

**AGENDA OF A MEETING OF THE TRUSTEES
OF
THE ARDMORE PUBLIC WORKS
AUTHORITY
HELD ON 09/21/2020 AT 7:00 PM IN THE
COMMISSION CHAMBERS AFTER REGULAR
CITY COMMISSION MEETING**

1. REMOTE VIEWING INSTRUCTIONS

Please click the link below to join the webinar:

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2. CALL TO ORDER

3. ROLL CALL

**4. APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**

5. APPROVE MINUTES

**5.A. Ardmore Public Works Authority Regular Minutes
of the Meeting Held on September 8, 2020**

Documents:

[APWA MINUTES 09-08-20.PDF](#)

6. CONSENT AGENDA

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.

6.A. **Consent A**

**Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Confirm the Receipt of a Construction Permit received from the Oklahoma Department of Environmental Quality for the Exit 29 Waterline Project
(Shawn Geurin, Director of Utilities)**

Documents:

[CONSENT A.PDF](#)

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
SEPTEMBER 8, 2020 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Doug Pfau	Chairman
	Beth Windel	Vice-Mayor
	Sheryl Ellis	Trustee
	John Moore	Trustee
	Martin Dyer	Trustee
	J.D. Spohn	Manager
	Lori Linney	Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. VIDEO CONFERENCE INSTRUCTIONS

2. CALL TO ORDER BY THE CHAIRMAN

Chairman Pfau called the meeting to order.

3. ROLL CALL

The Secretary called roll. All were present.

Chairman Pfau - In Person
Vice-Chairman Windel - In Person
Trustee Ellis - In Person
Trustee Dyer - In Person
Trustee Moore - In Person

4. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Moore and seconded by Trustee Ellis to approve the agenda as written.

Ayes:	Ellis, Moore, Dyer, Windel, Pfau
Nays:	None

5. APPROVE MINUTES

A. of the Ardmore Public Works Authority Regular Meeting held on July 20, 2020

Motion was made by Trustee Ellis and seconded by Vice-Chairman Windel to approve the minutes of the Ardmore Public Works Authority Regular Meeting of July 20, 2020 as written.

Ayes: Ellis, Moore, Dyer, Windel, Pfau
Nays: None

6. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for an Agreement Renewal with New Edge Services, LLC to Continue Hosting Services for City Works Application to Maintain Inventory; Infrastructure; Work Order System, and Assisting with Building Permits, and Code Enforcement in a Total Amount of \$25,000.00 of which \$9,000.00 will be Paid by the City and \$16,000.00 to be Paid by Ardmore Public Works Authority

The City of Ardmore entered into an agreement with New Edge Service, LLC in Fiscal Year of 2014/2015 for hosting services for the City Works application. The Ardmore Public Works Authority utilizes City Works by Azteca to maintain inventory, infrastructure and a work order system. The Development Services Department uses the application to assist with building permits and code enforcement. The agreement renewal is to continue hosting services with New Edge Service, LLC in the amount of \$25,000.00 of which \$9,000.00 will be paid by the City and the remaining amount of \$16,000.00 to be paid by the Ardmore Public Works Authority. This is a budgeted item in Fiscal Year 2020/2021.

Motion was made by Trustee Dyer and seconded by Trustee Moore to approve a Consent Agenda Item 6.A.

Ayes: Ellis, Moore, Dyer, Windel, Pfau
Nays: None

A. ADJOURN

Motion was made by Trustee Dyer and seconded by Trustee Ellis to adjourn from this meeting.

Ayes: Ellis, Moore, Dyer, Windel, Pfau
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY
PUBLIC UTILITIES DIVISION

Authority Letter No. 4928
Meeting Date September 21, 2020

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Receipt of construction permit

Dear Trustees:

Please find attached a copy of the construction permit as received from ODEQ for the Exit 29 Waterline Project.

It is a requirement of the Oklahoma Department of Environmental Quality to place these permits on a regular meeting to be noted in the minutes and made a matter of permanent record.

Respectfully submitted,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No. WL000010200477

WATER LINES

FACILITY No. 1010814

PERMIT TO CONSTRUCT

August 06, 2020

Pursuant to O.S. 27A 2-6-304, the Ardmore Public Works Authority is hereby granted this Tier I Permit to construct 20,524 linear feet of twelve (12) inch PVC pipe for water line distribution and all appurtenances to serve the S. Commerce to Myall Ave. SW, Waterline Extension, located in SW/4, SW/4, SW/4 of Section 35, T-4-S, R-1-E, passes through E/2 & S/2 of Section 2, SE/4 of Section 1 and N/2 of Section 12, T-5-S, R-1-E, Ending SW/4, SW/4, NW/4 of Section 7, T-5-S, R-2-E, Carter County, Oklahoma, in accordance with the plans approved August 06, 2020.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line provides adequate fire flow in accordance with the 2009 International Fire Code through the approved hydraulic analysis. The fire flow provided is gpm.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.





SCOTT A. THOMPSON
Executive Director

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PERMIT TO CONSTRUCT

- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].
- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 13) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.





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- 14) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 15) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

A handwritten signature in black ink that reads 'Rocky Chen'. The signature is written in a cursive, flowing style.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section WSS
Water Quality Division

