

**AGENDA OF A REGULAR MEETING OF THE  
CHAIRPERSON AND TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY,  
TO BE HELD ON 12/05/2022 AT 7:00 PM IN  
THE  
COMMISSION CHAMBERS FOLLOWING  
REGULAR CITY COMMISSION MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVE AGENDA - ORDER OF BUSINESS  
AND CONTENTS**
4. **APPROVE MINUTES**
  - 4.A. **Ardmore Public Works Authority Regular Minutes**  
of the Meeting Held on October 17, 2022

Documents:

[APWA MINUTES 10-17-22.PDF](#)

5. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or

**rejection of any amendments proposed and considered by the Trustees at the meeting.**

5.A. **Consent A**

Consideration Action and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission or the Purchase of a Half (1/2) Ton Truck for the Sewer Collection Department from Oklahoma State Contract SW0035 from Vance County Ford in the Total Amount of \$35,636.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT A.PDF](#)

5.B. **Consent B**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a Half (1/2) Ton Truck for the Water Distribution Department from State Contract SW0035 from Vance Country Ford in the Total Amount of \$35,636.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT B.PDF](#)

5.C. **Consent C**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a One-Half (1 1/2) Ton Truck for the Water Distribution Department from the Oklahoma State Contract SW0035 from Vance Country Ford in the Total Amount of \$84,954.28

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT C.PDF](#)

6. **NEW BUSINESS**

**(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have**

reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY HELD ON  
OCTOBER 17, 2022 AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	Doug Pfau	Chairman
	Sheryl Ellis	Vice-Chairwomen
	David Plesher	Trustee
	Kevin Norris	Assistant Manager
	Lori Linney	Secretary
Absent:	Nancy Sjulín	Trustee
	John Credle, Jr.	Trustee

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. CALL TO ORDER BY THE CHAIRPERSON**

Chairman Pfau called the meeting to order.

**2. ROLL CALL**

The Secretary called roll. All were present except Trustee Sjulín and Trustee Credle.

**3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Vice-Chairwomen Ellis and seconded by Trustee Plesher to approve the agenda as written.

Ayes:	Plesher, Ellis, Pfau
Nays:	None
Absent:	Sjulín, Credle

**4. APPROVE MINUTES**

**A. of the Ardmore Public Works Authority Regular Meeting held on September 19, 2022**

Motion was made by Vice-Chairwomen Ellis and seconded by Trustee Plesher to approve the minutes of September 19, 2022, as written.

Ayes:	Plesher, Ellis, Pfau
Nays:	None
Absent:	Sjulín, Credle

## 5. CONSENT

### **A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Resolution Number 4231, a Resolution Adopting Rates, Fees and Charges for Use of City Utility Services Including Water, Wastewater and Sanitation Services; and Providing for Effective Date of the Fees for Commercial and Industrial**

The Finance/Customer Service Department and the Ardmore Public Works Authority staff requests approval to increase water rates for the commercial and industrial users who use more than 100,000 gallons per month. This increase is a recommendation from the water rate study performed several years ago. If approved, the proposed rate changes will go into effect on December 1, 2022.

### **B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Annual Payment to Tyler Technologies a Single Source Provider for Incode Software and Cloud Storage for the Customer Service/Finance Department and Ardmore Public Works Authority in the Total Annual Amount of \$84,082.00**

The Finance/Customer Service Department and Ardmore Public Works Authority budgeted \$84,082.00 in Customer Service Budget - Fiscal Year 2022/2023, for Tyler Technologies Incode Software and Cloud Storage. The Incode Cloud accommodates future growth and the need for additional storage, provides data disaster recovery with 24 hour functionality guarantee, reduces security risk, and increase staff functionality. The current agreement allows us to have a fixed cost for the next three (3) remaining years.

Motion was made by Trustee Plesher and seconded by Vice-Chairwoman Ellis to approve Consent Agenda Items 5.A. and 5.B.

Ayes:	Plesher, Ellis, Pfau
Nays:	None
Absent:	Sjulin, Credle

## 6. NEW BUSINESS

None

## 7. ADJOURN

Motion was made by Trustee Plesher and seconded by Vice-Chairwomen Ellis to adjourn from this meeting.

Ayes:	Plesher, Ellis, Pfau
Nays:	None
Absent:	Sjulin, Credle

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5605  
Meeting Date December 5, 2022

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

Re: Request to Purchase a ½ ton truck from Vance Country  
Ford

Dear Trustees:

Staff is requesting the approval to purchase a ½ ton truck off the Oklahoma State Contract, contract #SW0035, from Vance Country Ford. The price for this vehicle is \$35,636.00. This truck is in the current Sewer Collection Department budget.

Staff recommends the approval of purchasing a ½ ton truck off the Oklahoma State Contract from Vance Country Ford in the amount of \$35,636.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: \_\_\_\_\_



APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5606  
Meeting Date December 5, 2022

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

Re: Request to Purchase a ½ ton truck from Vance Country  
Ford

Dear Trustees:

Staff is requesting the approval to purchase a ½ ton truck off the Oklahoma State Contract, contract #SW0035, from Vance Country Ford. The price for this vehicle is \$35,636.00. This truck is in the current Water Distribution Department budget.

Staff recommends the approval of purchasing a ½ ton truck off the Oklahoma State Contract from Vance Country Ford in the amount of \$35,636.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: \_\_\_\_\_

  
APWA Manager



ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5607  
Meeting Date December 5, 2022

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

Re: Request to Purchase a 1½ ton truck from Vance Country  
Ford.

Dear Trustees:

Staff is requesting the approval to purchase a 1½ ton truck off the Oklahoma State Contract SW035 from Vance Country Ford. The price for this vehicle is \$84,954.28. This truck is in the current Water Distribution Department budget.

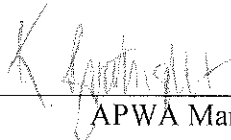
Staff recommends the approval of purchasing a 1½ ton truck off the Oklahoma State Contract SW035 from Vance Country Ford in the amount of \$84,954.28.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: \_\_\_\_\_



APWA Manager