

**AMSA BOARD OF TRUSTEES  
MEETING AGENDA  
JUNE 23RD 2022 12:00PM-1:00PM**

**ARDMORE MAIN STREET AUTHORITY 101 W MAIN ST. ARDMORE, OK 73401**

NOTICE: Official action can only be taken on items which appear on the agenda. The Board may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Board may refer the matter to the General Manager. The Board may also refer items to standing committees of Main Street. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

1. **CALL TO ORDER AND ROLL CALL** Sherri Snyder
  
2. **CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS ACT** Sherri Snyder  
Posted June 20, 2022 during routine business hours
  
3. **BUSINESS REPORTS AND PERSONAL POSITIVES** Sherri Snyder
  
4. **SECRETARY'S REPORT** Julie  
Maher  
\*\*Consideration and possible action to approve the minutes from the board meeting on May 26, 2022, and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.  
  
\*\*Consideration and possible action to approve the minutes from the Special Meeting on June 9, 2022, and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.
  
5. **TREASURER'S REPORT** Cindy Huggins  
\*\*Consideration and possible action to accept the May 2022 Financial Report and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.
  
6. **COMMITTEE REPORTS AND RECOMMENDATIONS**
  - a. **DESIGN COMMITTEE (2<sup>ND</sup> Wed., 2PM)** Julie Maher  
Report
  
  - b. **ECONOMIC VITALITY COMMITTEE (2<sup>ND</sup> Tues., 8AM)** David Powell  
Report
  
  - c. **PROMOTIONS COMMITTEE (2<sup>ND</sup> Wed., 9AM)** Trish Maher  
Full Depot Days Evaluation
  
  - d. **FUNDRAISING COMMITTEE (2<sup>ND</sup> Thur., 4PM)** Sherri Snyder  
Report
  
  - e. **ORGANIZATION COMMITTEE (3<sup>RD</sup> Thur., 9AM)** Sherri Snyder  
\*\*Consideration and possible action to accept the 2022-2023 Trustee Slate as follows:  
First Term- Julie Maher, First Term-Shana Hammond, First Term-Molly Cantarella, First Term- Matt Hoage, First Term- Carrie Pfrehm, & Renewal Second Term-Sherri Snyder,

and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

\*\*Consideration and possible action to approve the landscaping bid from Lambert Pest & Turf for June 2022-June 2023 for a flat monthly fee of \$462.50 and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting. A second bid was requested by Deaver Landscaping and they declined to bid.

\*\*Consideration and possible action to approve the sale of Tivoli Building contents (surplus declaration) and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

Landfill – Trash Items

Oklahoma Iron & Metal – none

Auction – none

**Bids**

Individual items – display case, office furniture, & cabinetry – under 25k unsealed  
Everything else as a lot -Christmas items, event decorations, event supplies, small office supplies, broken office furniture, & old file cabinets. -under 25k unsealed

\*\*Consideration and possible action to accept the position job description for an Administrative Assistant and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

\*\*Consideration and possible action to approve Organizational Committee to move forward with the hiring of an Administrative Assistant position and approval or rejection of any amendments proposed and considered by the Trustees attending the meeting.

**2022-2023 outlook**

July-new Trustee Training, Non-Profit Training, no committee meetings, & new committee chairs and members to be assigned.

July Board of Trustee meeting will be conducted on July 22, 2022.

Director Mike Fina of the Oklahoma municipal league will join us for this meeting. We will do the 21-22 closeout, auditor selection, budget approval, & Depot Park Lease agreement.

**7. DEPOT PARK UPDATE**

Todd Yeager

**8. STAFF REPORTS**

Tahlequah report

Allison Meredith

**9. ANNOUNCEMENTS**

Sherri Snyder

**10. NEW BUSINESS**

Sherri Snyder

As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”.

**11. ADJOURN MEETING**

Sherri Snyder