

**AGENDA OF A MEETING OF THE TRUSTEES
OF
THE ARDMORE PUBLIC WORKS
AUTHORITY
HELD ON 07/06/2020 AT 7:00 PM IN THE
COMMISSION CHAMBERS AFTER REGULAR
CITY COMMISSION MEETING**

1. REMOTE VIEWING INSTRUCTIONS

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84443228452>

The link will go live at 6:30pm

Or iPhone one-tap :

US: +16699009128,,84443228452# or +12532158782,,84443228452#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646
558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 844 4322 8452

International numbers available:

<https://us02web.zoom.us/j/84443228452>

2. CALL TO ORDER

3. ROLL CALL

**4. APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**

5. APPROVE MINUTES

**5.A. Ardmore Public Works Authority Regular Minutes
of the Ardmore Public Works Regular Meeting held on June 15,
2020**

Documents:

[APWA MINUTES 06-15-20.PDF](#)

6. CONSENT AGENDA

All items listed are considered to be routine by the Authority and

will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.

6.A. **Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of the Tyler Technologies Incode Agreement for Additional Incode Services Utilized by the Finance Department and Ardmore Public Works Authority and Providing a Fixed Annual Cost for the Next Five Years in an Annual Amount of \$84,082.00 (Sissy Burge, City Treasurer)

Documents:

[CONSENT A.PDF](#)

6.B. **Consent B**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Work Order No. 1 Received from Insituform for the Repair and Rehab of Sewer Lines and Manholes at the Ardmore Municipal Airport in a Total Amount of \$1,474,324.00 (Shawn Geurin, Director of Utilities)

Documents:

[CONSENT B.PDF](#)

7. **REGULAR BUSINESS**

7.A. **AGREEMENT(S)**

7.A.1. **Agreement 1**

Consideration and Possible Action of the Extension to the Contract for Professional Services Agreement between Ardmore Public Works Authority and Environmental Resource Technologies, LLC for the Operation of the Ardmore Industrial Pretreatment Program in a Total Amount of \$37,800.00 (Shawn Geurin, Director of Utilities)

Documents:

[AGREEMENT 1.PDF](#)

8. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
JUNE 15, 2020 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Doug Pfau Beth Windel	Chairman Vice-Mayor
	Sheryl Ellis John Moore Martin Dyer	Trustee Trustee Trustee
	J.D. Spohn Lori Linney	Manager Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. VIDEO CONFERENCE BY THE CHAIRMAN

2. CALL TO ORDER BY THE CHAIRMAN

Chairman Pfau called the meeting to order.

3. ROLL CALL

The Secretary called roll. All were present.

Chairman Pfau - In Person
Vice-Chairman Windel - Video Conference
Trustee Ellis - In Person
Trustee Dyer - In Person
Trustee Moore - In Person

4. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Dyer and seconded by Trustee Ellis to approve the agenda as written.

Ayes:	Ellis, Moore, Dyer, Windel, Pfau
Nays:	None

5. APPROVE MINUTES

A. of the Ardmore Public Works Authority Regular Meeting held on June 1, 2020

Motion was made by Trustee Moore and seconded by Trustee Dyer to approve the minutes of the Ardmore Public Works Authority Regular Meeting of June 1, 2020 as written.

Ayes: Ellis, Moore, Dyer, Windel, Pfau

Nays: None

6. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of a Bid Received from Complete Property Solutions for Mowing Services at Water Distribution; Water Treatment Plant, and Wastewater Treatment Plant in the Total Amount of \$17,040.00

On June 1, 2020, bids were opened for the mowing of nineteen (19) different locations and one (1) add alternate. Three (3) bids were received with the lowest bid received from Complete Property Solutions in the amount of \$17,040.00 for sixteen (16) mowing's (\$1,065/mowing) which includes the add alternate. This service has been budgeted in the current Water Distribution, Water Treatment Plant and Wastewater Treatment Plant budgets.

B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of an Unit Priced Bid Received from Insituform for the Ardmore Public Works /City of Ardmore Maintenance Contract

One (1) bid was received on June 8, 2020, for the Ardmore Public Works/City of Ardmore Maintenance Contract. This contract provides unit pricing for projects over the next year. Individual projects utilizing this contract will be presented at a later date for approval. The bid was received from Insituform and they did meet the minimum specifications.

Motion was made by Trustee Ellis and seconded by Trustee Moore to approve Consent Agenda Item 6.A - B.

Ayes: Ellis, Moore, Dyer, Windel, Pfau

Nays: None

7. ADJOURN

Motion was made by Trustee Dyer and seconded by Trustee Moore to adjourn from this meeting.

Ayes: Ellis, Moore, Dyer, Windel, Pfau
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 4858
Meeting Date: July 6, 2020

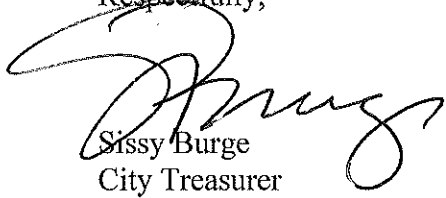
Chairman and Trustees
Ardmore Public Works Authority

Re: Tyler Technologies Incode Agreement and Services

Dear Trustees:

The Finance Department and the Ardmore Public Works Authority's (APWA) staff respectfully requests that you to ratify the approval by the City of Ardmore Commission to enter into the agreement with Tyler Technologies. The Customer Service Department budgeted \$84,082 in Reserve Management Fund for FY 20/21 for this expense. The agreement provides fixed annual cost of \$84,082.00 for the next five years for additional Incode Software capabilities, features, and benefits and will enhance our existing software package and services.

Respectfully,


Sissy Burge
City Treasurer

Reviewed by: _____

City Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 48591
Meeting Date July 6, 2020

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to approve Work Order No.1 received from
Insituform for the repair and rehab of sewer lines and
manholes at the Ardmore Municipal Airport

Dear Trustees:

Staff is requesting to approve Work Order No. 1 received from Insituform based on their 2020 Maintenance Contract unit pricing for the repair and rehab of sewer lines and manholes at the Ardmore Municipal Airport in the amount of \$1,474,324.00. This project is funded in the current Sewer Collection Department Budget.

Staff recommends the approval of Work Order No. 1 received from Insituform for the repair and rehab of sewer lines and manholes at the Ardmore Municipal Airport in the amount of \$1,474,324.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

2020 Maintenance Contract WO1 Airpark Sewer

Item	Description	Quan.	Unit	Unit Price	Extended
1	Travel & mobilization (CCTV Crew)	1	EA	\$ 5,000.00	\$ 5,000.00
2	6" TV/Clean sanitary sewer	519	LF	\$ 5.00	\$ 2,595.00
3	8" TV/Clean sanitary sewer	10964	LF	\$ 5.00	\$ 54,820.00
4	10" TV/Clean sanitary sewer	1323	LF	\$ 6.00	\$ 7,938.00
5	12" TV/Clean sanitary sewer	2831	LF	\$ 8.00	\$ 22,648.00
6	Root removal	1000	LF	\$ 3.50	\$ 3,500.00
7	Other Remote Obstruction Removal (max. 10 lf)	10	EA	\$ 750.00	\$ 7,500.00
8	Travel & mobilization (CIPP Crew)	1	EA	\$ 5,000.00	\$ 5,000.00
9	6" x 4.5mm CIPP	519	LF	\$ 35.00	\$ 18,165.00
10	8" x 6.0mm CIPP	10964	LF	\$ 30.00	\$ 328,920.00
11	10" x 6.0mm CIPP	1323	LF	\$ 33.00	\$ 43,659.00
12	12" x 6.0mm CIPP	2831	LF	\$ 45.00	\$ 127,395.00
13	6"-12" CIPP Setup charge per install length	15637	LF	\$ 10.00	\$ 156,370.00
14	CIPP Short Length Add-On (<300 LF)	9723	IN/DIA/LF	\$ 10.00	\$ 97,230.00
15	Internal lateral reconnects	36	EA	\$ 250.00	\$ 9,000.00
16	6"-12" Post TV after rehabilitation	16487	LF	\$ 2.00	\$ 32,974.00
17	Setup 4" pump	25	EA	\$ 250.00	\$ 6,250.00
18	Setup 4" piping	9101	LF	\$ 10.00	\$ 91,010.00
19	Operate 4" pumping system	25	Day	\$ 250.00	\$ 6,250.00
20	Travel & mobilization (Excavation Crew)	1	EA	\$ 5,000.00	\$ 5,000.00
21	6"-12" Point repair (0'-8' deep)	15	EA	\$ 3,000.00	\$ 45,000.00
22	6"-12" Point repair (8'-12' deep)	10	EA	\$ 3,500.00	\$ 35,000.00
23	6"-12" Point repair extra length	20	LF	\$ 80.00	\$ 1,600.00
24	8" Open Cut (0'-6' deep)	850	LF	\$ 80.00	\$ 68,000.00
25	Open Cut Extra Depth Add-On	100	LF	\$ 150.00	\$ 15,000.00
26	Trench safety	1000	LF	\$ 5.00	\$ 5,000.00
27	Install new 4' DIA manhole 0'-6' deep	7	EA	\$ 6,000.00	\$ 42,000.00
28	Extre depth 4' DIA manhole over 6' deep	8	VF	\$ 450.00	\$ 3,600.00
29	New manhole frame and cover	15	EA	\$ 500.00	\$ 7,500.00
30	Adjust manhole frame and cover	10	EA	\$ 1,000.00	\$ 10,000.00
31	Remove and replace cleanout	2	EA	\$ 1,800.00	\$ 3,600.00
32	Sod	430	SY	\$ 20.00	\$ 8,600.00
33	Repair/Rehab 2" asphalt	30	SY	\$ 125.00	\$ 3,750.00
34	Repair/Rehab 8" Flex Base	45	SY	\$ 60.00	\$ 2,700.00
35	Traffic control	45	Day	\$ 500.00	\$ 22,500.00
36	Travel & mobilization (MH Rehab Crew)	1	EA	\$ 5,000.00	\$ 5,000.00
37	Manhole Rehabilitation - modified polymer	5050	SF	\$ 30.00	\$ 151,500.00
38	Manhold bench rebuild (includes line caps and plug removal)	15	EA	\$ 850.00	\$ 12,750.00
					\$ 1,474,324.00

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 4860
Meeting Date July 6, 2020

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to approve extension to an agreement with
Environmental Resource Technologies, LLC for the operation of the Ardmore
Industrial Pretreatment Program

Dear Trustees:

Attached is an extension to an agreement with Environmental Resource
Technologies for the operation of the Ardmore Industrial Pretreatment
Program in the amount of \$37,800. This is a budgeted item in the current
fiscal year budget of the WWTP.

Staff recommends the approval of the extension to the agreement with
Environmental Resource Technologies for the operation of the Ardmore
Industrial Pretreatment Program in the amount of \$37,800.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

AMENDMENT
CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE ARDMORE PUBLIC WORKS AUTHORITY AND ENVIRONMENTAL RESOURCE TECHNOLOGIES, LLC

COMES NOW, Environmental Resource Technologies, LLC and the Ardmore Public Works Authority, Oklahoma, a public trust, and enter into an Amendment in accordance with paragraph 24 of the contract entered into by these parties on the 6th day of July, 2015.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions herein stated and in consideration of the mutual benefits, which will accrue to the parties, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

1. The original contract should be amended to provide that Environmental Resource Technologies, LLC will continue to operate and maintain the Ardmore Public Works Authority Industrial Pretreatment Program through **June 30, 2021** for the same annual total sum of Thirty-Seven Thousand Eight Hundred Dollars (\$37,800) for services provided during that period of time.
2. All other terms and conditions of the original contract shall remain in full force and effect except as modified by this Amendment.

IN WITNESS WHEREOF, the parties hereto intend for this Contract to be effective as of the day and year first above written.

Date: _____

"APWA"
THE ARDMORE PUBLIC WORKS AUTHORITY
An Oklahoma Public Trust

(SEAL)

By: _____
Doug Pfau, Chairman

ATTEST: _____
Lori Linney, Trust Secretary

Date: _____

"CONSULTANT"
Environmental Resource Technologies, LLC

By: _____
Tim Hensley, President

CONSULTANT'S ACKNOWLEDGMENT

STATE OF OKLAHOMA)
) ss:
COUNTY OF)

This instrument was acknowledged before me on this _____ day of _____, 2020, by _____, as President of Environmental Resource Technologies, LLC.

Notary Public

Commission Number: _____

(SEAL)

My Commission Expires: _____