

**AGENDA OF A MEETING OF THE TRUSTEES
OF
THE ARDMORE PUBLIC WORKS
AUTHORITY
HELD ON 04/20/2020 AT 7:00 PM IN THE
COMMISSION CHAMBERS AFTER REGULAR
CITY COMMISSION MEETING**

This meeting will be conducted via videoconferencing pursuant to Oklahoma Senate Bill No. 661 on the Zoom Cloud Meetings system due to the recommendation of the U.S. Center of Disease Control to avoid gathering in groups of more than ten people.

Also, the proceedings of this meeting will be broadcast to the public on Cable Channel 56, allowing the same opportunity to participate as in previous traditional meetings.

1. REMOTE VIEWING INSTRUCTIONS

Topic: Ardmore Public Works Authority Meeting

You may join the Zoom Meeting as soon at 6:30pm and you will placed in a waiting room. At 7:00pm the waiting room will be opened into the meeting. Your connection will be muted.

You will also be able to view it via Facebook Live on the City of Ardmore - Government Page

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/382688643>

Or iPhone one-tap :

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Webinar ID: 382 688 643

International numbers available:

<https://us02web.zoom.us/j/8442111799>

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS**

5. **APPROVE MINUTES**

5.A. **Ardmore Pubic Works Authority Regular Minutes of the Ardmore Public Works Authority Regular Meeting of March 16, 2020**

Documents:

[APWA MINUTES 03-16-20.PDF](#)

6. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.

6.A. **Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Hach Company a Sole Source Provider to Repair and Replace Equipment Utilized for the Measurement of the Turbidity located at the Water Treatment Plant including a Warranty Plus Agreement in the Total Amount of \$33,787.06 (Shawn Geurin, Director of Utilities)

Documents:

[CONSENT A.PDF](#)

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
MARCH 16, 2020 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	John Moore	Chairman
	Doug Pfau	Vice-Mayor
	Sheryl Ellis	Trustee
	Martin Dyer	Trustee
	J.D. Spohn	Manager
	Lori Linney	Secretary
Absent:	Beth Windel	Trustee

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRMAN

Chairman Moore called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present except Trustee Windel.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to approve the agenda as written.

Ayes:	Ellis, Dyer, Pfau, Moore
Nays:	None
Absent:	Windel

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Meeting held on March 2, 2019

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to approve the minutes of the Ardmore Public Works Authority Regular Meeting of March 2, 2020 as written.

Ayes:	Dyer, Pfau, Moore
Abstain:	Ellis
Nays:	None
Absent:	Windel

5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for 24 Month Backhoe Lease Agreements for Water Distribution in the Amounts of \$650.24 (2 units/per month/each); Sewer Collection in the Amount of \$650.24 (1 unit/per month), and Wastewater Plant in the Amount of \$708.13 (1 unit/per month) from Clarence L. Boyd Co. utilizing Sourcewell Cooperative Agreement for John Deere 310 SL Backhoes

The Purchasing Office requests ratification of an approval by the City of Ardmore for 24 Month Lease Agreements on backhoes for the various divisions of Utilities. Staff requests permission to execute a twenty-four (24) month lease agreement from Clarence L. Boyd, Co. utilizing the Sourcewell Cooperative Agreement, for John Deere 310 SL Backhoes as follows:

- Water Distribution in the Amounts of \$650.24 (2 units/per month/each)
- Sewer Collection in the Amount of \$650.24 (1 unit/per month)
- Wastewater Plant in the Amount of \$708.13 (1 unit/per month)

These are budgeted items in each Department's budget.

Motion was made by Vice-Chairman Pfau and seconded by Trustee Ellis to approve Consent Agenda Item 5.A.

Ayes: Ellis, Dyer, Pfau, Moore
Nays: None
Absent: Windel

6. ADJOURN

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to adjourn from this meeting.

Ayes: Ellis, Dyer, Pfau, Moore
Nays: None
Absent: Windel

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 4807
Meeting Date April 20, 2020

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to make repair to system to analyze turbidity at the
Water Treatment Plant with the Hach Company

Dear Trustees:

Staff would like to request to repair and replace the equipment utilized for the measurement of the turbidity at the Water Treatment Plant through the Hach Company. The current equipment in place is manufactured by Hach and will be replaced with the compatible Hach replacement. The total cost for this project is \$33,787.06 which includes 9 turbidimeters, 5 controllers and cables as well as the WarrantyPlus Agreement as provided only by Hach as a sole source. The WarrantyPlus provides for the decommissioning, installation, calibration of all equipment. It also provides a second visit to check the hardware, perform factory recommended maintenance, calibration and additional training as needed as well as no additional charge for all parts, labor and travel for on-site repairs, unlimited technical support calls and firmware updates. There is money budgeted in the Water Plant's current fiscal year budget for this repair.

It is my recommendation to repair and replace the equipment utilized for the measurement of the turbidity at the Water Treatment Plant through the Hach Company and described above including the WarrantyPlus as a sole source in the amount of \$33,787.06.

Respectfully submitted,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager