

AGENDA OF A REGULAR MEETING OF THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, TO BE HELD ON 09/18/2023 AT 7:00 PM IN THE COMMISSION CHAMBERS

NOTICE: "Official action can only be taken on items which appear on the agenda. The Commission may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Commission may refer the matter to the City Manager or the Municipal Counselor. The Commission may also refer items to standing committees of the Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**
6. **APPROVE MINUTES**
 - 6.A. **City Commission Regular Minutes**
of the Meeting held on September 5, 2023

Documents:

[CITY COMMISSION REGULAR MINUTES 09-05-2023.PDF](#)

7. **CONSENT AGENDA**

All items listed are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or a citizen so requests, in

which event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

7.A. Consent A

Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Ardmore Parks and Recreation Advisory Board to Serve a First Three (3) Year Term to be Julie Hunnicutt, Matt McAnally and Mike Whitson with Terms to Expire in May of 2026

(Submitted by Teresa Ervin, Director of Parks and Recreation)

Documents:

[CONSENT A.PDF](#)

7.B. Consent B

Consideration and Possible Action to Declare a Parks and Recreation Department Arcade Ring Toss (Asset Number 010468); Arcade Bean Bag Toss (Asset Number 010473); and Arcade Sponge Bob Pineapple (Asset Number 010466) as Surplus and to be Disposed of Via Trade-In to Player One Amusement Group with a Trade-In Value of \$13,000.00 for Future Purchases

(Submitted by Teresa Ervin, Director of Parks and Recreation)

Documents:

[CONSENT B.PDF](#)

7.C. Consent C

Consideration and Possible Action to Declare an Ardmore Police Department 2015 Chevrolet Tahoe (Asset Number 009238); 2015 Chevrolet Tahoe (Asset Number 009536); and 2014 Chevrolet Tahoe (Asset Number 008924) as Surplus to be Disposed of in Accordance with City Code

(Submitted by Kevin Norris, Acting Chief of Police)

Documents:

[CONSENT C.PDF](#)

7.D. **Consent D**

Consideration and Possible Action to Declare an Ardmore Downtown Executive Airport 2013 Ford Taurus (Asset Number 008605); 2013 Ford Taurus (Asset Number 008784); 1998 Ford Crown Victoria (Asset Number 008559), and to Declare a Street Department 2007 International Tymco Street Sweeper (Asset Number 007721), and to Declare a City Garage 2014 Chevrolet Tahoe (Asset Number 008923) as Surplus and to be Disposed of in Accordance with City Code

(Submitted by Josh Randell, City Engineer)

Documents:

[CONSENT D.PDF](#)

7.E. **Consent E**

Consideration and Possible Action of the Annual Payment to Tyler Technologies, a Single Source Provider for Incode Software and Cloud Storage for the Customer Service Department, Finance Department and Ardmore Public Works Authority the Third Year of a Five Year Term Agreement in the Per Annum Amount of \$85,145.00

(Submitted by Sissy Burge, City Treasurer)

Documents:

[CONSENT E.PDF](#)

8. **REGULAR BUSINESS**

8.A. **RESOLUTION(S)**

8.A.1. **Resolution 1**

Consideration of Adoption or Rejection of Resolution Number 4271, a Resolution Providing for the Selection of an Engineer by the Oklahoma Department of Transportation Concerning Inspections of Bridges in the City Limits to begin April 1, 2024 through March 31, 2026 and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as may be Considered by the City Commission at the Meeting

(Presented by Josh Randell, City Engineer)

Documents:

[RESOLUTION 1.PDF](#)

8.A.2. **Resolution 2**

Consideration of Adoption or Rejection of Resolution Number 4272, a Resolution to Apply and Accept a Grant Offer from the Federal Aviation Administration for Design and Construction of Parallel Taxiway Echo Project Bipartisan Infrastructure Law Grant for the Ardmore Municipal Airport in an Amount Not to Exceed \$586,996.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[RESOLUTION 2.PDF](#)

8.B. **BID(S)**

8.B.1. **Bid 1**

Consideration and Possible Action to Award the Low Bid Received from Diverse Construction for the Demolition of a Building located at 119 North Washington, Ardmore, Oklahoma in the Total Amount of \$29,450.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission

(Presented by Jessica Scott, Director of Community Development)

Documents:

[BID 1.PDF](#)

8.C. **PURCHASE(S)**

8.C.1. **Purchase 1**

Consideration and Possible Action for the Purchase of Two (2) Arcade Games for The Clubhouse from Player One Amusement Group in the Amount of \$25,949.00 with a Trade-In Value of \$13,000.00 applied to this Purchase Resulting in the Total Amount of \$12,949.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Teresa Ervin, Director of Parks and Recreation)

Documents:

[PURCHASE 1.PDF](#)

8.D. **AGREEMENT(S)**

8.D.1. **Agreement 1**

Consideration and Possible Action of a Payment to Ardmore Auto Works, Limited Liability Company for the Repairs of an Operation Pride Truck in the Total Amount of \$28,252.36 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Sissy Burge, City Treasurer)

Documents:

[AGREEMENT 1.PDF](#)

8.D.2. **Agreement 2**

Consideration and Possible Action of a Local Public Agency Land and Right-Of-Way Acquisition Services Agreement by and between the City of Ardmore and Smith-Roberts Land Services, Incorporated, for North Rockford Road Improvements between Broadway and 4th Avenue Northwest to Acquire Permanent Right of Way Easements within the Corridor in the Total Amount of \$55,830.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Josh Randell, City Engineer)

Documents:

[AGREEMENT 2.PDF](#)

8.D.3. **Agreement 3**

Consideration and Possible Action of a School Resource Officer Agreement by and between the City of Ardmore and Ardmore Public School District for Uniformed Ardmore Police Department Officers to Perform Security and Law Enforcement Duties Upon School Property, and on Public Streets, and Alleys Adjacent thereto, with Ardmore Public School District to Reimburse the City of Ardmore in an Amount Not to Exceed \$68,000.00 Per School Resource Officer

to be Effective from September 6, 2023 through June 30, 2024, with an Option of One (1) Annual Renewal and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Norris, Assistant City Manager)

Documents:

[AGREEMENT 3.PDF](#)

8.D.4. **Agreement 4**

Consideration and Possible Action of Change Order Number 1 to the Construction Contract by and between the City of Ardmore and MacHill Construction for the Fence Project at the City of Ardmore Public Works Division located at 317 Veterans Boulevard, Ardmore, Oklahoma, to Reduce the Contract Price in the Amount of \$5,023.00 for a New Total Contract Price of \$82,977.00 and Approval or Rejection of Any Proposed Amendments by the City Commission at the Meeting

(Presented by Kevin Norris, Assistant City Manager)

Documents:

[AGREEMENT 4.PDF](#)

8.D.5. **Agreement 5**

Consideration and Possible Action to Extend a Lease Agreement by and between the City of Ardmore and Camp Fire USA Heart of Oklahoma Council for a Certain Building located at 1710 West Main Street, Ardmore, Oklahoma, this Lease Extension will be Effective from June 1, 2022 through June 30, 2027 and will Automatically Allow an Additional Five (5) Year Extension and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 5.PDF](#)

8.D.6. **Agreement 6**

Consideration and Possible Action to Execute a Memorandum of Understanding by and between the City of Ardmore and Ardmore Development Authority to Provide All the Grant Match and Any Additional Required Funding over Federal Aviation Administration Grants: AIP 3-40-0005-023-2023 and BIL 3-40-0005-024-2023; Oklahoma Aeronautics Commission Grants: ADM-24A-FS, ADM 24B-FS, ADM-24A-PREP, ADM-24B PREP, for Engineering Services for Design, Construction Management and Oversight at the Ardmore Municipal Airport and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 6.PDF](#)

8.D.7. **Agreement 7**

Consideration and Possible Action to Execute Task Order 6 Agreement with H.W. Lochner, Incorporated for Engineering Services of the Sanitary Sewer, Grumman Street Roadway and Parking Facility Design for the Ardmore Municipal Airport in an Amount Not to Exceed \$586,500.00 and Approval or Rejection of Any Amendments Proposed at the City Commission Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 7.PDF](#)

9. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

10. **ADJOURN**

10.A. **Adjourn To Ardmore Public Works Authority Meeting**