Public Hearing A**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request for a Conditional Use Permit to Locate a Bar/Tavern/Alcohol Sales in the CD (Commercial Downtown) Zoning District at 103 West Main Street

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING A.PDF](#)

7.B. **Public Hearing B**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Rezone 9.1 Acres located at 3530 Vicksburg Drive from RR (Rural Residential) to RS-40 (Single Family Residential, 40,000sf min)

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING B.PDF](#)

7.C. **Public Hearing C**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Rezone 7.731 Acres located at 3841 North Commerce Street from RR (Rural Residential) Zoning District to MHP (Mobile Home Park) Zoning District

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING C.PDF](#)

7.D. **Public Hearing D**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Rezone 1.04 Acres located at 1818 3rd Avenue NE from RS-40 (Single Family Residential, 40,000sf min) to RS-6 (Single Family Residential 6,000sf min)

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING D.PDF](#)

7.E. **Public Hearing E**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Rezone 0.157 Acres located at 823 16th Avenue NW from (O) Office to CC (Commercial Corridor)

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING E.PDF](#)

8. **CONSENT AGENDA**

**All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.**

8.A. **Consent A**

Consideration of Adoption or Rejection of Resolution Number 4220, a Resolution for a Minor Subdivision Plat of 3 Lots 9.1 Acres of The Julian Place Addition located at 3530 Vicksburg Drive, Ardmore, Oklahoma

(Submitted by Jessica Scott, Director of Community Development)

Documents:

[CONSENT A.PDF](#)

8.B. **Consent B**

Consideration of Adoption or Rejection of Resolution Number 4221, a Resolution for a Final Plat of 5 Lots on 0.92 Acres of The Julian Heart Addition located at 25 15th Place NW, Ardmore, Oklahoma

(Submitted by Jessica Scott, Director of Community Development)

Documents:

[CONSENT B.PDF](#)

8.C. **Consent C**

Consideration of Adoption or Rejection of Resolution Number 4222, a Resolution for a Final Plat of 8 Lots on 9.46 Acres of The Owl Addition located at 1819 2nd Avenue NE, Ardmore, Oklahoma

(Submitted by Jessica Scott, Director of Community Development)

Documents:

[CONSENT C.PDF](#)

8.D. **Consent D**

Consideration of Adoption or Rejection of Resolution Number 4223, a Resolution for a Minor Subdivision Plat of 2 Lots on 5.23 Acres of the Four Leaf Clover Addition located at 1610 2nd Avenue NE, Ardmore, Oklahoma

(Submitted by Jessica Scott, Director of Community Development)

Documents:

[CONSENT D.PDF](#)

8.E. **Consent E**

Consideration of Adoption or Rejection of Resolution Number 4224, a Resolution for a Minor Subdivision Plat of 2 Lots on 0.48 Acres of The Dougherty-Ward Addition located at 1419 3rd Avenue NE, Ardmore, Oklahoma

(Submitted by Jessica Scott, Director of Community Development)

Documents:

[CONSENT E.PDF](#)

8.F. **Consent F**

Consideration and Possible Action for the Acceptance of a Permanent Easement and Right of Way for the Sunset & Hollingsworth Resurfacing and Storm Sewer Project and the Release and Cancellation of a Paving Agreement from the Ann Nakpairat Trust and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Submitted by Josh Randell, Interim City Engineer)

Documents:

[CONSENT F.PDF](#)

8.G. **Consent G**

Consideration and Possible Action for the Acceptance of a Construction Permit from the Oklahoma Department of Environmental Quality for an 8" Sanitary Sewer Extension to Serve the Warren Cat Addition and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT G.PDF](#)

8.H. **Consent H**

Consideration and Possible Action for the Acceptance of a Construction Permit from the Oklahoma Department of Environmental Quality for the Replacement of Water Lines at the Ardmore Municipal Airport and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT H.PDF](#)

9. **REGULAR BUSINESS**

9.A. **ORDINANCE(S)**

9.A.1. **Ordinance 1**

Consideration of Adoption or Rejection of Ordinance Number 3132, an Ordinance Rezoning Property located at 3530 Vicksburg Drive, Zoning from RR (Rural Residential) Zoning District to RS-40 (Single Family Residential, 40,000sf min) Zoning District Amending Ordinance Number 2583 Known as the Unified Development Code of the City of Ardmore, Oklahoma and Providing for Severability and

Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as may be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Community Development)

Documents:

[ORDINANCE 1.PDF](#)

9.A.2. **Ordinance 2**

Consideration of Adoption or Rejection of Ordinance Number 3133, an Ordinance Rezoning Property located t 3841 North Commerce Street, Zoning from RR (Rural Residential) Zoning District to MHP (Mobile Home Park) Zoning District Amending Ordinance Number 2583 Known as the Unified Development Code of the City of Ardmore, Oklahoma and Providing for Severability and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as may be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Community Development)

Documents:

[ORDINANCE 2.PDF](#)

9.A.3. **Ordinance 3**

Consideration of Adoption or Rejection of Ordinance Number 3134, an Ordinance Rezoning Property located at 1818 3rd Avenue NE, Zoning from RS-40 (Single Family Residential, 40,000sf min) Zoning District to RS-6 (Single Family Residential, 6,000sf min) Zoning District Amending Ordinance Number 2583 Known as the Unified Development Code of the City of Ardmore, Oklahoma and Providing for Severability and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as may be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Community Development)

Documents:

[ORDINANCE 3.PDF](#)

9.A.4. **Ordinance 4**

Consideration of Adoption or Rejection of Ordinance Number 3135, an Ordinance Rezoning Property located at 823 16th Avenue NW Zoning District from O (Office) Zoning District to CC (Commercial Corridor) Zoning District Amending Ordinance Number 2583 Known as the Unified Development Code of the City of Ardmore, Oklahoma and Providing for Severability and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as may be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Community Development)

Documents:

[ORDINANCE 4.PDF](#)

9.B. **RESOLUTION(S)**

9.B.1. **Resolution 1**

Consideration of Adoption or Rejection of Resolution Number 4225, a Resolution for a Conditional Use Permit to locate a Bar/Tavern/Alcohol Sales in the CD (Downtown Commercial) Zoning District at 103 West Main Street, Ardmore, Oklahoma and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as may be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Community Development)

Documents:

[RESOLUTION 1.PDF](#)

9.B.2. **Resolution 2**

Consideration and Adoption or Rejection of Resolution Number 4226, a Resolution Adopting a Revised Investment Policy for Funds of the City of Ardmore and Designating its Effective Date, As July 1, 2022 and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as may be Considered by the City Commission at the Meeting

(Presented by Sissy Burge, City Treasurer)

Documents:

9.C. **BID(S)**

9.C.1. **Bid 1**

Consideration and Possible Action of a Bid Received from V and R Enterprises, Inc. for the 2022 Concrete Labor Contract for the Street Division's Street Rebuilding and Repair Projects in the Total Amount of \$606,100.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Josh Randell, Interim City Engineer)

Documents:

[BID 1.PDF](#)

9.C.2. **Bid 2**

Consideration and Possible Action of a Bid Received from Vernon's Plumbing, Heating & Air Conditioning Repair for the Ardmore Water Treatment Plant HVAC Improvements Project in the Total Amount of \$63,080.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Shawn Geurin, Director of Utilities)

Documents:

[BID 2.PDF](#)

9.D. **PURCHASE(S)**

9.D.1. **Purchase 1**

Consideration and Possible Action for the Purchase of a New Integrated Library System for the Ardmore Public Library from The Library Corporation, Inc. from the Choice Partners National Purchasing Cooperative Contract Number 21-031KN-63 in the Total Amount of \$26,107.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Chief Information Officer)



Documents:

[PURCHASE 1.PDF](#)

## 9.E. **AGREEMENT(S)**

### 9.E.1. **Agreement 1**

Consideration and Possible Action for the Renewal of the Maintenance/Use Agreement between the City of Ardmore and Azteca Systems, LLC for City Works Application to Maintain Inventory and Infrastructure, Work Orders, Permitting, and Licensing Systems for a Three (3) Year Term in a Total Amount of \$171,000.00 with the City of Ardmore to Pay \$15,000.00 and Ardmore Public Works Authority to Pay \$39,000.00 for the First Renewal Term of July 1, 2022 to June 30, 2023 in the Total Amount of \$54,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Chief Information Officer)

Documents:

[AGREEMENT 1.PDF](#)

### 9.E.2. **Agreement 2**

Consideration and Possible Action for the Renewal of Workforce Management Platform between the City of Ardmore and NeoGov to Utilize Web Application to Manage the Application Process for Job Openings for the City of Ardmore for a Three (3) Year Term of July 1, 2022 to June 30, 2025 in the Total Amount of \$80,339.40 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Chief Information Officer)

Documents:

[AGREEMENT 2.PDF](#)

### 9.E.3. **Agreement 3**

Consideration and Possible Action for the Renewal of an Employee Assistance Program Agreement between the City of Ardmore and Arbuckle Life Solutions, Inc. to Provide Professional Services for a One (1) Year Term of July 1, 2022 to June 30, 2023, with Payment Structured on a "Per Visit" Fee of \$75.00 with a Maximum Total

Compensation Per Fiscal Year of \$8,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Lanell Covington-James, Director of Human Resources)

Documents:

[AGREEMENT 3.PDF](#)

9.E.4. **Agreement 4**

Consideration and Possible Action for the Continuation of the Canine Therapy Support Program Implement Agreement between the City of Ardmore, Ardmore Police Department and Heroes with Hope for Heroes with Hope to Provide the Ardmore Police Department with a Therapy Canine Support Program and the City of Ardmore to Provide Four (4) Fifty-Pound Bags of Food for the Canine in a Calendar Year and an Annual Wellness Check by a Licensed Veterinarian and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Norris, Chief of Police)

Documents:

[AGREEMENT 4.PDF](#)

9.E.5. **Agreement 5**

Consideration and Possible Action for an Intergovernmental Service Agreement - Jail Contract between the City of Ardmore and Carter County for the Detention and Care of Persons Arrested and Taken into Custody by Ardmore Police Officers for a One (1) Year Term of July 1, 2022 to June 30, 2023 in the Total Amount of \$155,004.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Norris, Chief of Police)

Documents:

[AGREEMENT 5.PDF](#)

9.E.6. **Agreement 6**

Consideration and Possible Action for a Memorandum of Understanding between the City of Ardmore and Ardmore Development Authority for the Purpose of Setting Forth the Responsibilities and Duties of an Operations Officer under Contract with Pro-Tec for Services Provided to the Ardmore Downtown Executive Airport for a One (1) Year Term of July 1, 2022 to June 30, 2023 in the Total Amount of \$28,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 6.PDF](#)

10. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

11. **ADJOURN**

11.A. **Adjourn To Ardmore Public Works Authority Meeting**