

**AGENDA OF A REGULAR MEETING OF  
THE MAYOR AND BOARD OF  
COMMISSIONERS OF  
THE CITY OF ARDMORE, OKLAHOMA,  
TO BE HELD ON 10/02/2023  
AT 7:00 PM IN THE COMMISSION  
CHAMBERS**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Commission may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Commission may refer the matter to the City Manager or the Municipal Counselor. The Commission may also refer items to standing committees of the Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVE AGENDA - ORDER OF BUSINESS  
AND CONTENTS**
6. **APPROVE MINUTES**
  - 6.A. **City Commission Regular Minutes**  
of the Meeting Held on September 18, 2023

Documents:

[MINUTES OF 09-18-23.PDF](#)

7. **CONSENT AGENDA**

**All items listed are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.**

**7.A. Consent A**

Consideration and Possible Action to Confirm Mayor and City Commissions Appointment to the Ardmore Development Authority to be Jeff Moen to Fulfill the Unexpired Term of Steve Rhines with Term to Expire in December of 2024

(Submitted by Kevin Boatright, City Manager)

Documents:

[CONSENT A.PDF](#)

**7.B. Consent B**

Consideration and Possible Action to Declare Ardmore Parks and Recreation Department South Softball Complex Scoreboards (Fields 1-4); and North Softball Complex Scoreboards (Fields 5-8) as Surplus and to be disposed of in Accordance with City Code

(Submitted by Teresa Ervin, Director of Parks and Recreation)

Documents:

[CONSENT B.PDF](#)

**8. REGULAR BUSINESS**

**8.A. RESOLUTION(S)**

**8.A.1. Resolution 1**

Consideration of Adoption or Rejection of Resolution Number 4273, a Resolution to Accept a Grant Offer from the Federal Aviation Administration for Design and Construction of Parallel Taxiway Echo Project Airport Improvement Program Discretionary Grant 3-40-0005-023-2023 for the Ardmore Municipal Airport in an Amount Not to Exceed \$5,021,324.00 and Consideration of Adoption or Rejection of any Amendments to the Proposed Resolution as may

be Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[RESOLUTION 1.PDF](#)

8.A.2. **Resolution 2**

Consideration of Adoption or Rejection of Resolution Number 4274, a Resolution to Apply and Accept Grant Offers from the Oklahoma Aeronautics Commission for Grant Numbers: ADM-24A-PREP; ADM-24B-PREP; ADM-24A-FS; and ADM-24B-FS for the Ardmore Municipal Airport in the Total Amount of \$9,454,953.64 and Consideration of Adoption or Rejection of any Amendments to the Proposed Resolution as may be Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[RESOLUTION 2.PDF](#)

8.B. **PURCHASE(S)**

8.B.1. **Purchase 1**

Consideration and Possible Action for the Purchase of a Three Quarter Ton Truck for the Customer Service/Finance Department from the Oklahoma State Contract Number SW035 from Vance Fleet Services in the Total Amount of \$46,142.00 and Approval or Rejection of any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Sheila McLaughlin, Customer Service Supervisor)

Documents:

[PURCHASE 1.PDF](#)

8.B.2. **Purchase 2**

Consideration and Possible Action for the Purchase of Meters, Registers and Endpoints for the Customer Service/Meter Maintenance Department from Atlas Utility Supply Company a Sole

Source Provider in the Total Amount of \$200,000.00 and Approval or Rejection of any Amendments Proposed and Considered by the Commission at the Meeting

(Presented by Sheila McLaughlin, Customer Service Supervisor)

Documents:

[PURCHASE 2.PDF](#)

8.B.3. **Purchase 3**

Consideration and Possible Action for the Purchase of Two (2) Zero Turn Kubota Mowers for the Parks Division of the Ardmore Parks and Recreation Department from Sourcewell a Nation Wide Contract from Great Plains Duncan in a Total Amount of \$33,083.44 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Teresa Ervin, Director of Parks and Recreation)

Documents:

[PURCHASE 3.PDF](#)

9. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

10. **ADJOURN**

10.A. **Adjourn To Ardmore Public Works Authority Meeting**

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF  
COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, HELD ON  
SEPTEMBER 18, 2023 AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	Sheryl Ellis Nancy Sjulín	Mayor Vice-Mayor
	David Plesher Doug Pfau John Credle, Jr.	Commissioner Commissioner Commissioner
	Kevin Boatright Lori Linney	City Manager City Clerk

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. CALL TO ORDER**

Mayor Ellis called the meeting to order.

**2. INVOCATION**

The invocation was led by Robert Newell, Chief Information Officer.

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Commissioner Pfau.

**4. ROLL CALL**

The City Clerk called roll. All were present.

**5. APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS**

Motion was made by Vice-Mayor Sjulín and seconded by Commissioner Pfau to approve the agenda with the removal of Item 8.B.1. Bid 1.

Ayes:	Pfau, Plesher, Credle, Sjulín, Ellis
Nays:	None

## 6. APPROVE MINUTES

### A. City Commission Regular Minutes of the Meeting Held on September 5, 2023

Motion was made by Commissioner Plesher and seconded by Vice-Mayor Sjulín to approve the Regular Minutes of September 5, 2023 as written.

Ayes:	Plesher, Sjulín, Ellis
Nays:	None
Abstain:	Pfau, Credle

## 7. CONSENT AGENDA

### A. Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Ardmore Parks and Recreation Advisory Board to Serve a First Three (3) Year Term to be Julie Hunnicutt, Matt McAnally and Mike Whitson with Terms to Expire in May of 2026

The Mayor and City Commissions appointed Julie Hunnicutt, Matt McAnally and Mike Whitson to the Ardmore Parks and Recreation Advisory Board to serve a first three (3) year term with term to expire in May of 2026.

### B. Consideration and Possible Action to Declare a Parks and Recreation Department Arcade Ring Toss (Asset Number 010468); Arcade Bean Bag Toss (Asset Number 010473); and Arcade Sponge Bob Pineapple (Asset Number 010466) as Surplus and to be Disposed of Via Trade-In to Player One Amusement Group with a Trade-In Value of \$13,000.00 for Future Purchases

The Parks and Recreation Department requests to declare an Arcade Ring Toss (Asset Number 010468); Arcade Bean Bag Toss (Asset Number 010473); and Arcade Sponge Bob Pineapple (Asset Number 010466) as surplus and to be disposed of via trade-in to Player One Amusement Group with a trade-in value of \$13,000.00 for future purchases.

### C. Consideration and Possible Action to Declare an Ardmore Police Department 2015 Chevrolet Tahoe (Asset Number 009238); 2015 Chevrolet Tahoe (Asset Number 009536); and 2014 Chevrolet Tahoe (Asset Number 008924) as Surplus to be Disposed of in Accordance with City Code

The Ardmore Police Department requests to declare a 2015 Chevrolet Tahoe (Asset Number 009238); 2015 Chevrolet Tahoe (Asset Number 009536); and 2014 Chevrolet Tahoe (Asset Number 008924) as surplus.

**D. Consideration and Possible Action to Declare an Ardmore Downtown Executive Airport 2013 Ford Taurus (Asset Number 008605); 2013 Ford Taurus (Asset Number 008784); 1998 Ford Crown Victoria (Asset Number 008559), and to Declare a Street Department 2007 International Tymco Street Sweeper (Asset Number 007721), and to Declare a City Garage 2014 Chevrolet Tahoe (Asset Number 008923) as Surplus and to be Disposed of in Accordance with City Code**

Josh Randell, City Engineer, requests to declare an Ardmore Downtown Executive Airport 2013 Ford Taurus (Asset Number 008605); 2013 Ford Taurus (Asset Number 008784); 1998 Ford Crown Victoria (Asset Number 008559), and to declare a Street Department 2007 International Tymco Street Sweeper (Asset Number 007721), and to declare a City Garage 2014 Chevrolet Tahoe (Asset Number 008923) as surplus.

**E. Consideration and Possible Action of the Annual Payment to Tyler Technologies, a Single Source Provider for Incode Software and Cloud Storage for the Customer Service Department, Finance Department and Ardmore Public Works Authority the Third Year of a Five Year Term Agreement in the Per Annum Amount of \$85,145.00**

The Customer Service/Finance Department and Ardmore Public Works Authority requests approval of the annual payment to Tyler Technologies, a single source provider for Incode Software and Cloud Storage for the third year of a five year term agreement in the per annum amount of \$85,145.00.

Motion was made by Commissioner Pfau and seconded by Commissioner Credle to approve Consent Agenda Items 7.A - 7.E.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**8. REGULAR BUSINESS**

**A. RESOLUTION(S)**

- 1. Consideration of Adoption or Rejection of Resolution Number 4271, a Resolution Providing for the Selection of an Engineer by the Oklahoma Department of Transportation Concerning Inspections to Bridges in the City Limits to begin April 1, 2024 through March 31, 2026 and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as may be Considered by the City Commission at the Meeting**

A presentation was made by Kevin Boatright, City Manager, to the Commissioners. He stated that the Oklahoma Department of Transportation (ODOT) will conduct inspections of certain of our bridges beginning April 2024. These periodic inspections are federally funded and ODOT employs pre-qualified engineering firms to perform the inspections. There are several options available to select the engineers; the most expeditious option is to simply let ODOT select such engineering.

Motion was made by Commissioner Credle and seconded by Vice-Mayor Sjulín to approve Resolution Number 4271.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**2. Consideration of Adoption or Rejection of Resolution Number 4272, a Resolution to Apply and Accept a Grant Offer from the Federal Aviation Administration for Design and Construction of Parallel Taxiway Echo Project Bipartisan Infrastructure Law Grant for the Ardmore Municipal Airport in an Amount Not to Exceed \$586,996.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Kevin Boatright, City Manager, to the Commissioners. He stated that staff recommends that the City of Ardmore Commission pass a Resolution to apply and accept the Bipartisan Infrastructure Law (BIL) Grant, from the Federal Aviation Administration (FAA), in an amount not to exceed \$586,996.00, for the Ardmore Municipal Airport. The funding will be used for the construction of Parallel Taxiway Echo; installation of LED Medium Intensity Taxiway Lights (MITL) that was approved by the City Commission on September 5, 2023, meeting. The Federal Grant will fund ninety percent (90%) of the project, with the Ardmore Development Authority (ADA) and/or the Oklahoma Aeronautics Commission (OAC) providing the balance of funding. The FAA requires that the City Commission approve the Resolution in order to apply and accept the funding. Staff respectfully recommends passing the Resolution to apply and accept the 2023 FAA BIL Grant in an amount not to exceed \$586,996.00.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor Sjulín to approve Resolution Number 4272.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None



**B. BID(S)**

- 1. Consideration and Possible Action to Award the Low Bid Received from Diverse Construction for the Demolition of a Building located at 119 North Washington, Ardmore, Oklahoma in the Total Amount of \$29,450.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission**

Item Removed from the Agenda

**C. PURCHASE(S)**

- 1. Consideration and Possible Action for the Purchase of Two (2) Arcade Games for The Clubhouse from Player One Amusement Group in the Amount of \$25,949.00 with a Trade-In Value of \$13,000.00 applied to this Purchase Resulting in the Total Amount of \$12,949.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Teresa Ervin, Director of Parks and Recreation, to the Commissioners. She stated that the Parks and Recreation Department requests permission to purchase two (2) arcade games from Player One Amusement Group. The selected games are Pop the Lock in the amount of \$14,824.00 including freight and delivery, and the Big Buck Hunter Reloaded Offline in the amount of \$11,125.00 including freight and delivery. The trade-in value from Ring Toss, Bean Bag Toss, and Sponge Bob Pineapple is in the amount of \$13,000.00, to be applied to this purchase resulting in a \$12,949.00 balance. The total cost includes equipment installation, setup, card reader installation, and trash removal from site. Staff recommends approval to purchase arcade games Pop the Lock and Big Buck Hunter Reloaded Offline in the total amount of \$12,949.00. This is a budgeted item in Fiscal Year 2023/2024.

Motion was made by Commissioner Plesher and seconded by Commissioner Credle to approve the purchase of two (2) arcade games for The Clubhouse from Player One Amusement Group in the amount of \$25,949.00 with a trade-in value of \$13,000.00 applied to this purchase resulting in the total amount of \$12,949.00.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**D. AGREEMENT(S)**

**1. Consideration and Possible Action of a Payment to Ardmore Auto Works, Limited Liability Company for the Repairs of an Operation Pride Truck in the Total Amount of \$28,252.36 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Sissy Burge, City Treasurer, to the Commissioners. She stated that staff recently had an Operation Pride Truck that was involved in an accident. The repairs were completed by Ardmore Auto Works, Limited Liability Company for a total cost of \$28,252.36 as a teardown repair. Oklahoma Municipal Assurance Group (OMAG) insurance paid \$25,427.90 after the deductible for damages and the remaining balance of \$2,824.46 will be paid for from the Operation Pride Budget. Staff respectfully recommends the Commission approve the payment to Ardmore Auto Works, Limited Liability Company for the amount of \$28,252.36.

Motion was made by Vice-Mayor Sjulín and seconded by Commissioner Pfau to approve a payment to Ardmore Auto Works, Limited Liability Company for the repairs of an Operation Pride Truck in the total amount of \$28,252.36.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**2. Consideration and Possible Action of a Local Public Agency Land and Right-Of-Way Acquisition Services Agreement by and between the City of Ardmore and Smith-Roberts Land Services, Incorporated, for North Rockford Road Improvements between Broadway and 4th Avenue Northwest to Acquire Permanent Right of Way Easements within the Corridor in the Total Amount of \$55,830.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Kevin Boatright, City Manager, to the Commissioners. He stated that currently the Engineering Department is engaged with the Cowen Group to complete the design for the improvements along North Rockford Road between Broadway and 4<sup>th</sup> Avenue Northwest. The design is now in its final stages and we expect to have a final set of plans in the next couple of months. In order to complete the construction of the newly widened roadway, the City needs to acquire several permanent easements within the corridor. The Engineering Department has reached out to Smith Roberts Land Services Incorporated, to help with these acquisitions. Their services will help expedite, organize, and execute the needed easements with much more efficiency than the Engineering Department alone can do. There are currently eight (8) different parcels that are needed to complete the work. All are permanent right-of-way easements. Smith Roberts Land Services Incorporated proposes to complete this work for \$55,830.00. These funds are budgeted through Fund 21. The City Attorney has reviewed and approved the Agreement. Staff recommends the Commission approve the Agreement with Smith Roberts Land Services to help acquire all the needed right-of-way along the project corridor and authorize the Mayor to sign the Agreement.

Motion was made by Commissioner Plesher and seconded by Commissioner Credle to approve a Local Public Agency Land and Right-Of-Way Acquisition Services Agreement by and between the City of Ardmore and Smith-Roberts Land Services, Incorporated, for North Rockford Road Improvements between Broadway and 4th Avenue Northwest to acquire permanent Right of Way Easements within the corridor in the total amount of \$55,830.00.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

- 3. Consideration and Possible Action of a School Resource Officer Agreement by and between the City of Ardmore and Ardmore Public School District for Uniformed Ardmore Police Department Officers to Perform Security and Law Enforcement Duties Upon School Property, and on Public Streets, and Alleys Adjacent thereto, with Ardmore Public School District to Reimburse the City of Ardmore in an Amount Not to Exceed \$68,000.00 Per School Resource Officer to be Effective from September 6, 2023 through June 30, 2024, with an Option of One (1) Annual Renewal and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Kevin Norris, Assistant City Manager, to the Commissioners. He stated that the School Resource Officer Agreement between the City of Ardmore and the Independent School District Number 19 of Carter County, Oklahoma hereafter referred to as the Ardmore Public School District is for uniformed Ardmore Police Department Officers to perform security and law enforcement duties upon school properties and on public streets and alleys adjacent. If approved, the City of Ardmore will bill the School on a quarterly basis. Ardmore Public School District would reimburse the City of Ardmore no more than \$17,000.00 bi-monthly through the school year not exceeding \$68,000.00 per School Resource Officer. This Agreement would commence on September 6, 2023 and expire on June 30, 2024, with an option of one (1) annual renewal. Staff respectfully recommends approval of the School Resource Officer Agreement between the City of Ardmore and Ardmore Public School District.

Motion was made by Commissioner Credle and seconded by Commissioner Pfau to approve a School Resource Officer Agreement by and between the City of Ardmore and Ardmore Public School District for uniformed Ardmore Police Department Officers to perform security and law enforcement duties upon school property, and on public streets, and alleys adjacent thereto, with Ardmore Public School District to reimburse the City of Ardmore in an amount not to exceed \$68,000.00 per school resource officer to be effective from September 6, 2023 through June 30, 2024, with an option of one (1) annual renewal.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**4. Consideration and Possible Action of Change Order Number 1 to the Construction Contract by and between the City of Ardmore and MacHill Construction for the Fence Project at the City of Ardmore Public Works Division located at 317 Veterans Boulevard, Ardmore, Oklahoma to Reduce the Contract Price in the Amount of \$5,023.00 for a New Total Contract Price of \$82,977.00 and Approval or Rejection of Any Proposed Amendments by the City Commission at the Meeting**

A presentation was made by Kevin Norris, Assistant City Manager, to the Commissioners. He stated that on June 20, 2023, the City Commission accepted the low bid from MacHill Construction for the fencing at the Ardmore Public Works Division. The total contract amount was \$88,000.00. On August 21, 2023, MacHill Construction submitted a Change Order of \$5,023.00 reducing the contract price from \$88,000.00 to \$82,977.00. Staff respectfully recommends approval of Change Order Number 1 in the amount of \$5,023.00 for a new total price of \$82,977.00.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor Sjulín to approve Change Order Number 1 to the Construction Contract by and between the City of Ardmore and MacHill Construction for the fence project at the City of Ardmore Public Works Division located at 317 Veterans Boulevard, Ardmore, Oklahoma to reduce the contract price in the amount of \$5,023.00 for a new total contract price of \$82,977.00.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**5. Consideration and Possible Action to Extend a Lease Agreement by and between the City of Ardmore and Camp Fire USA Heart of Oklahoma Council for a Certain Building located at 1710 West Main Street, Ardmore, Oklahoma, this Lease Extension will be Effective from June 1, 2022 through June 30, 2027 and will Automatically Allow an Additional Five (5) Year Extension and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Kevin Boatright, City Manager, to the Commissioners. He stated that for at least 50 years, the Camp Fire USA Heart of Oklahoma Council (Camp Fire USA) has leased 1710 West Main from the City of Ardmore. Camp Fire USA provides services to our community by promoting the health and welfare of the public and improves the quality of life in our community by providing club programming and service learning opportunities to our youth. If approved, this option to extend the Lease Agreement will allow Camp Fire USA to continue to use the building for the next five (5) years and allow for an additional five (5) year extension. In exchange for using the building, Camp Fire USA will continue to offer programming in our community and will be solely responsible for insurance and any maintenance. Staff respectfully recommends approval of the option to extend the Lease Agreement by and between the City of Ardmore and Camp Fire USA Heart of Oklahoma Council.

Motion was made by Commissioner Credle and seconded by Commissioner Plesher to approve to extend a Lease Agreement by and between the City of Ardmore and Camp Fire USA Heart of Oklahoma Council for a certain building located at 1710 West Main Street, Ardmore, Oklahoma, this lease extension will be effective from June 1, 2022 through June 30, 2027 and will automatically allow an additional five (5) year extension.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**6. Consideration and Possible Action to Execute a Memorandum of Understanding by and between the City of Ardmore and Ardmore Development Authority to Provide All the Grant Match and Any Additional Required Funding over Federal Aviation Administration Grants: AIP 3-40-0005-023-2023 and BIL 3-40-0005-024-2023; Oklahoma Aeronautics Commission Grants: ADM-24A-FS, ADM 24B-FS, ADM-24A-PREP, ADM-24B PREP, for Engineering Services for Design, Construction Management and Oversight at the Ardmore Municipal Airport and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Kevin Boatright, City Manager, to the Commissioners. He stated that permission is requested for the City of Ardmore to execute a Memorandum of Understanding with the Ardmore Development Authority, to provide all the grant match and any additional required funding over Federal Aviation Administration Grants: AIP 3-40-0005-023-2023 and BIL 3-40-0005-024-2023; Oklahoma Aeronautics Commission Grants: ADM-24A-FS, ADM 24B-FS, ADM-24A-PREP, ADM-24B PREP, for engineering services for design, construction management and oversight at the Ardmore Municipal Airport. Staff respectfully recommends execution of the Memorandum of Understanding with the Ardmore Development Authority. Dan Luttrell, Ardmore Development Authority Vice-President of Industrial Assets, was present to answer questions.

Motion was made by Commissioner Pfau and seconded by Commissioner Plesher to approve to execute a Memorandum of Understanding by and between the City of Ardmore and Ardmore Development Authority to provide all the grant match and any additional required funding over Federal Aviation Administration Grants: AIP 3-40-0005-023-2023 and BIL 3-40-0005-024-2023; Oklahoma Aeronautics Commission Grants: ADM-24A-FS, ADM 24B-FS, ADM-24A-PREP, ADM-24B PREP, for engineering services for design, construction management and oversight at the Ardmore Municipal Airport.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

**7. Consideration and Possible Action to Execute Task Order 6 Agreement with H.W. Lochner, Incorporated for Engineering Services of the Sanitary Sewer, Grumman Street Roadway and Parking Facility Design for the Ardmore Municipal Airport in an Amount Not to Exceed \$586,500.00 and Approval or Rejection of Any Amendments Proposed by the City Commission at the Meeting**

A presentation was made by Kevin Boatright, City Manager, to the Commissioners. He stated that the City of Ardmore entered an Agreement with H.W. Lochner, Incorporated on March 1, 2021, to provide engineering services for the Ardmore Municipal Airport. Permission is requested to enter into Task Order 6 Agreement with H.W. Lochner, Incorporated for engineering services of the sanitary sewer, Grumman Street roadway and parking facility design in an amount not to exceed \$586,500.00. This project is not supported with City funding. The Federal Aviation Administration, Oklahoma Aeronautics Commission and Ardmore Development Authority comprise the funding for the project. Staff respectfully recommends entering Task Order 6 Agreement with H.W. Lochner, Incorporated, in an amount not to exceed \$586,500.00. Dan Luttrell, Ardmore Development Authority Vice-President of Industrial Assets, was present to answer questions.

Motion was made by Commissioner Credle and seconded by Vice-Mayor Sjulín to approve to execute Task Order 6 Agreement with H.W. Lochner, Incorporated for engineering services of the sanitary sewer, Grumman Street roadway and parking facility design for the Ardmore Municipal Airport in an amount not to exceed \$586,500.00.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

#### **E. NEW BUSINESS**

None

#### **F. ADJOURN**

Motion was made by Commissioner Pfau and seconded by Commissioner Sjulín to adjourn from this meeting.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis  
Nays: None

CITY OF ARDMORE  
Office of the City Manager

Council Letter No. 5885  
Meeting Date: October 2, 2023

Mayor and City Commission  
City of Ardmore, Oklahoma

Re: Appointment to the Ardmore Development Authority


Dear Commission Members:

The Commission is requested to consent to the Mayor's appointment of the following individual to the Ardmore Development Authority:

Appointment of Jeff Moen to Fulfill the Unexpired Term Steve Rhines with Term to Expire in December of 2024

Staff respectfully recommends approval of the appointment to the Ardmore Development Authority.

Respectfully submitted,

  
Kevin Boatright  
City Manager



CITY OF ARDMORE  
Parks and Recreation Department

Council Letter No. 5886  
Meeting Date: October 2, 2023

Mayor and City Commission  
City of Ardmore, Oklahoma

Re: Declare Surplus for Disposal

Dear Commission Members:

The Parks and Recreation Department is requesting permission to declare the scoreboards at Regional Park as surplus.

Item Description	Location	Units	
Scoreboards	South Softball Complex	Fields 1-4	
Scoreboards	North Softball Complex	Fields 5-8	

Parts have been unattainable and left us with scoreboards that are obsolete. Staff respectively recommends that these items be declared surplus and disposed of via Ok Iron, landfill, auction or donation.

Respectfully submitted,



Teresa Ervin  
Parks and Recreation Director

Reviewed by:   
City Manager

CITY OF ARDMORE  
Ardmore Municipal Airport

Council Letter No. 5887  
Meeting Date: October 2, 2023

Mayor and City Commission  
City of Ardmore, Oklahoma

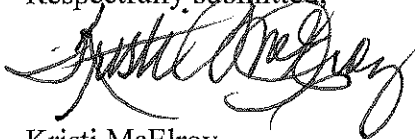
Re: Resolution to accept the 2023 Federal Aviation Administration Airport Improvement Program Discretionary Grant 3-40-0005-023-2023, in an amount not to exceed \$5,021,324.00, for the Ardmore Municipal Airport

Dear Commission Members:

Staff recommends that the City of Ardmore Commission pass a resolution to accept the Airport Improvement Program (AIP) Discretionary Grant 3-40-0005-023-2023, from the Federal Aviation Administration (FAA), in the amount of \$5,021,324.00, for the Ardmore Municipal Airport. This item was placed on the August 7<sup>th</sup>, Commission meeting and approved in an amount not to exceed, \$5,000,000.00, for the Ardmore Municipal Airport. Because the award exceeded the amount approved, staff is asking for permission to accept the new amount. The grant will partially fund the construction, lighting and guidance signs of Parallel Taxiway Echo; and, reconfiguration of Taxiway Charlie, installation of LED MITL and LED Guidance Signs. The Federal grant will fund ninety percent (90%) of the project, with the Ardmore Development Authority (ADA) and/or the Oklahoma Aeronautics Commission (OAC) providing the balance of funding.

The FAA requires that the City Commission approve the resolution in order to accept the funding. Staff respectfully recommends passing the resolution to accept the 2023 FAA AIP Discretionary Grant, in an amount not to exceed \$5,021,324.00.

Respectfully submitted,



Kristi McElroy,  
Grant Administrator

Reviewed by: \_\_\_\_\_

  
City Manager

RESOLUTION NO. 4273

A RESOLUTION ACCEPTING A GRANT OFFER FROM THE  
FEDERAL AVIATION ADMINISTRATION  
FOR DESIGN AND CONSTRUCTION OF PARALLEL TAXIWAY ECHO PROJECT  
AIRPORT IMPROVEMENT PROGRAM DISCRETIONARY GRANT 3-40-0005-023-2023  
FOR THE ARDMORE MUNICIPAL AIRPORT

WHEREAS, the Federal Aviation Administration (FAA) offers assistance to airports as part of the Airport Improvement Program (AIP) Discretionary Grants; and

WHEREAS, the FAA will provide a maximum of \$5,021,324.00 in AIP Discretionary grant funding which represents ninety percent (90%) of the Engineering Services cost to design, and Construction Services cost, for the Parallel Taxiway Echo; installation of LED Medium Intensity Taxiway Lights (MITL); consideration of Additive Alternate 1, installation of Taxiway Echo Guidance Signs; consideration of, Additive Alternate 2, reconfiguring Taxiway Charlie, installation of LED medium Intensity Taxiway Lights (MITL) and LED Guidance Signs Project (the "Project") for the Ardmore Municipal Airport; and

WHEREAS, the Ardmore Development Authority, an Authority of the City of Ardmore, has procured an Engineering firm H.W. Lochner, Inc., in accordance with FAA terms; and

WHEREAS, H.W. Lochner, Inc., will provide engineering design and construction oversight services, in accordance with FAA rules and regulations; and

WHEREAS, a Formal Sealed Bid was solicited and a contract awarded for construction services; and

WHEREAS, Silver Star Construction Co., Inc., the Awarded Contractor for construction services, will provide construction services, in accordance with FAA rules and regulations; and

WHEREAS, the City, as Sponsor, must make application for funding the Project for the Ardmore Municipal Airport, in accordance with FAA rules and regulations; and

WHEREAS, the FAA has approved the scope for the services of the Project for the Ardmore Municipal Airport, in accordance with FAA rules and regulations; and

WHEREAS, the City of Ardmore has granted authority to the City Manager to sign and accept the Grant Offer from the FAA, in the Mayor's absence; and

WHEREAS, the City of Ardmore has granted authority to the Grant Administrator to act as the designated fiscal agent for the purposes of this project.

NOW, THEREFORE, Be It Resolved By the Ardmore City Commission, A Municipal Corporation of the State of Oklahoma, Carter County, that the City hereby makes application and accepts the Future Grant Offer from the Federal Aviation Administration, be hereby accepted.

Approved this 2nd day of October, 2023, by the Commission of the City of Ardmore.

CITY OF ARDMORE, OKLAHOMA  
A MUNICIPAL CORPORATION

By: \_\_\_\_\_  
Sheryl Ellis, Mayor

ATTEST:

\_\_\_\_\_  
Lori Linney, City Clerk



U.S. Department  
of Transportation  
Federal Aviation  
Administration

**FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM**

**FY 2023 Airport Improvement Program (AIP)**

**GRANT AGREEMENT**

**Part I - Offer**

Federal Award Offer Date September 8, 2023

Airport/Planning Area Ardmore Municipal Airport

FY2023 AIP Grant Number 3-40-0005-023-2023

Unique Entity Identifier X342SQBJDX83

TO: City of Ardmore  
(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

**WHEREAS**, the Sponsor has submitted to the FAA a Project Application dated August 28, 2023, for a grant of Federal funds for a project at or associated with the Ardmore Municipal Airport, which is included as part of this Grant Agreement; and

**WHEREAS**, the FAA has approved a project for the Ardmore Municipal Airport (herein called the "Project") consisting of the following:

**Construct Partial Parallel Taxiway E, Phase 1 – Southeast 3,600 feet**

which is more fully described in the Project Application.

**NOW THEREFORE**, Pursuant to and for the purpose of carrying out the Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; FAA Reauthorization Act of 2018 (Public Law Number 115-254); the Department of Transportation Appropriations Act, 2021 (Public Law 116-260, Division L); the Consolidated Appropriations Act, 2022 (Public Law 117-103); Consolidated

Appropriations Act, 2023 (Public Law 117-328); and the representations contained in the Project Application; and in consideration of: (a) the Sponsor's adoption and ratification of the Grant Assurances attached hereto; (b) the Sponsor's acceptance of this Offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurance and conditions as herein provided;

**THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety (90) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.**

**Assistance Listings Number (Formerly CFDA Number): 20.106**

**This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

### **CONDITIONS**

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$5,021,324.**

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

**\$ 5,021,324 airport development**

The source of this Grant includes funding from the Small Airport Fund, in accordance with 49 U.S.C. § 47116.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:
  - a. **Period of Performance:**
    1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
    2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).
  - b. **Budget Period:**
    1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the Period of Performance provided in paragraph (2)(a)(1). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.
    2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to

CITY OF ARDMORE  
Ardmore Municipal Airpark

Council Letter No. 5888  
Meeting Date: October 2, 2023

Mayor and City Commission  
City of Ardmore, Oklahoma

Re: Permission to Apply and Accept Oklahoma Aeronautics Commission Grants in  
the total amount of \$9,454,953.64

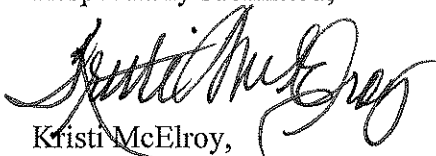
Dear Commission Members:

Staff recommends that the City of Ardmore Commission pass a resolution to apply and accept grants from the Oklahoma Aeronautics Commission (OAC), Preserving Rural Economic Prosperity (PREP) Program created by the Oklahoma State Legislature House Bill 1016 (HB1016); and assistance for Federal Aviation Administration (FAA) grants for projects identified in the Commission's Airport Construction Program. Grant ADM-24A-PREP, will provide \$586,500.00 for the design of Sanitary Sewer, Grumman St. Roadway and Parking Facility Design; and grants ADM-24B-PREP in the amount of \$8,556,880.64, ADM-24A-FS in the amount of \$32,611.00, and ADM-24B-FS in the amount of \$278,962.00 will fund the construction and engineering services of Taxiway Echo, for the Ardmore Municipal Airport.

Any costs exceeding the total amount of \$9,454,953.64, are the responsibility of the Ardmore Development Authority (ADA), as detailed in the Memorandum of Understanding between the ADA and the City, approved by the Commission, September 18, 2023.

The OAC requires that the City Commission approve the resolution in order to accept the funding. Staff respectfully recommends passing the resolution to accept the OAC grants in the total amount not to exceed \$9,454,953.64.

Respectfully submitted,

  
Kristi McElroy,  
Grant Administrator

Reviewed by:   
City Manager

RESOLUTION NO. 4074

A RESOLUTION APPLYING AND ACCEPTING GRANT OFFERS FROM THE  
OKLAHOMA AERONAUTICS COMMISSION  
FOR GRANT NUMBERS:  
ADM-24A-PREP; ADM-24B-PREP; ADM-24A-FS; AND, ADM-24B-FS  
FOR THE ARDMORE MUNICIPAL AIRPORT

WHEREAS, the Oklahoma Aeronautics Commission (OAC) offers assistance to airports as part of the Preserving Rural Economic Prosperity (PREP) Program created by the Oklahoma State Legislature House Bill 1016 (HB1016); and assistance for Federal Aviation Administration (FAA) grants for projects identified in the Commission's Airport Construction Program; and

WHEREAS, the OAC grant (ADM-24A-PREP) will provide \$586,500.00 in PREP funds for the Engineering Services to design the Sanitary Sewer, Grumman St. Roadway, and Parking Facility AND grant (ADM-24B-PREP) will provide \$8,556,880.64 in PREP funds for the construction of Taxiway Echo project (the "Projects") for the Ardmore Municipal Airport; and

WHEREAS, the OAC grant (ADM-24A-FS) will provide \$278,962.00 AND, grant (ADM-24B-FS) will provide \$32,611.00 in State Funds for the purpose of aiding in financing the construction of the Projects, for the Ardmore Municipal Airport; and

WHEREAS, the City of Ardmore and the Ardmore Development Authority (ADA) have procured an Engineering firm, H.W. Lochner, Inc., in accordance with OAC terms; and

WHEREAS, H.W. Lochner, Inc., will provide engineering design and construction oversight services, in accordance with OAC rules and regulations; and

WHEREAS, the City, as Sponsor, must make application for funding the Projects for the Ardmore Municipal Airport, in accordance with OAC rules and regulations by way of Grant State Project No. ADM-24A-PREP, ADM-24B-PREP, ADM-24A-FS, and ADM-24B-FS.

WHEREAS, the OAC has approved the scope for the services of the Projects for the Ardmore Municipal Airport, in accordance with OAC rules and regulations by way of Grant State Project No. ADM-24A-PREP, ADM-24B-PREP, ADM-24A-FS, and ADM-24B-FS.

WHEREAS, the City of Ardmore has granted authority to the City Manager to sign and accept the Grant Offers from the OAC, in the Mayor's absence; and

WHEREAS, the City of Ardmore has granted authority to the Grant Administrator to act as the designated fiscal agent for the purposes of these projects.

NOW, THEREFORE, Be It Resolved By the Ardmore City Commission, A Municipal Corporation of the State of Oklahoma, Carter County, that the City hereby makes application and the Grant Offer from the Oklahoma Aeronautics Commission be hereby accepted.

Approved this 2nd day of October, 2023 by the Commission of the City of Ardmore.

CITY OF ARDMORE, OKLAHOMA  
A MUNICIPAL CORPORATION

By: \_\_\_\_\_  
Sheryl Ellis, Mayor

ATTEST:

\_\_\_\_\_  
Lori Linney, City Clerk

# Oklahoma Aeronautics Commission

## STATE GRANT APPLICATION

### AIRPORT IMPROVEMENT



Oklahoma Aeronautics Commission  
110 N. Robinson Ave., Suite 200  
Oklahoma City, Oklahoma 73102  
(405) 604-6900 – phone  
(405) 604-6919 – fax



# APPLICATION and AGREEMENT

## AIRPORT IMPROVEMENT GRANT

### OKLAHOMA AERONAUTICS COMMISSION

110 N. Robinson Ave., Suite 200  
Oklahoma City, OKLAHOMA 73102

State Project #: ADM-24A-FS

Date: \_\_\_\_\_

**1. PROJECT INFORMATION**

City of Ardmore, Oklahoma hereinafter referred to as the (Sponsor) hereby makes application to the Oklahoma Aeronautics Commission (Commission) for State Funds for the purpose of aiding in financing a project (hereinafter referred to as Project) for the development of the Ardmore Municipal Airport (hereinafter referred to as Airport) located 10 mile(s) northeast (direction) from the City/Town of Ardmore, Carter County, Oklahoma.

It is proposed that the Project shall consist of the following:  
**(brief project description required):**

Construct Taxiway Echo – AIP Grant

FUNDING	SPONSOR	STATE (COMMISSION)	FEDERAL	TOTAL PROJECT COST
SHARES	\$278,963.06	\$278,962.00	\$5,021,324.00	\$5,579,249.06
	(5%)	(5%)	(90%)	(100%)

Round Sponsor share up to the nearest dollar and Commission share down to the nearest dollar

The above identified project is depicted on the Airport Layout Plan or Sketch (Exhibit A) and major project items listed on the Project Costs page (Exhibit B-2).

Revised January 31, 2023

# Oklahoma Aeronautics Commission

## STATE GRANT APPLICATION

### AIRPORT IMPROVEMENT



Oklahoma Aeronautics Commission  
110 N. Robinson Ave., Suite 200  
Oklahoma City, Oklahoma 73102  
(405) 604-6900 – phone  
(405) 604-6919 – fax

# APPLICATION and AGREEMENT

## AIRPORT IMPROVEMENT GRANT

### OKLAHOMA AERONAUTICS COMMISSION

110 N. Robinson Ave., Suite 200  
Oklahoma City, OKLAHOMA 73102

State Project #: ADM-24B-FS

Date: \_\_\_\_\_

**1. PROJECT INFORMATION**

City of Ardmore, Oklahoma hereinafter referred to as the (Sponsor) hereby makes application to the Oklahoma Aeronautics Commission (Commission) for State Funds for the purpose of aiding in financing a project (hereinafter referred to as Project) for the development of the Ardmore Municipal Airport (hereinafter referred to as Airport) located 10 mile(s) northeast (direction) from the City/Town of Ardmore, Carter County, Oklahoma.

It is proposed that the Project shall consist of the following:  
**(brief project description required):**

Construct Taxiway Echo – BIL Grant

FUNDING	SPONSOR	STATE (COMMISSION)	FEDERAL	TOTAL PROJECT COST
SHARES	\$32,611.38	\$32,611.00	\$586,996.00	\$652,218.38
	(5%)	(5%)	(90%)	(100%)

Round Sponsor share up to the nearest dollar and Commission share down to the nearest dollar

The above identified project is depicted on the Airport Layout Plan or Sketch (Exhibit A) and major project items listed on the Project Costs page (Exhibit B-2).

# Oklahoma Aeronautics Commission

## STATE GRANT APPLICATION PREP FUNDING

### AIRPORT IMPROVEMENT



Oklahoma Aeronautics Commission  
110 N. Robinson Ave., Suite 200  
Oklahoma City, Oklahoma 73102  
(405) 604-6900 – phone  
(405) 604-6919 – fax

# APPLICATION and AGREEMENT

## AIRPORT IMPROVEMENT GRANT

### OKLAHOMA AERONAUTICS COMMISSION

110 N. Robinson Ave., Suite 200  
 Oklahoma City, OKLAHOMA 73102

State Project #: ADM-24A-PREP

Date: \_\_\_\_\_

**1. PROJECT INFORMATION**

City of Ardmore, Oklahoma hereinafter referred to as the (Sponsor) hereby makes application to the Oklahoma Aeronautics Commission (Commission) for State Funds for the purpose of aiding in financing a project (hereinafter referred to as Project) for the development of the Ardmore Municipal Airport (hereinafter referred to as Airport) located 10 mile(s) northeast (direction) from the City/Town of Ardmore, Carter County, Oklahoma.

It is proposed that the Project shall consist of the following:  
**(brief project description required):**

Sanitary Sewer, Grumman St. Roadway, and Parking Facility Design

FUNDING	SPONSOR	STATE (COMMISSION)	FEDERAL	TOTAL PROJECT COST
SHARES	\$0.00 (0%)	\$586,500.00 (100%)	\$0.00 (0%)	\$586,500.00 (100%)

**Round Sponsor share up to the nearest dollar and Commission share down to the nearest dollar**

The above identified project is depicted on the Airport Layout Plan or Sketch (Exhibit A) and major project items listed on the Project Costs page (Exhibit B-2).

# Oklahoma Aeronautics Commission

## STATE GRANT APPLICATION PREP FUNDING

### AIRPORT IMPROVEMENT



Oklahoma Aeronautics Commission  
110 N. Robinson Ave., Suite 200  
Oklahoma City, Oklahoma 73102  
(405) 604-6900 – phone  
(405) 604-6919 – fax

# APPLICATION and AGREEMENT

## AIRPORT IMPROVEMENT GRANT

### OKLAHOMA AERONAUTICS COMMISSION

110 N. Robinson Ave., Suite 200  
 Oklahoma City, OKLAHOMA 73102

State Project #: ADM-24B-PREP

Date: \_\_\_\_\_

**1. PROJECT INFORMATION**

City of Ardmore, Oklahoma hereinafter referred to as the (Sponsor) hereby makes application to the Oklahoma Aeronautics Commission (Commission) for State Funds for the purpose of aiding in financing a project (hereinafter referred to as Project) for the development of the Ardmore Municipal Airport (hereinafter referred to as Airport) located 10 mile(s) northeast (direction) from the City/Town of Ardmore, Carter County, Oklahoma.

It is proposed that the Project shall consist of the following:  
**(brief project description required):**

Construct Taxiway Echo – PREP

FUNDING	SPONSOR	STATE (COMMISSION)	FEDERAL	TOTAL PROJECT COST
SHARES	\$0.00	\$8,556,880.64	\$0.00	\$8,556,880.64
	(0%)	(100%)	(0%)	(100%)

**Round Sponsor share up to the nearest dollar and Commission share down to the nearest dollar**

The above identified project is depicted on the Airport Layout Plan or Sketch (Exhibit A) and major project items listed on the Project Costs page (Exhibit B-2).

Revised January 31, 2023

CITY OF ARDMORE  
FINANCE DEPARTMENT

Council Letter No. 5889  
Meeting Date: October 2, 2023

Mayor and City Commission  
City of Ardmore, Oklahoma

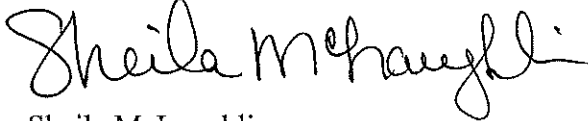
Re: Purchase of Three Quarter Ton Truck/Customer Service-Meter Maintenance

Dear Commission Members:

The Customer Service/Finance Department is requesting approval by the City of Ardmore for the purchase of a three quarter ton truck, in the amount of \$46,142.00 from Vance Fleet Services of Guthrie, OK. Staff budgeted for this purchase in FY 23/24 from the Customer Service Fund for this vehicle.

Staff respectfully recommends the Commission approve to purchase the vehicle, utilizing the Oklahoma State Contract number SW035, from Vance Fleet Services in the amount of \$46,142.00.

Respectfully,



Sheila McLaughlin  
Customer Service Supervisor

Reviewed by: \_\_\_\_\_



City Manager



CITY OF ARDMORE  
FINANCE DEPARTMENT

Council Letter No. 5890  
Meeting Date: October 2, 2023

Mayor and City Commission  
City of Ardmore, Oklahoma

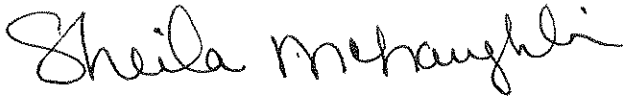
Re: Purchase of meters, registers, and endpoints from Atlas Utility Supply Company

Dear Commission:

The Customer Service/Finance Department budgeted \$200,000.00 in Customer Service Budget - FY 23/24 from fund 56-5312-4250, for meters, registers, and endpoints. Atlas Utility Supply Company is the sole source provider for the meters, registers, and endpoints the Customer Service/ Meter Maintenance uses to provide service.

Staff respectfully recommends the Commission approve the purchase of supplies from Atlas Supply Company a single source provider for FY 23/24 for the amount of \$200,000.00.

Respectfully,



Sheila McLaughlin  
Customer Service Supervisor

Reviewed by: \_\_\_\_\_

  
City Manager

CITY OF ARDMORE  
Parks and Recreation Department

Council Letter No. 5891  
Meeting Date: October 2, 2023

Mayor and City Commission  
City of Ardmore, Oklahoma

Re: Purchase of two 72" Zero Turn Kubota Mower off of Sourcewell in the amount of \$33,083.44

Dear Commission Members:

Staff respectfully requests permission to purchase two 72" Zero Turn Kubota Mowers for the Parks division of the Ardmore Parks and Recreation Department. The mowers will be purchased from Great Plains Duncan through Sourcewell in the amount of \$33,083.44.

The total amount budgeted for this purchase in the FY 23/24 budget is \$34,000.00

Respectfully submitted,



Teresa Ervin  
Parks and Recreation Director

Reviewed by:   
City Manager

Quote Provided By  
GREAT PLAINS DUNCAN  
Tommy Bardsher  
3445 N HIGHWAY 81  
DUNCAN, OK 73533  
email: tbardsher@gpkubota.com  
phone: 4053080465

-- Standard Features --

-- Custom Options --



ZD1200 Series      ZD1211L-3-72

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

3 Cylinder, Kubota Model #  
D1105  
24.8 Gross HP @ 3000 rpm  
68.5 cu. In. Displacement  
12v 430 Amp Hr. Battery  
14 Amps Charging Output

**SAFETY EQUIPMENT**

Electric Key Shut Off  
Control Lever Safety Switch  
Parking Brake Safety Switch  
Foldable ROPS  
Seat Safty Switch

**TRANSMISSION**

Hydrostatic Drive  
(2) HST w/Gear Reduction  
Brake - Wet Multi Disks  
Forward Speeds 0 - 10.6 mph  
Reverse Speeds 0 - 5.3 mph

**DIMENSIONS**

Height 78.7"  
Length 93.7"  
Width Overall 85.8"  
Wheelbase 61.4"

**STEERING / MOTION CONTROL**

(2) Hand Levers, Adjustable  
Hydraulically Damped,  
Adjustable

**OPERATING FEATURES**

Zero Turn Radius  
Adj. Front Axle: Rigid/Oscillating  
Dual Element Air Filter  
Deluxe Suspension Seat w/  
Kubota Exclusive Seat Design  
Hands-free Hydraulic Deck Lift  
Hands-free Parking Brake  
Cup Holder

**POWER TAKE OFF**

Hydraulic Independent PTO  
Shaft Drive Mower Deck  
Wet Disk Clutch

**SIDE DISCHARGE MOWER**

60" and 72" Kubota PRO Deck  
w/ACS  
8 Gauge, 6" Deep Deck  
1-5" Cut Height, Adjustable  
1/4" Increments  
Flexible Discharge Cover  
3 Blades

**FLUID CAPACITY**

Fuel Tank 13.1 gal  
Engine Coolant w/ Recovery  
tank 3.96 qts  
Crankcase w/ Filter 4.1 qts  
Transmission Case and Axle  
Gear 12.8 qts

+ Manufacturer Estimate

**TIRES AND WHEELS**

Front 15 x 6.0 - 6 Flat-free  
Rear 26 x 12.0 - 16 Turf, Low Profile

ZD1211L-3-72 Base Price: \$20,999.00  
Configured Price:      \$20,999.00  
Sourcewell Discount:      (\$4,619.78)  
SUBTOTAL:      \$16,379.22  
Dealer Assembly:      \$0.00  
Freight Cost:      \$262.50  
PDI:      \$400.00  
Customer Appreciation Discount      (\$500.00)

Total Unit Price: \$16,541.72  
Quantity Ordered:      2  
Final Sales Price: \$33,083.44

**Final pricing will be based upon pricing at the time of  
final delivery to Sourcewell members.  
Purchase Order Must Reflect Final Sales Price.**

To order, place your Purchase Order directly with the quoting  
dealer

\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.