

**AGENDA OF A REGULAR MEETING OF THE  
CHAIRPERSON AND TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY, TO  
BE  
HELD ON 09/06/2022 AT 7:00 PM IN THE  
COMMISSION CHAMBERS FOLLOWING  
REGULAR CITY COMMISSION MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVE AGENDA - ORDER OF BUSINESS  
AND CONTENTS**
4. **APPROVE MINUTES**
  - 4.A. **Ardmore Public Works Authority Regular Minutes**  
of the Meeting Held on August 15, 2022

Documents:

[APWA MINUTES 08-15-22.PDF](#)

5. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or

**rejection of any amendments proposed and considered by the Trustees at the meeting.**

5.A. **Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Declare Utilities Department Residential Sanitation 2018 Peterbilt Side Loader, Unit 52 as Surplus and Disposed of as a Trade-In for a Replacement Side Loader

(Submitted by Shawn Geurin, Utilities Director)

Documents:

[CONSENT A.PDF](#)

5.B. **Consent B**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Renewal of Hosting Services for City Works & GIS Application with New Edge Services, LLC with \$29,000.00 to be Charged to Ardmore Public Works Authority and \$25,000.00 to be Charged to City of Ardmore in a Combined Total Amount of \$54,000.00

(Submitted by Robert Newell, Chief Information Officer)

Documents:

[CONSENT B.PDF](#)

5.C. **Consent C**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of Meters, Registers, and Endpoints for the Customer Service/Finance Department from Atlas Utility Supply Company a Single Source Provider in the Total Amount of \$200,000.00

(Submitted by Sheila McLaughlin, Customer Service Supervisor)

Documents:

[CONSENT C.PDF](#)

5.D. **Consent D**

Consideration and Possible Action to Consent to Ratify an Approval by

the Ardmore City Commission for the Purchase of One (1) 2023 Peterbilt 520 with a Heil DPF Python 28 Yard Side Loader for the Residential Sanitation Department from United Engines from Oklahoma State Contract SW197 in the Total Amount of \$267,500.00 which Includes a Trade-In Amount of \$90,000.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT D.PDF](#)

6. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY HELD ON  
AUGUST 15, 2022 AT 7:00 PM IN THE COMMISSION CHAMBERS**

---

Present:	Doug Pfau Sheryl Ellis	Chairperson Vice-Chairperson
	Nancy Sjulín John Credle, Jr. David Plesher	Trustee Trustee Trustee
	Kevin Boatright Lori Linney	Manager Secretary

---

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. CALL TO ORDER BY THE CHAIRPERSON**

Chairperson Pfau called the meeting to order.

**2. ROLL CALL**

The Secretary called roll. All were present.

**3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Trustee Plesher and seconded by Vice-Chairperson Ellis to approve the agenda as written.

Ayes:	Sjulín, Credle, Plesher, Ellis, Pfau
Nays:	None

**4. APPROVE MINUTES**

**A. of the Ardmore Public Works Authority Regular Meeting held on July 5, 2022**

Motion was made by Vice-Chairperson Ellis and seconded by Trustee Credle to approve the minutes of July 5, 2022, as written.

Ayes:	Sjulín, Credle, Plesher, Ellis, Pfau
Nays:	None

**5. CONSENT**

**A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for an Engineering Services Agreement between the City of Ardmore and Barker and Associates, Inc. for the Design Services Required for Highway 142 Force Main and Waterline Relocation in an Amount Not to Exceed \$26,073.66 for the Waterline Relocation Design and in an Amount Not to Exceed \$24,671.81 for the Force Main Relocation Design for a Total Combined Amount of \$50,745.47**

The Engineering Services Agreement is between the City of Ardmore and Barker and Associates, Inc. for the design services required for Highway 142 force main and waterline relocation. The cost for these services is in an amount not to exceed \$26,073.66 for the waterline relocation design and in an amount not to exceed \$24,671.81 for the force main relocation design for a total combined amount of \$50,745.47. The services provided include Oklahoma Department of Environmental Quality permitting, design, bidding and construction administration. This will be funded by the Water Distribution and Sewer Collection annual budgets.

Motion was made by Trustee Sjulín and seconded by Trustee Plesher to approve Consent Agenda Item 5.A

Ayes: Sjulín, Credle, Plesher, Ellis, Pfau  
Nays: None

**A. NEW BUSINESS**

None

**B. ADJOURN**

Motion was made by Trustee Credle and seconded by Trustee Sjulín to adjourn from this meeting.

Ayes: Sjulín, Credle, Plesher, Ellis, Pfau  
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY  
PUBLIC UTILITIES DIVISION

Authority Letter No. 5517  
Meeting Date September 6, 2022

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

Re: Request to declare Asset #010105 as surplus

Dear Trustees:

Staff would like to request that the Residential Sanitation 2018 Peterbilt Side Loader Unit #52, Asset #010105 to be declared as surplus. If approved, this vehicle will be used as a trade in for a replacement Side Loader as provided in the current fiscal year's budget.

Staff recommends the approval of declaring the Residential Sanitation 2018 Peterbilt Side Loader Unit #52, Asset #010105 as surplus.

Respectfully submitted,



Shawn Geurin, Utilities Director

Reviewed by: \_\_\_\_\_

  
APWA Manager

**Ardmore Public Works Authority**  
Information Technology Department

Council Letter No. 5518  
Meeting Date: September 6th, 2022

Ardmore Public Works Authority  
City of Ardmore

RE: Agreement Renewal - Hosting Services for City Works & GIS Application with New Edge Services.

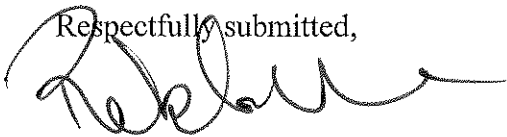
Dear Chairperson & Trustees:

The City of Ardmore entered into our first agreement with New Edge Services, LLC in the 14/15 fiscal year for hosting services for the City Works application. This will be our 8<sup>th</sup> year of hosting. The APWA utilizes the application that is hosted by New Edge Services to maintain inventory, infrastructure and our work order system. Community Development uses the application to assist with building permits and code enforcement. Having this hosted allows us to extended use of the application outside of our network and puts the maintenance and upgrades on New Edge to maintain.

The City also moved our Enterprise GIS to the cloud last year. Having this hosted allows us extended use of the application outside of our network and puts the maintenance and upgrades on New Edge to maintain. This was started last fiscal year.

It is staff's recommendation that the City approve the agreement renewal to continue all hosting services with New Edge Services, LLC in the amount of \$54,000.00. \$29,000 will be charged to APWA account # 56-5315-2095. The GIS Hosting fee of 25,000.00 will be charged to 01-5125-2095. This is a budgeted item in the 22/23 fiscal year and the contract last year was approved by Legal.

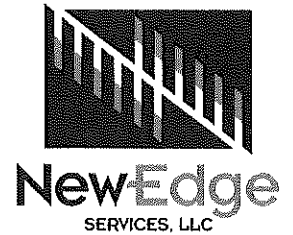
Respectfully submitted,



Dr. Robert Newell  
Chief Information Officer

Reviewed by: \_\_\_\_\_

  
APWA Manager



# INVOICE

INVOICE TO:

21-052 - Ardmore Cityworks (year 7) and GIS Hosting (year 1) -  
2021-2024  
320 E Street NW  
Ardmore, OK 73401 USA

INVOICE # 2744  
DATE 08/05/2022  
TERMS Net 30

DESCRIPTION	AMOUNT
Year 8 - Cityworks Hosting Services 08/2022 - 08/2023	29,000.00
Year 2 - Enterprise GIS Hosting Services 08/2022 - 08/2023	25,000.00
<b>BALANCE DUE</b>	<b>\$54,000.00</b>

Please note:

IF EFT is not being used, please send payment to:

**NewEdge Services, LLC**  
9191 Kyser Way, Suite 103  
Frisco, Texas 75033



ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5519  
Meeting Date: September 6, 2022

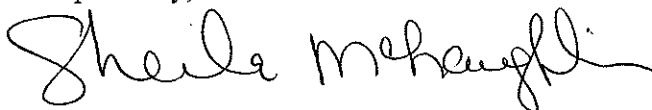
Chairman and Trustees  
Ardmore Public Works Authority

Re: Purchase of Meters, Registers, and Endpoints from Atlas Utility Supply Company

Dear Trustees:

The Finance Department and the Ardmore Public Works Authority's (APWA) staff respectfully requests that you ratify the approval by the City of Ardmore Commission to approve the purchase of meters, registers, and endpoints from Atlas Utility Supply Company. The Customer Service Department budgeted \$200,000.00 in the Customer Service Budget for FY 22/23 fund 56-5312-4250 for this expense. Atlas Supply Company is a sole source provider.

Respectfully,



Sheila McLaughlin  
Customer Service Department

Reviewed by: \_\_\_\_\_



APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5520  
Meeting Date September 6, 2022

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

Re: Request to purchase a 2023 Peterbilt 520 with a Heil DPF Python 28 yard Side Loader for the Residential Sanitation Department off the Oklahoma State Contract from United Engines.

Dear Trustees:

Staff is requesting the approval to purchase a 2023 Peterbilt 520 with a Heil DPF Python 28 yard Side Loader for the Residential Sanitation Department off the Oklahoma State Contract #SW-197 from United Engines. This will replace Unit #52. The total price for this truck is \$267,500 which includes a trade in amount of \$90,000 for Unit #52. This truck is in the current fiscal year budget under the Residential Sanitation Department.

Staff recommends the approval of purchasing a 2023 Peterbilt 520 with a Heil DPF Python 28 yard Side Loader for the Residential Sanitation Department off the Oklahoma State Contract #SW-197 from United Engines in the amount of \$267,500 which includes a trade in amount of \$90,000 for Unit #52.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: \_\_\_\_\_

  
APWA Manager