

**AGENDA OF A REGULAR MEETING OF THE
CHAIRPERSON AND TRUSTEES OF
THE ARDMORE PUBLIC WORKS
AUTHORITY,
TO BE HELD ON 08/02/2021 AT 7:00 PM IN
THE COMMISSION CHAMBERS FOLLOWING
REGULAR CITY COMMISSION MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**

4. **APPROVE MINUTES**
 - 4.A. **Ardmore Public Works Authority Regular Minutes**
of the Meeting held on July 19, 2021

Documents:

[APWA MINUTES 07-19-2021.PDF](#)

5. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.

5.A. **Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Declare a 2013 Ford Taurus (Asset Number 008605) from the Ardmore Downtown Executive Airport, and a 1984 Semi Dump Trailer (Asset Number 004145) from the Wastewater Plant as Surplus and Disposed of in Accordance with City Code and Approval or Rejection of Any Amendments Proposed and Considered by the Ardmore Public Works Authority at the Meeting

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT A.PDF](#)

5.B. **Consent B**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a 1/2 Ton 2022 Silverado 1500 Double Cab Truck from the Oklahoma State Contract (SW0035) from Carter Chevrolet Agency, LLC for the Water Distribution Department in the Total Amount of \$26,367.00 and Approval or Rejection of Any Amendments Proposed and Considered by the Ardmore Public Works Authority at the Meeting

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT B.PDF](#)

6. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
JULY 19, 2021 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis	Chairperson
	Doug Pfau	Vice-Chairperson
	John Credle, Jr.	Trustee
	David Plesher	Trustee
	Kevin Boatright	Manager
	Lori Linney	Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRPERSON

Chairperson Ellis called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Plesher and seconded by Vice-Chairperson Pfau to approve the agenda as written.

Ayes:	Credle, Plesher, Pfau, Ellis
Nays:	None

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Regular Meeting held on June 7, 2021

Motion was made by Vice-Chairperson Pfau and seconded by Trustee Credle to approve the minutes of June 7, 2021.

Ayes:	Credle, Plesher, Pfau, Ellis
Nays:	None

5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Change Order Number 2 for the Exit 29 Waterline Project to Add Sixty-Nine (69) Days to the Length of the Contract and the Increased Amount of \$4,981.00 for Additional Clearing, Fencing, Staking, Traffic Control, Gravel and Pipe Fittings with the New Total Project Cost in the Total Amount of \$1,564,290.62 and Approval or Rejection of Any Amendments Proposed and Considered by the Ardmore Public Works Authority at the Meeting

Change Order Number 2 is for the Exit 29 Waterline Project in the additional amount of \$4,981.00 and the adding of sixty-nine (69) days to the contract due to weather days. This Change Order is for a change in the alignment at Breezewood and Hedges Road. It includes additional clearing, fencing, staking, traffic control, gravel, and pipe fittings. This changes the total cost of the project from \$1,559,309.62, which includes Change Order Number 1, to a new cost of \$1,564,290.62. The project is being funded by a loan through the Ardmore Public Works Authority Bankfirst account.

B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Declare a 2005 Ford Crown Vic, and two (2) Chlorine Analyzers from the Water Production Department, and a 2001 Chevrolet 1/2 Ton Pickup from the Sanitation Department as Surplus and Disposed of in Accordance with City Code and Approval or Rejection of Any Amendments Proposed and Considered by the Ardmore Public Works Authority at the Meeting

The Public Utilities Department requests the following be declared as surplus for disposal:

- 2005 Ford Crown Vic (asset number 003968) - Water Production Department
- Chlorine Analyzer (asset number 006131) - Water Production Department
- Chlorine Analyzer (asset number 007857) - Water Production Department
- 2001 Chevrolet ½ Ton Pickup (asset number 005027) - Sanitation Commercial Department

Disposal method to be by auction, sealed bid, OK Iron & Metal, and landfill.

C. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Enter an Encroachment Easement between the City of Ardmore and Oklahoma Natural Gas, a Division of ONE Gas, Inc., and Oklahoma Corporation (ONE Gas) for the Exit 29 Waterline Project and Approval or Rejection of Any Amendments Proposed and Considered by the Ardmore Public Works Authority at the Meeting

The Encroachment Easement (Easement) is between the City of Ardmore and Oklahoma Natural Gas, a division of ONE Gas, Inc., and Oklahoma Corporation (ONE Gas) for the Exit 29 Waterline Project. A portion of the project along Hedges Road crosses a ONE Gas line and they have asked the City to enter into the Easement. There is no cost for this Easement.

Motion was made by Trustee Credle and seconded by Vice-Chairperson Pfau to approve Consent Agenda Items 5.A. - 5.C.

Ayes: Credle, Plesher, Pfau, Ellis
Nays: None

6. REGULAR BUSINESS

AGREEMENT(S)

1. Consideration and Possible Action of an Extension to an Agreement between the Ardmore Public Works Authority and Environmental Resource Technologies, LLC for the Operation of the Ardmore Industrial Pretreatment Program in the Total Amount of \$37,800.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that the Extension Agreement is with Environmental Resource Technologies for the operation of the Ardmore Industrial Pretreatment Program in the amount of \$37,800.00. This is a budgeted item in the current fiscal year budget of the Wastewater Treatment Plant.

Motion was made by Trustee Plesher and seconded by Vice-Chairperson Pfau to approve an extension to an Agreement between the Ardmore Public Works Authority and Environmental Resource Technologies, LLC for the operation of the Ardmore Industrial Pretreatment Program in the total amount of \$37,800.00.

Ayes: Credle, Plesher, Pfau, Ellis
Nays: None

7. NEW BUSINESS

None

8. ADJOURN

Motion was made by Trustee Credle and seconded by Trustee Plesher to adjourn from this meeting.

Ayes: Credle, Plesher, Pfau, Ellis
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5153
Meeting Date August 2, 2021

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to declare listed items as surplus and for their disposal as listed.

Dear Trustees:

Below is a list of assets that we are requesting to declare as surplus for disposal. The method of disposal is indicated for each item in the spreadsheet.

Department	Asset #	Description	Disposal Method
Downtown Executive Airport	008605	2013 Ford Taurus	Auction, sealed Bid, Ok Iron & Metal
Wastewater Plant	004145	1984 Semi Dump Trailer	Auction, sealed Bid, Ok Iron & Metal

Staff recommends the approval to declare all of the assets listed as surplus and for their disposal as indicated.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5154
Meeting Date August 2, 2021

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to Purchase a ½ ton truck from Carter Chevrolet
Agency, LLC

Dear Trustees:

Staff is requesting the approval to purchase a ½ ton truck off the Oklahoma State Contract, contract #SW0035, from Carter Chevrolet Agency, LLC. The price for this vehicle is \$26,367.00. This truck is in the current Water Distribution Department budget.

Staff recommends the approval of purchasing a ½ ton truck off the Oklahoma State Contract from Carter Chevrolet Agency, LLC in the amount of \$26,367.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____



APWA Manager

Category #25101507
 Item # 1000009420
 1/2 Ton Truck
 Extended Cab

Dealer Name: CARTER CHEVROLET AGENCY, LLC
 Make Bidding: CHEVROLET SW0035
 Model Bidding: 2022 Silverado 1500 Double Cab
 Model Code: CC10753

Body & Chassis	Minimum Req.	Enter Vehicle Specification and Manufacturer Option Codes	
Gross Vehicle Weight Rating	6400 # GVW	6,800 Lbs C5W	
Wheelbase/CA	List	147 WB 56"CA	
Extended Cab Bed Length	Standard Bed - 6 1/2'	6.5 Ft.	
Engine			
Engine Type (Cylinder/Liter	8 Cyl - List Liter / HP / Specs	5.3L - V8 - 355HP - 383 Torque	
Alternate Fuel Engine	List Type	N/A	
Transmission			
Automatic - Two Wheel Drive	Automatic/List Type	6 Speed Automatic	
Drive Axle			
Primary Drive Axle	Rear Wheel Drive	Comply	
Differential Type/Ratio	Reg. / List Ratio	3.42 Ratio	
Electrical			
Alternator/Min (amps)	Mfg. Std. List Size	170 Amps	
Battery min. (CCA)	Mfg. Std. List Size	720 CCA	
Fuel			
Fuel Capacity min Liters(Gals)	Mfg. Std. List Amount in Gallons	24 Gallons	
Exterior			
Paint	One Color Paint	White	
Doors & Windows			
Doors	4 Doors	Comply	
Door Locks	Power Locks, Keyless Entry	Comply, Comply w/ZLQ	
Windows	Power Windows	Comply	
Mirrors	Power Mirrors	Comply w/ZLQ	
Floor			
Floor Covering	Vinyl/Rubber	Comply	
Interior			
Air Conditioning	Front AC Req.	Comply	
Radio	AM/FM	Includes BlueTooth	
Tilt & Cruise	Tilt Wheel & Cruise Control	Standard w/ZLQ	
Seats			
Seating Capacity min.	5 Passenger	Comply	
Seats	Cloth Bench Seat	Comply w/H1T	
Rear Seat	Cloth Bench Seat	Comply w/H1T	
Safety			
Brakes	4 Wheel Antilock/ List Disc/Drums	Disc w/Duralife Rotors	
Restraint System All Pass	Req.	Comply	
Air Bags Both Sides	Req.	Frontal, Seat Mounted Side Impact, & Head Curtain	
Tires & Wheels			
Tires & Wheels	Mfg. Std. List Size	P255/70R17 All Season	
Spare	Full Size Spare	Comply	
Warranty			
Bumper to Bumper Warranty	List Warranty	3 Year / 36,000 Miles	
Drive Train Warranty	List Warranty	5 Year / 100,000 Miles	
		PURCHASE PRICE	\$25,997
		MSRP FOR PURCHASE PRICE	\$37,817
Hitch	Add Hitch, Wiring, Receiver	Z82	\$370
2022 Silverado 1500 Double Cab			\$26,367