

**AMSA BOARD OF TRUSTEES
SPECIAL MEETING AGENDA
OCTOBER 28,2021 – 12:00 PM
1ARDMORE CAHMBER OF COMMERCE Street, Ardmore, OK 73401**

NOTICE: Official action can only be taken on items which appear on the agenda. The Board may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Board may refer the matter to the General Manager. The Board may also refer items to standing committees of Main Street. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. CALL TO ORDER AND ROLL CALL Sherri Snyder

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS ACT Sherri Snyder

3. BUSINESS REPORTS AND PERSONAL POSITIVES Sherri Snyder

4. SECRETARY'S REPORT Allison Meredith

**Consideration and possible action to approve minutes of the Special Meeting on Sept 23, 2021, and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

5. TREASURER'S REPORT Cindy Huggins

**Consideration and possible action to accept the September 2021 Financial Report and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

** Consideration and possible action to accept the 2020-2021 Audit and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting

** Consideration and possible action to accept the 2020-2021 990 and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting

6. COMMITTEE REPORTS AND RECOMMENDATIONS
a. Design Committee (2nd Thurs., 4 PM) Julie Maher: Window Contest Handout – Banners
b. Economic Vitality Committee (2nd Tues., 8AM) No Report
c. Promotions Committee (2nd Wed., 9AM) Allison Meredith: Trick or Treat / Touch the Truck Parade of Lights – Carriage Rides – Reindeer -- Selfie Photo Booths- Handouts

d. Organization Committee (3rd Thurs, 9AM) Sherri Snyder

** Consider and possible action to accept the recommendation for a Ham Holiday Event Supporting Shop Small Saturday at a cost of 1000 to 1500 for the cost of Hams and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting
Holly Jolly no cost to AMSA – Winner vouchers away will be established by the number of boxes purchased by businesses.

** Consider and possible action to accept the job descriptions for a General Manager and Promotions /Public Relations Director and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting

** Consider and possible action to hire Allison Meredith as the General Manager and Trish Maher as the Promotions and Public Relations Director to work 1 Full Time Equivalent and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting

7. DEPOT PARK UPDATE Todd Yeager

Depot Park

**Consideration and possible action to accept the September 2021 Depot Park Financial Report, and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

** Consideration and possible action to accept the recommendation of a Line of Credit to be established at Citizens Bank and Trust in the amount of 500,000- Signees on behalf of AMSA to be Sherri Snyder, Cindy Huggins, Todd Yeager and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

**Consideration and possible action to approve Amendment 3 and Change Order #2 to the Construction Contract for Depot Park increasing the original cost from \$1,336,067.57 to \$1,

466,922.64 and approval or rejection of any amendments proposed and considered by the Board of Trustees attending the meeting.

** Consideration and possible action to accept the recommendation of a bid letting by the City of Ardmore for Depot Park landscaping and approval or rejection of any amendments proposed by the Board of Trustees attending the meeting.

8. NEW BUSINESS Sherri Snyder

As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”.

9. ADJOURN MEETING

Sherri Snyder