

**AGENDA OF A REGULAR MEETING OF
THE MAYOR AND BOARD OF
COMMISSIONERS
OF THE CITY OF ARDMORE, OKLAHOMA,
TO BE HELD ON 09/05/2023 AT 7:00 PM
IN THE COMMISSION CHAMBERS**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Commission may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Commission may refer the matter to the City Manager or the Municipal Counselor. The Commission may also refer items to standing committees of the Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **PRESENTATIONS**

5.A. **Presentation A**

Presentation of Proclamation by Mayor Ellis to the Ardmore Chapter Daughters of the American Revolution to Declare September 17, 2023 to September 23, 2023, as Constitution Week in Ardmore, Oklahoma

6. **APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS**

7. **APPROVE MINUTES**

7.A. **City Commission Special Minutes**

of the Meeting held on August 21, 2023

Documents:

[CITY COMMISSION SPECIAL MINUTES 08-21-2023.PDF](#)

7.B. **City Commission Regular Minutes**
of the Meeting held on August 21, 2023

Documents:

[CITY COMMISSION REGULAR MINUTES 08-21-2023.PDF](#)

8. **CONSENT AGENDA**

All items listed are considered to be routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

8.A. **Consent A**

Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Cemetery Advisory Board to be Kyle Craddock to Fulfill the Unexpired Term of Lloyd Collier with Term to Expire in May of 2025, and Dianne West to Serve a First Three (3) Year Term with Term to Expire in May of 2026

(Submitted by Teresa Ervin, Director of Parks and Recreation)

Documents:

[CONSENT A.PDF](#)

8.B. **Consent B**

Consideration and Possible Action to Confirm Mayor and City Commissions Appointment to the Ardmore Main Street Trust Authority to be Devin Gordon to Fulfill the Unexpired Term of David Powell with Term to Expire in June of 2024

(Submitted by Kevin Boatright, City Manager)

Documents:

[CONSENT B.PDF](#)

8.C. **Consent C**

Consideration and Possible Action of a Request to Make a Water Line Tap on a 16" Main Water Line at 827 Veteran's Boulevard, Ardmore, Oklahoma

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT C.PDF](#)

8.D. **Consent D**

Consideration and Possible Action to Declare a Water Distribution Department, Ingersoll Rand Air Compressor (Asset No. 006987); Ingersoll Rand Air Compressor (Asset No. 006988); and Truck Utility Bed with Top Compartment (Asset No. 007777), and a Sewer Collection Department, Verisight Pro 200 Push Camera (Asset No. 010258), and Truck Utility Bed with Top Open Compartment (Asset No. 007775) as Surplus and to be Disposed of in Accordance with City Code

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT D.PDF](#)

8.E. **Consent E**

Consideration and Possible Action to Amend the Memorandum of Understanding by and between the City of Ardmore and the Ardmore Development Authority for the Shared Service of an Operations Officer for Airport Facilities to Amend Costs Associated with a Contract with Pro-Tec

(Submitted by Kevin Norris, Assistant City Manager)

Documents:

[CONSENT E.PDF](#)

8.F. **Consent F**

Consideration and Possible Action for the Annual Software Support Renewal for New World CAD/RMS an Application Suite that Assists Law Enforcement, Medical, Fire and Dispatch in Maintaining Records on First Responder Activities in the City of Ardmore and Surrounding Communities, and to be Valid from October 1, 2023 to September 30, 2024 from Tyler Technologies in the Total Amount of \$109,966.73

(Submitted by Robert Newell, Chief Information Officer)

Documents:

[CONSENT F.PDF](#)

9. **REGULAR BUSINESS**

9.A. **RESOLUTION(S)**

9.A.1. **Resolution 1**

Consideration of Adoption or Rejection of Resolution Number 4270, a Resolution Adopting Rates, Fees, and Charges for Grave Sites, Opening and Closing Graves, Disinterment, Reinterment, Columbarium and Cremations; Providing for Effective Date of the Fees; Providing for Amendment of Resolution for Fees, Rates and Charges and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as may be Considered by the City Commission at the Meeting

(Presented by Teresa Ervin, Director of Parks and Recreation)

Documents:

[RESOLUTION 1.PDF](#)

9.B. **AGREEMENT(S)**

9.B.1. **Agreement 1**

Consideration and Possible Action for the Fiscal Year 2022-2023 Year-End Supplemental Budget Amendments and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Sandy Doughty, Director of Finance)

Documents:

[AGREEMENT 1.PDF](#)

9.B.2. **Agreement 2**

Consideration and Possible Action for the Fiscal Year 2023-2024 Year-End Supplemental Budget Amendments and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Sandy Doughty, Director of Finance)

Documents:

[AGREEMENT 2.PDF](#)

9.B.3. **Agreement 3**

Consideration and Possible Action to Ratify a Hardware Change Order with DigiTicket for the Leased Equipment and Software as a Service to Expand the City of Ardmore's Digital Ticket Writing Capabilities and the Monthly Support Renewal of \$3,152.00 or \$37,824.00 Valid One (1) Year from the Date of Install and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Chief Information Officer)

Documents:

[AGREEMENT 3.PDF](#)

9.B.4. **Agreement 4**

Consideration and Possible Action to Amend the Memorandum of Understanding with the Ardmore Development Authority for Ardmore Municipal Airport OAC State Project Number: ADM-23-PREP by and between the City of Ardmore and Lochner Engineers and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 4.PDF](#)

9.B.5. **Agreement 5**

Consideration and Possible Action of Amendment 1 to Task Order
(3) Agreement by and between the City of Ardmore and H.W.
Lochner, Incorporated, Referencing the Ardmore Municipal Airport
and Approval or Rejection of Any Amendments Proposed and
Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 5.PDF](#)

9.B.6. **Agreement 6**

Consideration and Possible Action of Amendment 2 to Task Order
(4) Agreement by and between the City of Ardmore and H.W.
Lochner, Incorporated, Referencing the Ardmore Municipal Airport
and Approval or Rejection of Any Amendments Proposed and
Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 6.PDF](#)

9.B.7. **Agreement 7**

Consideration and Possible Action to Enter Into Task Order (5)
Agreement by and between the City of Ardmore and H.W. Lochner,
Incorporated, to Provide Engineering Services for the Ardmore
Municipal Airport in an Amount Not to Exceed \$798,600.00 and
Approval or Rejection of Any Amendments Proposed and
Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 7.PDF](#)

9.C. **BID(S)**

9.C.1. **Bid 1**

Consideration and Possible Action to Accept the Low Bid Received

from Silver Star Construction Company, for the Ardmore Municipal Airport, for Construction of Partial Parallel Taxiway Echo and Installation of Medium Intensity Taxiway Lighting in the Total Amount of \$20,212,287.00, Contingent on Grant Funding and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[BID 1.PDF](#)

9.D. **PURCHASE(S)**

9.D.1. **Purchase 1**

Consideration and Possible Action for the Purchase of Microsoft O365 GCC E3 Application Suite to Upgrade Microsoft Applications used by the City of Ardmore from the Oklahoma State Contract SW-1079 for a Three (3) Year Enterprise Agreement with a Total Contract Amount of \$175,603.50 with the First Annual Payment in the Total Amount of \$58,534.50 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Chief Information Officer)

Documents:

[PURCHASE 1.PDF](#)

10. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

11. **ADJOURN**