

**AGENDA OF A REGULAR MEETING OF THE
CHAIRPERSON AND TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY, TO
BE
HELD ON 11/01/2021 AT 7:00 PM IN THE
COMMISSION CHAMBERS FOLLOWING
REGULAR CITY COMMISSION MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**
- 4. APPROVE MINUTES**
 - 4.A. Ardmore Public Works Authority Meeting Minutes
of the Ardmore Public Works Authority Regular Meeting held on
October 18, 2021**

Documents:

[APWA MINUTES 10-18-2021.PDF](#)

- 5. REGULAR BUSINESS**
 - 5.A. RESOLUTION(S)**
 - 5.A.1. Resolution 1**

Consider and Take Action with Respect to a Resolution of the Ardmore Public Works Authority (The “Authority”) Approving the Authorizing a Clean Water SRF Loan from the Oklahoma Water Resources Board in the Total Aggregate Principal Amount of \$30,000,000.00; Approving the Issuance of a Promissory Note in the Total Aggregate Principal Amount of \$30,000,000.00, Secured by a Pledge of Revenues and Authorizing its Execution; Approving and Authorizing the Execution of a Loan Agreement for Clean Water SRF Loan; Designating a Local Trustee and Approving and Authorizing the Execution of a Trust Agreement; Approving and Authorizing the Execution of a Security Agreement; Ratifying and Confirming a Sales Tax Agreement; Ratifying and Confirming a Lease Agreement and Operation and Maintenance Contract, as Amended; Ratifying and Confirming a Party Agreement; Approving Various Covenants; Approving and Authorizing Application to the Oklahoma Water Resources Board; Approving and Authorizing Professional Services Agreement; Approving and Authorizing the Establishment of a Project Cost Disbursement Account and Approving and Authorizing Payment of Fees and Expenses; And Containing other Provisions Relating Thereto and Approval or Rejection of Any Amendments Proposed and Considered by Trustees at the Meeting.

(Presented by Kevin Boatright, City Manager)

Documents:

[APWA 110121 RESOLUTION 1.PDF](#)

5.B. AGREEMENT(S)

5.B.1. Agreement 1

Request to Approve an Agreement with Municipal Finance Services, Inc. Designating them as the Authority's Financial Advisor in Connection with the Financing of Projects Under the Clean Water SRF Loan Program and Approval or Rejection of Any Amendments Proposed and Considered by the Trustees at the Meeting.

(Presented by Kevin Boatright, City Manager)

Documents:

[APWA 110121 AGREEMENT 1.PDF](#)

5.B.2. **Agreement 2**

Consideration and Possible Approval of a Legal Services Agreement with The Public Finance Law Group PLLC Authorizing them as the Authority's Bond Counsel to Provide Legal Services Required by the Oklahoma Water Resources Board in Connection with the Financing of Certain Dam and Spillway Improvements at Ardmore City Lake and Mountain Lake and Approval or Rejection of Any Amendments Proposed and Considered by the Trustees at the Meeting.

(Presented by Kevin Boatright, City Manager)

Documents:

[APWA 110121 AGREEMENT 2.PDF](#)

6. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
OCTOBER 18, 2021 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis	Chairperson
	Doug Pfau	Vice-Chairperson
	Nancy Sjulín	Trustee
	John Credle, Jr.	Trustee
	David Plesher	Trustee
	Kevin Boatright	Manager
	Lori Linney	Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRPERSON

Chairperson Ellis called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Chairman Pfau and seconded by Trustee Sjulín to approve the agenda as written.

Ayes:	Sjulín, Credle, Plesher, Pfau, Ellis
Nays:	None

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Special Meeting held on October 4, 2021

Motion was made by Trustee Plesher and seconded by Trustee Credle to approve the minutes of October 4, 2021.

Ayes:	Sjulín, Credle, Plesher, Pfau, Ellis
Nays:	None

5. CONSENT

A. Consideration and Possible Approval of an Interlocal Agreement between the City of Ardmore and the Oklahoma Department of Environmental Quality in Regards to Environmental Cleanup Services for Asbestos at the Former Department of Corrections Facility located at 615 Grumman Street in the Ardmore Industrial Airpark the Future Site of the Airpark Wastewater Treatment Plant with the Department of Environmental Quality Funding this Project and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

The Interlocal Agreement is between the City of Ardmore and the Oklahoma Department of Environmental Quality (DEQ) in regards to Environmental Cleanup Services for asbestos at the former Department of Corrections facility located at 615 Grumman Street in the Ardmore Industrial Airpark. DEQ is funding this asbestos cleanup project. The former Department of Corrections facility is situated on the site of the future Airpark Wastewater Treatment Plant and will be demolished once all the asbestos has been removed.

Motion was made by Vice-Chairman Pfau and seconded by Trustee Credle to approve Consent Agenda Item 5.A.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

6. NEW BUSINESS

None

7. ADJOURN

Motion was made by Trustee Credle and seconded by Trustee Sjulín to adjourn from this meeting.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. _____
Meeting Date November 1, 2021

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Resolution authorizing the filing of funding application for a Clean Water SRF loan with the Oklahoma Water Resources Board

Dear Trustees:

Attached is a Resolution that is part of the Clean Water SRF funding process with the Oklahoma Water Resources Board. The attached Resolution approves and authorizes a clean water SRF loan from the Oklahoma Water Resources Board in the total aggregate principal amount of \$30,000,000.00; approves the issuance of a promissory note in the total aggregate principal amount of \$30,000,000.00, secured by a pledge of revenues and authorizing its execution; approves and authorizes the execution of a loan agreement for clean water SRF loan; designating a local trustee and approving and authorizing the execution of a trust agreement; approving and authorizing the execution of a security agreement; ratifying and confirming a sales tax agreement; ratifying and confirming a lease agreement and operation and maintenance contract, as amended; ratifying and confirming a parity agreement; approving various covenants; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing professional services agreements; approving and authorizing the establishment of a project costs disbursement account and approving and authorizing payment of fees and expenses; and containing other provisions relating thereto.

Staff recommends the approval of this resolution.

Sincerely,



Kevin Boatright
APWA Manager

THE BOARD OF TRUSTEES OF THE ARDMORE PUBLIC WORKS AUTHORITY, ARDMORE, OKLAHOMA MET IN REGULAR SESSION IN THE CITY COMMISSION CHAMBERS (3RD FLOOR) LOCATED AT 23 SOUTH WASHINGTON STREET IN ARDMORE, OKLAHOMA ON THIS 1ST DAY OF NOVEMBER, 2021, AT 7:00 O'CLOCK P. M.

PRESENT:

ABSENT:

Thereupon, the Chairman introduced a Resolution which was read by the Secretary. Trustee _____ moved that the Resolution be adopted and Trustee _____ seconded the motion. The motion carrying with it the adoption of the Resolution prevailed by the following vote:

AYE:

NAY:

The Resolution as adopted is as follows:

RESOLUTION NO. _____

A RESOLUTION OF THE ARDMORE PUBLIC WORKS AUTHORITY (THE "AUTHORITY") APPROVING AND AUTHORIZING A CLEAN WATER SRF LOAN FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$30,000,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$30,000,000.00, SECURED BY A PLEDGE OF REVENUES AND AUTHORIZING ITS EXECUTION; APPROVING AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT FOR CLEAN WATER SRF LOAN; DESIGNATING A LOCAL TRUSTEE AND APPROVING AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A SECURITY AGREEMENT; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT; RATIFYING AND CONFIRMING A LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT, AS AMENDED; RATIFYING AND CONFIRMING A PARITY AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING APPLICATION TO THE OKLAHOMA WATER RESOURCES BOARD; APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS; APPROVING AND AUTHORIZING THE ESTABLISHMENT OF A PROJECT COSTS DISBURSEMENT ACCOUNT AND APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

WHEREAS, the Ardmore Public Works Authority, Carter County, Oklahoma (the "Borrower"), was organized under Title 60, Oklahoma Statutes 2011, Sections 176-180.4, as amended, for the purpose of furthering the public functions of The City of Ardmore, Oklahoma (the "City"); and

WHEREAS, the Borrower is authorized and has determined to construct dam and spillway improvements at Ardmore City Lake and Mountain Lake, along with certain improvements to the wastewater collection system serving the City (collectively, the "Project"), and in payment of part of the cost thereof, to seek money in the form of a Clean Water SRF Loan from the Oklahoma Water Resources Board (the "Board") in the amount of \$30,000,000.00; and

WHEREAS, the Borrower heretofore issued its (i) Series 2009 Clean Water SRF Promissory Note to Oklahoma Water Resources Board dated December 18, 2009, in the original principal amount of \$1,090,000.00; (ii) Series 2012 Clean Water SRF Promissory Note to Oklahoma Water Resources Board dated November 20, 2012, in the original principal amount of \$8,697,000.00; (iii) Utility System and Sales Tax Revenue Note, Series 2014 dated January 30, 2014, in the original principal amount of \$26,140,000.00; and (iv) Utility System and Sales Tax Revenue Note, Series 2015 dated June 24, 2015, in the original principal amount of \$5,430,000.00 (collectively, the "Existing Indebtedness"); and

WHEREAS, the Board has under consideration a loan application of the Borrower and the Borrower has determined to borrow money from the Board to accomplish the Project and to evidence such loan by the issuance of the Borrower's Series 2021 Clean Water SRF Promissory Note to Oklahoma Water Resources Board in the original principal amount of \$30,000,000.00 (the "Note"), said Note being secured by a pledge of revenue derived from Borrower's water and sanitary sewer systems (collectively, the "System") and a lien on the year-to-year pledge of certain sales tax revenue derived from the levy of a one-half of one percent (0.5%) sales tax (the "Sales Tax Revenue"); provided, said pledge and lien shall be on a parity in all respects with the Existing Indebtedness; and provided further, the referenced pledge of System revenue is subject and subordinate in all respects to that certain Contract for a Municipal Water Supply dated July 2, 1971, by and between the Arbuckle Master Conservancy District (the "District") and the City, as amended by an Amendatory Contract dated July 1, 1980 (collectively, the "Conservancy District Contract"), whereby the City has heretofore pledged to the District sufficient revenues from the sale of water through the water transportation and distribution system owned by the City; and

WHEREAS, it is the desire of the Borrower to authorize the execution and delivery of any and all documents necessary or attendant to the issuance of the Note.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE ARDMORE PUBLIC WORKS AUTHORITY, CARTER COUNTY, OKLAHOMA:

Section 1. Issuance of Note. The Borrower is hereby authorized to accept said loan and issue its Note payable to the Board and secured by a pledge of revenue derived from the operation of the System and a year-to-year pledge of the Sales Tax Revenue. The officers of the Borrower are hereby authorized and directed to execute said Note and to do any and all lawful things to effect said loan and secure said loan from the Board, provided that the principal amount of the Note shall be in the amount not-to-exceed \$30,000,000, and the rate of interest on the Note shall be a fixed rate of interest not-to-exceed of three percent (3.00%) per annum inclusive of administrative fees of one

half of one percent (1/2%), with the term of the Note to be approximately thirty (30) years following completion of the Project. The principal amount, rate of interest, and maturity date shall be established per a Certificate of Determination to be executed by the Chairman or Vice Chairman of the Borrower.

Section 2. Execution of Loan Agreement for Clean Water SRF Loan. The Loan Agreement for Clean Water SRF Loan by and between the Borrower and the Board, pertaining to the Note (the "Loan Agreement") is hereby approved and the Chairman or Vice Chairman and Secretary or Assistant Secretary of the Borrower are hereby authorized to execute same for and on behalf of the Borrower, and to do all other lawful things to carry out the terms and conditions of said Loan Agreement.

Section 3. Designation of Local Trustee and Execution of Trust Agreement. The Borrower hereby designates BancFirst, Oklahoma City, Oklahoma, to serve as local trustee (the "Local Trustee") of certain funds in relation to the Note. The Trust Agreement by and between the Borrower and the Local Trustee, pertaining to the Note (the "Trust Agreement") is hereby approved and the Chairman or Vice Chairman and Secretary or Assistant Secretary are hereby authorized to execute same for and on behalf of the Borrower, and to do all other lawful things to carry out the terms and conditions of said Trust Agreement.

Section 4. Execution of Security Agreement. The Security Agreement by the Borrower in favor of the Board (the "Security Agreement"), whereby the Borrower gives a lien on the revenues of the System and the Sales Tax Revenue to the Board to secure payment of the Note is hereby approved and the Chairman or Vice Chairman and Secretary or Assistant Secretary are hereby authorized to execute same for and on behalf of the Borrower and do all other lawful things to carry out the terms and conditions of said Security Agreement.

Section 5. Sales Tax Agreement. The Sales Tax Agreement dated as of October 1, 2011, by and between the Borrower and the City pertaining to the year-to-year pledge of the Sales Tax Revenue for purposes of securing the Note, is hereby ratified and confirmed.

Section 6. Lease Agreement and Operation and Maintenance Contract. The Amended Lease Agreement and Operation Maintenance Contract dated as of December 1, 2004, as amended by a First Amendment to Lease Agreement and Operation and Maintenance Contract dated as of August 20, 2007, both by and between the City and the Borrower (collectively, the "Lease Agreement"), whereby the City leased to the Borrower its presently existing and hereafter acquired water and sanitary sewer systems, is hereby ratified and confirmed and the term of said Lease Agreement shall extend until the Note is paid.

Section 7. Parity Agreement. The Parity Agreement dated as of October 25, 2011, by and among the Board, the Borrower, and the Local Trustee, is hereby ratified and confirmed.

Section 8. Covenants of Borrower. Until payment in full of the Note and performance of all obligations owing to the Board under the Loan Agreement and the instruments executed pursuant hereto, unless the Board shall otherwise consent in writing, the Borrower hereby represents its intent to abide by and carry out the covenants contained in the Security Agreement and the Loan Agreement, which covenants are incorporated herein in their entirety.

Section 9. Application. The Borrower shall file an Application(s) with the Oklahoma Water Resources Board seeking financial assistance through the OWRB Clean Water State Revolving Fund Loan Program (CWSRF); and the Chairman or Vice Chairman and Secretary or Assistant Secretary of the Borrower are hereby authorized to execute said Application(s) for and on behalf of the Borrower. The Borrower is further authorized to advance to the Oklahoma Water Resources Board the necessary application fees in connection with the referenced Application(s).

Section 10. Professional Services Agreements. The Borrower is authorized to enter into a legal services agreement with The Public Finance Law Group PLLC, as the Borrower's Bond Counsel, and professional services agreement with Municipal Finance Services, Inc., as the Borrower's Financial Advisor.

Section 11. Project Costs Disbursement Account; Fees and Expenses. The Borrower is authorized to establish an account or accounts as necessary to serve as the Project Costs Disbursement Account described in the Loan Agreement. Upon closing of the referenced loan, the officers of the Borrower are hereby authorized to disburse (from loan proceeds or other available funds of the Borrower) those fees and expenses all as set forth on Exhibit "A" hereto, all as more fully set forth on the Borrower's Closing Order to be executed in connection with the closing of the financing referenced herein. .

Section 12. Necessary Action. The Chairman or Vice Chairman and Secretary or Assistant Secretary of the Borrower are hereby further authorized on behalf of the Borrower to approve the disbursement of the proceeds of the Note and other funds of the Borrower in connection with the issuance of the Note and the accomplishment of the transaction contemplated hereby, including the execution of the Letter of Binding Commitment; and further, to accept, receive, execute, attest, seal and deliver the above mentioned documents and all additional documentation, certifications and instruments and to take such further actions as may be required in connection with the transaction contemplated hereby, and are further authorized to approve and make any changes to the documents approved by this Resolution, for and on behalf of the Borrower, the execution and delivery of such documents being conclusive as to the approval of any terms contained therein.

[Remainder of Page Left Blank Intentionally]

ADOPTED AND APPROVED THIS 1ST DAY OF NOVEMBER, 2021.

ARDMORE PUBLIC WORKS AUTHORITY

Chairman

ATTEST:

Secretary

(SEAL)

STATE OF OKLAHOMA)
)SS
COUNTY OF CARTER)

I, the undersigned, Secretary of the Ardmore Public Works Authority, Carter County, Oklahoma, an Oklahoma public trust, do hereby certify that the above and foregoing is a true, full and correct copy of an excerpt from the minutes of a meeting of the Board of Trustees of said public trust held on the date above stated, all as recorded in the official minutes of such meeting. I further certify that the “Open Meeting Law” was complied with for such meeting.

GIVEN UNDER MY HAND THIS 1ST DAY OF NOVEMBER, 2021.

(SEAL)

Secretary

EXHIBIT "A"

Fees and Expenses Paid at Closing

The Public Finance Law Group PLLC Legal Fee and Out-of-Pocket Expenses	1.0% of the amount of the Note, plus \$2,500 expenses
Municipal Finance Services, Inc. Financial Advisory Fee and Expenses	1.0% of the amount of the Note, plus \$2,500 exp
BancFirst Trustee Bank Acceptance Fee	\$500.00

CITY OF ARDMORE
PUBLIC UTILITIES DIVISION

Authority Letter No. _____
Meeting Date November 1, 2021

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to approve agreement with Municipal Finance Services, Inc. designating them as the Authority's financial advisor.

Dear Trustees:

Please find attached a copy of a professional services agreement with Municipal Finance Services, Inc., designating them as the Authority's financial advisor. This agreement authorizes Municipal Finance Services, Inc., to prepare and submit the referenced application(s) on behalf of the Authority and to take such other action as is necessary to obtain financing for the projects under the Clean Water SRF loan program. The fees for their services is \$300,000 which is 1% of the transaction and a fixed amount of \$2,500 per Note transaction for all other expenses.

Staff recommends the approval of the professional services agreement with Municipal Finance Services, Inc. with a fee of \$300,000 which is 1% of the transaction and a fixed amount of \$2,500 per Note transaction for all other expenses.

Sincerely,



Kevin Boatright
APWA Manager



mfsok.com

P: 405.340.1727

F: 405.340.3607

3933 E. Covell Road
Edmond, OK 73034

P.O. Box 747
Edmond, OK 73083-0747

Date Sent to Client: October 25, 2021

Date of Anticipated Approval: November 1, 2021

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered by and among MUNICIPAL FINANCE SERVICES, INC. ("MFSOK") and the CITY OF ARDMORE, OKLAHOMA, and its public trusts including the ARDMORE PUBLIC WORKS AUTHORITY (collectively, the "Client").

The Client desires to engage MFSOK and agrees as follows:

I. Scope of Services.

Some or all of the following services listed below shall be provided under this Agreement and pertain to the Client's new and outstanding debt obligations, including general obligation bonds, revenue bonds, bank loans, lease financings, and loans from the Oklahoma Water Resources Board or other state or federal agencies during the term of the Agreement (the "Issues"). Some of these services may be non-municipal advisor services. The Client designates MFSOK as the Client's independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA Exemption").

New Issue and Refunding of Existing Client Issues

1. Evaluate options or alternatives with respect to the proposed new Issue.
2. Provide financial analysis to the Client to assist in understanding the benefits, costs, and risks of the proposed new Issue.
3. Review recommendations made by other parties to the Client.
4. Assist Client in preparing a plan of finance.
5. Advise Client on structure, terms and timing of the proposed new Issue.
6. Prepare financing schedule.
7. Attend meetings as requested by the Client.
8. Assist the Client in preparation of their loan applications, loan proposals, offering documents, notices of sale, instructions to bidders, or official statements, as appropriate.
9. Coordinate as appropriate with Client staff, legal representatives, government agencies, accountants, auditors, engineers, consultants, rating agencies, banks, lenders, placement agents, trustees, paying agents, escrow agents, bond insurers and other credit enhancers, to facilitate the plan of finance.
10. If new Issue is a competitive bond sale, assist Client in collecting and analyzing bids submitted by underwriters and selecting the winning bidder.
11. If new Issue is a loan, assist Client in collecting and analyzing proposals submitted by banks.
12. If the new Issue is a negotiated bond sale, assist client in selecting an underwriter and coordinate the bond sales process.
13. Coordinate closing of the new Issue with Client and other parties.
14. Evaluate potential refunding opportunities on outstanding Issues.
15. Sinking Fund Estimate of Needs review or preparation.

B. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:

1. Utility rate analysis.
2. Debt capacity analysis.
3. Cash defeasance or redemption services.

C. Continuing Disclosure Assistance

1. Assisting the Client annually in compiling the financial information and operating data set forth in their Continuing Disclosure Agreement ("CDA") included in any Official Statement; and
2. If necessary, assisting the Client in preparing their "Failure to File Notice" should documents not be available for filing within the prescribed time frame designated in the CDA; and
3. Upon request, assisting the Client in their submission of the aforementioned information to the Electronic Municipal Marketplace Access system ("EMMA").

MFSOK and the Client acknowledge that the Client will engage Bond Counsel and other legal service providers under separate contracts. MFSOK may rely on opinions and advice from legal representatives of the Client and will not be held responsible for any legal advice, directly or indirectly, rendered by the legal representatives.

Neither MFSOK as Municipal Advisor nor its Municipal Advisor Representatives are licensed to engage in the practice of law and, consequently, will offer no legal advice. None of the fee for services under this Agreement relates to legal services. If such legal services are necessary, it shall be the responsibility of the Client to obtain them.

MFSOK's services are limited to those specifically set forth herein.

II. Compensation and Reimbursements

A. New Issues and Refunding Issues. MFSOK shall be paid at the time of closing a fee calculated as follows on each transaction:

1. For a bank loan or lease financing, 1.00% of the principal amount, with a minimum fee of \$17,500.00.
2. For a loan through the Oklahoma Water Resources Board, including the Clean Water State Revolving Fund (CWSRF), the Drinking Water State Revolving Fund (DWSRF), or the Financial Assistance Program (FAP), 1.00% of the principal amount of the loan, with a minimum fee of \$25,000.00.
3. For revenue bonds, 1.00% of par amount, with a minimum fee of \$25,000.00.
4. For general obligation bonds, 1.00% of par amount for each series of bonds issued, with a minimum fee of \$25,000.00.

B. Compensation for Continuing Disclosure Assistance. MFSOK will receive a fee annually of \$3,500.00 for the services performed.

C. Expenses for New Issues and Refunding Issues. MFSOK shall also be paid a fixed amount of \$2,500.00 per transaction to cover expenses incurred as part of the transaction, provided that any filing, publication, recording or printing costs or similar third-party costs required in connection with the Issue shall be paid directly by the Client.

- D. Payment and Contingency for New Issues and Refunding Issues. Payment for all fees and expenses shall be made at closing from proceeds of the Issue or from other available funds of the Client and shall be contingent upon closing of the Issue.
- E. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:
1. Utility rate analysis.
 2. Debt capacity analysis.
 3. Cash defeasance or redemption services.

III. Term and Termination

- A. Term of Agreement. Unless terminated as provided herein, the terms of this Agreement shall be in place from the date approved by the Client until October 31, 2025.
- B. Termination of Agreement and Services. This Agreement and all services to be rendered hereunder may be terminated at any time by written notice from either party, with or without cause, with at least thirty (30) days' notice. In that event, all finished and unfinished documents prepared for the Client, shall, at the option of Client, become its property and shall be delivered to it or any party it may designate, provided that MFSOK shall have no liability whatsoever for any subsequent use of such documents.

IV. Successors and Assigns

MFSOK may not assign its obligations under this Agreement without the written consent of Client except to a successor partnership or corporation to which all or substantially all of the assets and operations of MFSOK are transferred. Client may assign its rights and obligations under this Agreement to (but only to) any other public entity that incurs the loan. Client shall not otherwise assign its rights and obligations under this Agreement without written consent of MFSOK. All references to MFSOK and Client in this Agreement shall be deemed to refer to any successor of MFSOK and to any such assignee of Client and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

V. Municipal Advisor Registration and Acknowledgement

Pursuant to Municipal Securities Rulemaking Board Rule (MSRB) G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal advisory client and/or obligated person clients which include the following:

Municipal Finance Services, Inc. is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission (SEC) and the MSRB. MFSOK is also registered as an Investment Advisor with the State of Oklahoma.

Within the MSRB website at www.msrb.org, the Client may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

VI. Conflict of Interest Statement

As of the date of this agreement, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client. During the diligence process, MFSOK has determined that no material conflict of interest has been identified, however, would like to provide the following disclosures:

MFSOK serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another MFSOK client. For example, MFSOK serves as municipal advisor to other clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, MFSOK could potentially face a conflict of interest arising from these competing client interests. MFSOK fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

The compensation arrangement included in Section II includes a component that is based on the size and completion of a transaction. Consistent with certain regulatory requirements, MFSOK hereby discloses that such contingent and/or transactional compensation presents a conflict of interest, because it may cause MFSOK to recommend a transaction that is unnecessary or in a size that be larger than is necessary. This may be viewed as a conflict of interest regarding our ability to provide unbiased advice to enter into such transaction. This viewed conflict of interest will not impair MFSOK's ability to render unbiased and competent advice or to fulfill its fiduciary duty. The fee paid to MFSOK increases the cost of borrowing to the Client. The increased cost occurs from compensating MFSOK for municipal advisory services provided.

If MFSOK becomes aware of any other actual or potential conflict of interest not mentioned above during this agreement, MFSOK will promptly provide the Client a supplement written disclosure with sufficient details of the change, if any, which will allow the Client to evaluate the situation.

VII. Legal Events and Disciplinary History

A regulatory disclosure action has been made on MFSOK's Form MA and on Form MA-I for two of MFSOK's municipal advisory personnel relating to a 2017 U.S. Securities and Exchange Commission ("SEC") order. The details of which are available in Item 9: C (2), C (4), C (5) and the corresponding regulatory action DRP section on Form MA and Item 6: C (2), C (4), C (5), C (6) and the corresponding regulatory action DRP section on Form MA-I for both Rick A. Smith and Jon Wolff. In addition, the Oklahoma Department of Securities adopted the above proceedings which are identified in Item 9: D (2), D (4) and the corresponding regulatory action DRP section on Form MA.

The Client may electronically access MFSOK's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

www.sec.gov/edgar/searchedgar/companysearch.html.

There has been no change to any legal or disciplinary event that has been disclosed on MFSOK's SEC registration for MA filings since December 18, 2017.

VIII. Fiduciary Duty

MFSOK is registered as a Municipal Advisor with the SEC and MSRB. As such, MFSOK has a Fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

Duty of Care:

- A. exercise due care in performing its municipal advisory activities;
- B. possess the degree of knowledge and expertise needed to provide the Client with informed advice;

- C. make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and
- D. undertake a reasonable investigation to determine that MFSOK is not forming any recommendation on materially inaccurate or incomplete information; MFSOK must have a reasonable basis for:
 - a. any advice provided to or on behalf of the Client;
 - b. any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and
 - c. any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

MFSOK must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of MFSOK. MFSOK will eliminate or provide full and fair disclosure (included herein) to Client about each material conflict of interest (as applicable). MFSOK will not engage in municipal advisory activities with the Client as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in the Client's best interests. As of the date of receipt of this attachment, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client.

IX. Recommendations

If MFSOK makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, MFSOK will determine, based on the information obtained through reasonable diligence of MFSOK whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, MFSOK will inform the Client of:

- A. the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- B. the basis upon which MFSOK reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and
- C. whether MFSOK has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

If the Client elects a course of action that is independent of or contrary to the advice provided by MFSOK, MFSOK is not required on that basis to disengage from the Client.

X. Record Retention

Pursuant to SEC, MSRB and the Oklahoma Department of Securities record retention regulations, Municipal Finance Services, Inc. will maintain in writing, all communication and created documents between Municipal Finance Services, Inc. and the Client for six (6) years.

Notices

Any and all notices pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

MFSOK:

Municipal Finance Services, Inc.
Attn: Rick A. Smith
3933 E. Covell Road
Edmond, OK 73034

CLIENT:

City of Ardmore, Oklahoma
Ardmore Public Works Authority
Attn: Mayor/Chairman
PO Box 249
Ardmore, OK 73402-0249

Acceptance

If there are any questions regarding the above, please do not hesitate to contact MFSOK. If the foregoing terms meet with your approval, please indicate your acceptance by executing all original copies of this letter and keeping one copy for your file.

By signing this agreement, the Client acknowledges the provisions set forth in the agreement and understands its respective rights, duties, and responsibilities. Furthermore, the Scope of Services contained herein have been reviewed and are hereby approved. In addition, the Client acknowledges receipt of the Form ADV Part 2A Brochure and Part 2B Brochure Supplement.

Client and MFSOK have entered into this Agreement by the duly authorized representatives which was approved on November 1, 2021, at a meeting duly called and held in full compliance with the Oklahoma Open Meeting Act.

MUNICIPAL FINANCE SERVICES, INC.

By: _____
Rick A. Smith, President

CITY OF ARDMORE, OKLAHOMA

By: _____
Mayor

ARDMORE PUBLIC WORKS AUTHORITY

By: _____
Chairman

CITY OF ARDMORE
PUBLIC UTILITIES DIVISION

Authority Letter No. _____
Meeting Date November 1, 2021

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Legal services agreement with The Public Finance Law
Group PLLC authorizing them as the Authority's Bond
Counsel to provide legal services required by the Oklahoma
Water Resources Board

Dear Trustees:

Attached is a legal services agreement with The Public Finance Law Group PLLC authorizing them as the Authority's Bond Counsel to provide legal services required by the Oklahoma Water Resources Board in connection with the financing of certain dam and spillway improvements at Ardmore City Lake and Mountain Lake, along with certain improvements to the wastewater collection system serving the City Ardmore. The fee for their services is \$300,000 which is 1% of the principal amount of the note and an additional fixed amount of \$2,500 to cover all other expenses.

Staff recommends the approval of the legal services agreement with The Public Finance Law Group PLLC authorizing them as the Authority's Bond Counsel and their fee of \$300,000 which is 1% of the principal amount of the note and an additional fixed amount \$2,500 to cover all other expenses.

Sincerely,



Kevin Boatright
APWA Manager



f 405.235.3413 • f 405.235.2807
5657 N. CLASSEN BOULEVARD, SUITE 100 • OKLAHOMA CITY, OK 73118

AGREEMENT FOR BOND COUNSEL SERVICES
ARDMORE PUBLIC WORKS AUTHORITY,
CLEAN WATER SRF PROMISSORY NOTE
TO OKLAHOMA WATER RESOURCES BOARD

THIS AGREEMENT is entered into as of November 1, 2021, by and between THE PUBLIC FINANCE LAW GROUP PLLC (“PFLG”) and the ARDMORE PUBLIC WORKS AUTHORITY (the “Issuer”), an Oklahoma public trust with The City of Ardmore, Oklahoma (the “City”) as its beneficiary, as follows:

RECITALS

WHEREAS, the Issuer desires to engage PFLG as bond counsel in connection with the financing of certain dam and spillway improvements at Ardmore City Lake and Mountain Lake, along with certain improvements to the wastewater collection system serving the City (collectively, the “Project”); and

WHEREAS, to accomplish the Project, the Issuer intends to issue or cause to be issued its Clean Water SRF Promissory Note to Oklahoma Water Resources Board in the principal amount of approximately \$30,000,000 (the “Note”); and

WHEREAS, PFLG possesses the necessary professional capabilities and resources to provide the legal services required by Issuer as described in this Agreement.

AGREEMENTS

1. **Scope of Services.**

A. *Bond Counsel Services.* PFLG will render the following services as bond counsel to the Issuer:

- (1) Consultation with representatives of the Issuer and the City, including the manager of the Issuer/City, City Attorney, Issuer’s Counsel, Finance Director, financing and accounting staff, financial advisors, and others, with respect to the timing, terms and legal structure of the proposed financing.
- (2) Preparation of loan, security and other authorizing documents (the “Financing Documents”).

- (3) Review of documentation with respect to any letter of credit, bond insurance and/or reserve fund surety policy provided in connection with the Note, if any.
- (4) Attendance at such meetings or hearings of the Issuer and the City and working group meetings or conference calls as the Issuer may request, and assistance to the Issuer staff in preparation of such explanations or presentations to the governing body of the Issuer and the City as they may request.
- (5) Preparation of final closing papers to be executed by the Issuer required to effect delivery of the Note and coordination of the Note closing.
- (6) Rendering of bond counsel's customary final legal opinion on the validity of the obligations and, with respect to tax-exempt obligations, the exemption from gross income for federal income tax purposes and from Oklahoma personal income tax of interest thereon.

PFLG and Issuer acknowledge that Issuer shall be represented by its City Attorney ("Issuer's Counsel") for the purpose of rendering day-to-day and ongoing general counsel legal services. PFLG shall circulate documents to and coordinate its services with Issuer's Counsel to the extent requested by Issuer or Issuer's Counsel.

PFLG and Issuer further acknowledge that the Issuer shall be represented by Municipal Finance Services, Inc., a municipal advisor pursuant to the terms of SEC Rule 15Ba1-1 (referred to herein as an "Independent Registered Municipal Advisor" or "IRMA"). PFLG is a firm of attorneys who provide legal advice or services of a traditional legal nature to a client, and PFLG and its attorneys do not represent themselves to be a financial advisor or financial expert. Therefore, PFLG is excluded from the definition of Municipal Advisor, and PFLG does not intend to provide any advice with respect to municipal financial products or the issuance of municipal securities outside of the scope of traditional legal services and advice customarily rendered by bond counsel in public finance transactions. Notwithstanding the foregoing, in the event certain advice may be construed as beyond the scope of traditional legal services, the Issuer specifically acknowledges that PFLG may avail itself of the IRMA exemption under SEC Rule 15Ba1-1 on the basis that (i) the Issuer is represented by an Independent Registered Municipal Advisor not associated with PFLG, (ii) the Issuer hereby advises PFLG that the Issuer is represented by and will rely on the advice of its duly retained Independent Registered Municipal Advisor, and (iii) the Issuer has been advised that PFLG is not a municipal advisor and PFLG owes no federal statutory fiduciary duty to the Issuer.

In rendering opinions and performing legal services under this Agreement, PFLG shall be entitled to rely on the accuracy and completeness of information provided and certifications made by, and opinions provided by counsel to, Issuer, the Independent Registered Municipal Advisor, property owners and other parties and consultants, without independent investigation or verification.

PFLG's services are limited to those specifically set forth above. PFLG's services do not include representation of Issuer or any other party to the transaction in any litigation or other legal or administrative proceeding involving the Note, the Project or any other matter. PFLG's

services also do not include any responsibility for compliance with state blue sky, environmental, land use, real estate or similar laws or for title to or perfection of security interests in real or personal property. PFLG will not be responsible for preparing, reviewing, or opining with respect to any Official Statement and/or any Continuing Disclosure Undertakings applicable to the Note (if any), including but not limited to the accuracy, completeness or sufficiency of the Official Statement, Continuing Disclosure Undertaking, or other offering material relating to the Note. PFLG's services do not include any financial advice or analysis. PFLG will not be responsible for the services performed or acts or omissions of any other participant. Also, PFLG's services will not extend past the date of issuance of the Note and will not, for example, include services related to rebate compliance or continuing disclosure or otherwise related to the Note, Note proceeds or the Project after issuance of the Note.

2. Compensation and Reimbursements.

A. *Compensation for Bond Counsel Services.* For services as bond counsel to the Issuer, PFLG shall be paid a fixed fee of one percent (1.0%) of the principal amount of the Note.

B. *[Left Blank Intentionally]*

C. *Expenses.* PFLG shall also be paid a fixed amount of \$2,500.00 to cover expenses and transcript production and distribution, provided, that any filing, publication, recording or printing costs or similar third party costs required in connection with the Note shall be paid directly by the Issuer, but if paid by PFLG on behalf of the Issuer, shall be reimbursed to PFLG on demand.

D. *Payment.* Fees and expenses shall be payable by Issuer at the time of issuance of the Note. Payment of all fees and expenses hereunder shall be made at closing from proceeds of the Note and shall be entirely contingent upon issuance of the Note.

E. *Termination of Agreement and Legal Services.* This Agreement and all legal services to be rendered under it may be terminated at any time by written notice from either party, with or without cause. In that event, all finished and unfinished documents prepared for adoption or execution by Issuer, shall, at the option of Issuer, become its property and shall be delivered to it or to any party it may designate; provided that PFLG shall have no liability whatsoever for any subsequent use of such documents. In the event of termination by Issuer, PFLG shall be paid for all satisfactory work, unless the termination is made for cause, in which event compensation, if any, shall be adjusted in the light of the particular facts and circumstances involved in the termination. If not sooner terminated as aforesaid, this Agreement and all legal services to be rendered under it shall terminate upon issuance of the Note; provided that Issuer shall remain liable for any unpaid compensation or reimbursement due under Section 2 hereof. Upon termination, PFLG shall have no future duty of any kind to or with respect to the Note or the Issuer.

3. Nature of Engagement; Relationships With Other Parties.

The role of bond counsel, generally, is to prepare or review the procedures for issuance of the bonds, notes or other evidence of indebtedness and to provide an expert legal opinion with respect to the validity thereof and other subjects addressed by the opinion. Consistent with the historical origin and unique role of such counsel, and reliance thereon by the public finance market, PFLG's role as bond counsel under this Agreement is to provide an opinion and related legal services that represent an objective judgment on the matters addressed rather than the partisan position of an advocate.

In performing its services in connection with the Note, PFLG will act as special counsel to Issuer with respect to issuance of the Note; i.e., PFLG will assist the Issuer's Counsel in representing Issuer but only with respect to validity of the Note and the Financing Documents, and the tax status of interest on the Note, in a manner not inconsistent with the role of bond counsel described above.

Issuer acknowledges that PFLG regularly performs legal services for many private and public entities in connection with a wide variety of matters. For example, PFLG has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, contractors, suppliers, financial and other consultants/advisors, accountants, investment providers/brokers, providers/brokers of derivative products and others who may have a role or interest in the Note financing or the Project or that may be involved with or adverse to Issuer in this or some other matter. PFLG agrees not to represent any such entity in connection with the Note financing, during the term of this Agreement, without the consent of Issuer. Given the special, limited role of bond counsel described above, Issuer acknowledges that no conflict of interest exists or would exist, and waives any conflict of interest that might appear actually or potentially to exist, now or in the future, by virtue of this Agreement or any such other attorney-client relationship that PFLG may have had, have or enter into, and Issuer specifically consents to any and all such relationships.

4. Limitation of Rights to Parties; Successor and Assigns.

Nothing in this Agreement or in any of the documents contemplated hereby, expressed or implied, is intended or shall be construed to give any person other than Issuer and PFLG any legal or equitable right or claim under or in respect of this Agreement, and this Agreement shall inure to the sole and exclusive benefit of Issuer and PFLG.

PFLG may not assign its obligations under this Agreement without written consent of Issuer except to a successor partnership or corporation to which all or substantially all of the assets and operations of PFLG are transferred. Issuer may assign its rights and obligations under this Agreement to (but only to) any other public entity that issues the Note (if not the Issuer). Issuer shall not otherwise assign its rights and obligations under this Agreement without written consent of PFLG. All references to PFLG and Issuer in this Agreement shall be deemed to refer to any such successor of PFLG and to any such assignee of Issuer and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

5. Counterparts.

This Agreement may be executed in any number of counterparts and each counterpart shall for all purposes be deemed to be an original, and all such counterparts shall together constitute but one and the same Agreement.

6. Notices.

Any and all notice pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

PFLG:

The Public Finance Law Group PLLC
5657 N. Classen Boulevard, Suite 100
Oklahoma City, OK 73118
Attention: Allan A. Brooks, III or Nathan D. Ellis

ISSUER:

Ardmore Public Works Authority
P.O. Box 249
23 South Washington
Ardmore, OK 73402-0249
Attention: Manager

[Remainder of Page Left Blank Intentionally]

Issuer and PFLG have executed this Agreement by their duly authorized representatives as of the date provided above.

THE PUBLIC FINANCE LAW GROUP PLLC

By: _____
Nathan D. Ellis, III, Esq.

ARDMORE PUBLIC WORKS AUTHORITY

By: _____
Title: Chairman
Date: November 1, 2021