

**AGENDA OF A MEETING OF THE TRUSTEES
OF
THE ARDMORE PUBLIC WORKS
AUTHORITY
HELD ON 03/16/2020 AT 7:00 PM IN THE
COMMISSION CHAMBERS AFTER REGULAR
CITY COMMISSION MEETING**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS**
- 4. APPROVE MINUTES**
 - 4.A. Ardmore Public Works Authority Regular Minutes of March 2, 2020**

Documents:

[APWA MINUTES 03-02-20.PDF](#)

- 5. CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
- 5.A. Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for 24 Month Backhoe Lease Agreements for Water Distribution in the Amounts of \$650.24 (2 units/per month/each); Sewer Collection in the Amount of \$650.24 (1 unit/per month), and Wastewater Plant in the Amount of \$708.13 (1 unit/per month) from Clarence L. Boyd Co. utilizing Sourcewell Cooperative Agreement for John Deere 310 SL Backhoes
(Thomas Mansur, City Engineer)

Documents:

CONSENT A.PDF

6. **ADJOURN**

**MINUTES OF
A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
MARCH 2, 2020 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	John Moore	Chairman
	Doug Pfau	Vice-Mayor
	Beth Windel	Trustee
	Martin Dyer	Trustee
	J.D. Spohn	Manager
	Lori Linney	Secretary
Absent:	Sheryl Ellis	Trustee

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRMAN

Chairman Moore called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present except Trustee Ellis.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to approve the agenda as written.

Ayes:	Windel, Dyer, Pfau, Moore
Nays:	None
Absent:	Ellis

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Meeting held on October 21, 2019

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to approve the minutes of the Ardmore Public Works Authority Regular Meeting of October 21, 2019 as written.

Ayes:	Windel, Dyer, Pfau, Moore
Nays:	None
Absent:	Ellis

5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of Orion Cellular Meter Modules for the Customer Service Department from Atlas Utility Supply Company a Single Source Vendor in the Total Amount of \$300,000.00

The Customer Service/Finance Department requests ratification of an approval by the City of Ardmore for the purchase of Orion Cellular Meter Modules, in the amount of \$300,000.00 from Atlas Utility Supply Company, a single source vendor. Staff budgeted \$150,000.00 in FY 2019/2020 GAPS, although need to purchase additional modules to finish the project. The Finance Director is aware of the additional cost required to make this purchase and will make funds available for the entire purchase.

Motion was made by Vice-Chairman Pfau and seconded by Trustee Windel to approve Consent Agenda Item 5.A.

Ayes: Windel, Dyer, Pfau, Moore
Nays: None
Absent: Ellis

6. ADJOURN

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to adjourn from this meeting.

Ayes: Windel, Dyer, Pfau, Moore
Nays: None
Absent: Ellis

ARDMORE PUBLIC WORKS AUTHORITY
Ardmore, Oklahoma

Authority Letter No. 4792
Meeting Date: March 16, 2018

Chairman and Trustees
Ardmore Public Works Authority
Ardmore, Oklahoma

SUBJECT: Backhoe Lease Agreement for the Public Utilities Department

Dear Chairman and Trustees:

The Purchasing Office has received quotes from the cooperative agreement Sourcewell, of which the City and the Authority is a member, for lease agreements on backhoes for the Public Utilities Department for use in its Water Distribution, Sewer Collection and Wastewater Divisions.

Staff respectfully requests permission to execute a 24 month lease agreement from Clarence L. Boyd Co., utilizing the Sourcewell cooperative agreement for John Deere 310 SL Backhoes as follows:

- Water Distribution for two (2) units, each in the amount of \$650.24 per month;
- Sewer Collection for one (1) unit in the amount of \$650.24 per month; and
- Wastewater Plant for one (1) unit in the amount of \$708.13 per month.

These lease items have been budgeted in the Department's budget.

Sincerely,



Thomas D. Mansur, P.E.
City Engineer

Reviewed by: 
City Manager

CL Boyd is pleased to offer the following Lease Extension and New Lease Options:

**APWA Water District #1
Unit**

Current Lease Payment: \$569.88
12M Lease Extension Payment: \$746.72
24M New Lease Payment: \$650.24
36M New Lease Payment: \$686.09

**APWA Water District #2
Unit**

Current Lease Payment: \$569.88
12M Lease Extension Payment: \$746.72
24M New Lease Payment: \$650.24
36M New Lease Payment: \$686.09

Parks Department Unit

Current Lease Payment: \$569.88
12M Lease Extension Payment: \$746.72
24M New Lease Payment: \$650.24
36M New Lease Payment: \$686.09

APWA Sewer Unit

Current Lease Payment: \$569.88
12M Lease Extension Payment: \$746.72
24M New Lease Payment: \$650.24
36M New Lease Payment: \$686.09

Street Maintenance Unit

Current Lease Payment: \$572.06
12M Lease Extension Payment: \$746.76
24M New Lease Payment: \$650.24
36M New Lease Payment: \$686.09

Cemetery Unit

Current Lease Payment: \$612.41
12M Lease Extension Payment: \$749.85
24M New Lease Payment: \$650.24
36M New Lease Payment: \$686.09

APWA Waste Water Unit

Current Lease Payment: \$674.94
12M Lease Extension Payment: \$757.06
24M New Lease Payment: \$708.13
36M New Lease Payment: \$733.03

Street Department Unit

Current Lease Payment: \$579.24
12M Lease Extension Payment: \$761.18
24M New Lease Payment: \$660.85
36M New Lease Payment: \$698.09

- New Units Quoted will be equipped with the same configuration as each of the current backhoes on lease.
- Availability on new units: 5 Currently in stock, 3 units will need to be ordered with a current lead time of 30-40 days from order date.



JOHN DEERE

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Oklahoma Legal References

Okla. Stat. tit. 74 § 1004 (2017). Agreements authorized

A. Any power or powers, privileges or authority exercised or capable of exercise by a public agency of this state may be exercised and enjoyed jointly with any other public agency of this state, and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States permit such joint exercise or enjoyment. Any agency of the state government when acting jointly with any public agency may exercise and enjoy all of the powers, privileges and authority conferred by this act upon a public agency.

B. Any two or more public agencies may enter into agreements with one another for joint or cooperative action pursuant to the provisions of this act.

Appropriate action by ordinance, resolution or otherwise pursuant to law of the governing bodies of the participating public agencies shall be necessary before any such agreement may enter into force.

About Sourcewell:

Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government. Minn. Const. art. XII, sec. 3. As a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. Minn. Stat. § 123A.21 Subd. 4 (2017). Under its enabling statute, Sourcewell is explicitly authorized to provide cooperative purchasing services to eligible members. Id. at Subd. 7(23).

Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law to member agencies. Minn. Stat. § 471.59 (2017). Membership in Sourcewell is available for all eligible state and local governments, education, higher education and nonprofit entities across North America. § 123A.21 at Subd. 3.