

**AGENDA OF A REGULAR MEETING
OF THE CHAIRPERSON AND TRUSTEES
OF THE ARDMORE PUBLIC WORKS
AUTHORITY,
TO BE HELD ON 09/05/2023 AT 7:00 PM
IN THE COMMISSION CHAMBERS
FOLLOWING REGULAR CITY COMMISSION
MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**

4. **APPROVE MINUTES**
 - 4.A. **Ardmore Public Works Authority Regular Minutes**
of the Meeting Held on August 21, 2023

Documents:

[APWA MINUTES 08-21-23.PDF](#)

5. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which

event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the Trustees at the meeting.

5.A. **Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Declare a Water Distribution Department, Ingersoll Rand Air Compressor (Asset No. 006987); Ingersoll Rand Air Compressor (Asset No. 006988); and Truck Utility Bed with Top Compartment (Asset No. 007777), and a Sewer Collection Department, Verisight Pro 200 Push Camera (Asset No. 010258), and Truck Utility Bed with Top Open Compartment (Asset No. 007775) as Surplus and to be Disposed of in Accordance with City Code

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT A.PDF](#)

6. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
AUGUST 21, 2023 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis	Chairman
	Nancy Sjulín	Vice-Chairman
	Doug Pfau	Trustee
	John Credle, Jr.	Trustee
	David Plesher	Trustee
	Kevin Boatright	Manager
	Lori Linney	Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRPERSON

Chairperson Ellis called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Pfau and seconded by Vice-Chairwoman Sjulín to approve the agenda as written.

Ayes:	Pfau, Credle, Plesher, Sjulín, Ellis
Nays:	None

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Special Meeting held on July 5, 2023

Motion was made by Vice-Chairwoman Sjulín and seconded by Trustee Credle to approve the minutes of July 5, 2023 as written.

Ayes:	Credle, Sjulín, Ellis
Nays:	None
Abstain:	Pfau, Plesher

B. of the Ardmore Public Works Authority Regular Meeting held on July 17, 2023

Motion was made by Trustee Pfau and seconded by Trustee Plesher to approve the minutes of July 5, 2023 as written.

Ayes: Pfau, Plesher, Ellis
Nays: None
Abstain: Credle, Sjulín

5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of an Agreement for Engineering Services by and between the City of Ardmore and Barker & Associates, Incorporated, for Groundwater Assessment-Phase I Exploration in the Total Amount of \$78,900.00

Staff requests approval of the Engineering Services Agreement for the Groundwater Assessment-Phase I Exploration with Barker and Associates. The total cost for the service is \$78,900.00. This will be funded from the Water Production Department's annual budget.

B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Amendment Number 1 by and between the City of Ardmore and Barker & Associates, Incorporated, for Inspection Services to be provided under the Ardmore Airpark Wastewater Treatment Plant Engineering Services Agreement in the Total Amount of \$133,300.00

Staff requests the approval of Amendment Number 1 with Barker and Associates for inspection services to be provided under the Ardmore Airpark Wastewater Treatment Plant Engineering Services Agreement. This amendment is for twelve (12) months in the total amount of \$133,300.00. This amendment will be funded from Revenue Bonds and the Wastewater Enterprise Fund.

C. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of Parts Necessary to Repair Disc Drum Number 2 at the Wastewater Treatment Plant from Veolia Water Technologies a Sole Source Distributor in the Total Amount of \$54,584.25

Staff requests approval to purchase parts necessary to repair Disc Drum Number 2 at the Wastewater Treatment Plant from Veolia Water Technologies, doing business as Kruger in the amount of \$54,584.25. They are the manufacturer and sole source distributor for the Kruger Disc Filter parts. This purchase will be funded from the Wastewater Treatment Plant's annual budget.

Motion was made by Trustee Pfau and seconded by Trustee Credle to approve Consent Agenda Items 5.A. - 5.C.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis
Nays: None

6. NEW BUSINESS

None

7. ADJOURN

Motion was made by Trustee Pfau and seconded by Vice-Chairman Sjulín to adjourn from this meeting.

Ayes: Pfau, Credle, Plesher, Sjulín, Ellis
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5865
Meeting Date September 5, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to declare listed items as surplus and for their disposal as listed.

Dear Trustees:

Attached below is a list of assets that we are requesting to declare as surplus for disposal. The method of disposal is indicated for each item in the spreadsheet.

Department	Asset #	Description	Method of Disposal	Serial Number
Water Distribution	006987	Ingersoll Rand Air Compressor	Auction, sealed bid, OK Iron and Metal, landfill	
Water Distribution	006988	Ingersoll Rand Air Compressor	Auction, sealed bid, OK Iron & Metal, landfill	
Water Distribution	007777	Truck utility bed with top compartment	Auction, sealed bid, OK Iron & Metal, landfill	
Sewer Collection	010258	Verisight Pro 200 Push Camera	Auction, sealed bid, OK Iron & Metal, landfill	CVP-0586/VPP-0586
Sewer Collection	007775	Utility bed with top open compartment	Auction, sealed bid, OK Iron & Metal, landfill	G49395

Staff recommends the approval to declare all of the assets listed as surplus and for their disposal as indicated.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


AFWA Manager