

**AGENDA OF A REGULAR MEETING OF
THE CHAIRPERSON AND TRUSTEES OF
THE
ARDMORE PUBLIC WORKS AUTHORITY, TO
BE HELD
ON 06/20/2023 AT 7:00 PM IN THE
COMMISSION CHAMBERS FOLLOWING
REGULAR CITY COMMISSION MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**
4. **APPROVE MINUTES**
 - 4.A. **Ardmore Public Works Authority Regular Minutes**
of the Meeting Held on June 5, 2023

Documents:

[APWA MINUTES 06-05-23.PDF](#)

5. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which

event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the Trustees at the meeting.

5.A. **Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of the Renewal Agreement by and between the City of Ardmore and NewEdge Services, Limited Liability Company, for Hosting Services for Cityworks & GIS Application with the City of Ardmore Paying \$25,000.00 and Ardmore Public Works Authority Paying \$29,000.00 for a Total Amount of \$54,000.00

(Submitted by Robert Newell, Chief Information Officer)

Documents:

[CONSENT A.PDF](#)

5.B. **Consent B**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Award the Bid for the Relocation of a Water Line along Highway 142 to D. Owen Construction, Limited Liability Company (Lowest Bidder) in the Total Amount of \$165,600.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT B.PDF](#)

5.C. **Consent C**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Award the Bid for the Relocation of a Sewer Line along Highway 142 to D. Owen Construction, Limited Liability Company (Lowest Bidder) in the Total Amount of \$166,500.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT C.PDF](#)

6. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
JUNE 5, 2023 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis	Chairwoman
	Nancy Sjulín	Vice-Chairwoman
	Doug Pfau	Trustee
	David Plesher	Trustee
	Kevin Boatright	Manager
	Lori Linney	Secretary
Absent:	John Credle, Jr.	Trustee

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRPERSON

Chairwoman Ellis called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present except Trustee Credle.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Chairwoman Sjulín and seconded by Trustee Pfau to approve the agenda as written.

Ayes:	Pfau, Plesher, Sjulín, Ellis
Nays:	None
Absent:	Credle

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Regular Meeting held on May 15, 2023

Motion was made by Vice-Chairwoman Sjulín and seconded by Trustee Plesher to approve the minutes of May 15, 2023 as written.

Ayes:	Plesher, Sjulín, Ellis
Abstain:	Pfau
Nays:	None
Absent:	Credle

5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of the Annual Maintenance Renewal with Azteca Systems, Incorporated for Cityworks Application for Update and Software Support for Fiscal Year 2023/2024 with Ardmore Public Works Authority Paying \$30,000.00 and the City of Ardmore Paying \$27,000.00 for a Total Amount of \$57,000.00

The Trustees consented to ratify an approval by the Ardmore City Commission of the Annual Maintenance Renewal with Azteca Systems, Incorporated for Cityworks Application. The City of Ardmore (City) currently uses Cityworks by Azteca to maintain inventory and infrastructure as well as a work order system, permitting and licensing in conjunction with other City entities. This is an annual update and software support fee for Fiscal Year 2023/2024 in the amount \$57,000.00 for the renewal period of July 1, 2023 to June 30, 2024. This is a budgeted item for Fiscal Year 2023/2024 with Ardmore Public Works Authority paying \$30,000.00 and the City paying \$27,000.00. Azteca is a sole source provide.

Motion was made by Trustee Pfau and seconded by Trustee Plesher to approve Consent Item 5.A.

Ayes:	Pfau, Plesher, Sjulín, Ellis
Nays:	None
Absent:	Credle

6. NEW BUSINESS

None

7. ADJOURN

Motion was made by Trustee Plesher and seconded by Trustee Pfau to adjourn from this meeting.

Ayes:	Pfau, Plesher, Sjulín, Ellis
Nays:	None
Absent:	Credle

City of Ardmore

Information Technology Department

Council Letter No. 5777

Meeting Date: June 20, 2023

Ardmore Public Works Authority

City of Ardmore, Oklahoma

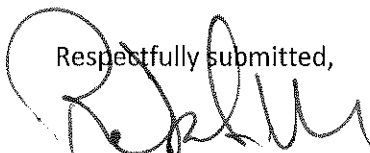
RE: Agreement Renewal – Hosting Services for Cityworks & GIS Application with NewEdge Services

Dear Chairperson and Trustees:

The City of Ardmore entered into our first agreement with NewEdge Services, LLC in the 14/15 fiscal year for hosting services for the Cityworks applications. This will be our 9th year of hosting. The APWA utilizes the application to maintain inventory, infrastructure and our work order system. Community Development uses the application to assist with building permits and code enforcement. Having this hosted allows us to extend use of the application outside of our network and puts the maintenance and upgrades on NewEdge to maintain.

It is staff's recommendation that the City approve the agreement and renewal to continue all hosting services with NewEdge Services, LLC, in the amount of \$54,000.00. The cityworks hosting service fee of \$29,000.00 will be charged to APWA account #56-5315-2095. The Enterprise GIS hosting fee of \$25,000.00 will be charged to account 01-5125-2095.

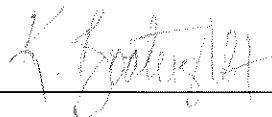
Respectfully submitted,



Robert Newell

Chief Information Officer

Reviewed by: _____



APWA Manager

RECEIVED

JUN 05 2023

Initial: SC



NewEdge
SERVICES, LLC

INVOICE

INVOICE TO:

21-052 - Ardmore Cityworks (year 7) and GIS Hosting (year 1) -
2021-2024
320 E Street NW
Ardmore, OK 73401 USA

INVOICE # 2981
DATE 06/02/2023
TERMS Net 30

DESCRIPTION	AMOUNT
Year 9 - Cityworks Hosting Services 08/2023 - 08/2024	29,000.00
Year 3 - Enterprise GIS Hosting Services 08/2023 - 08/2024	25,000.00
BALANCE DUE	\$54,000.00

Please note:

IF EFT is not being used, please send payment to:

NewEdge Services, LLC
9191 Kyser Way, Suite 103
Frisco, Texas 75033

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5778
Meeting Date June 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to approve bid received from D. Owen
Construction for the relocation of a water line along
Highway 142

Dear Trustees:

Bids were received on Tuesday, June 8, 2023 for the relocation of a water line along Highway 142. Staff is requesting the acceptance of the lowest bid received from D. Owen Construction in the amount of \$165,600.00 pending final approval from the Oklahoma Department of Transportation. This project is funded in the current Water Distribution Department Budget.

Staff recommends the approval of the bid received from D. Owen Construction for the relocation of a water line along Highway 142 in the amount of \$165,600.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager



3902 University Boulevard
Durant, OK 74701
Voice 580.931.9045
Fax 580.931.9099

June 13, 2023

Mr. Shawn Geurin, Director
Ardmore Public Works Authority
23 S. Washington
Ardmore, OK 73401

RE: Highway 142 Utility Relocations
Waterline Relocations
J/P 31893(06)

Mr. Geurin:

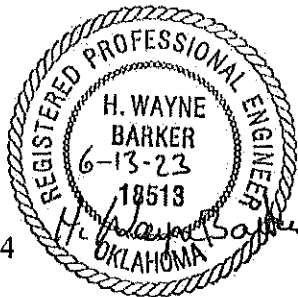
Bids were received for the above referenced project at City Hall on June 8, 2023. A total of two bids were received. Based on the bids received, we recommend D. Owen Construction, LLC as the lowest and most responsive bidder in the total base bid amount of \$165,600. If the council concurs, please award the project accordingly.

Attached for your use and review is the tabulation of bids received.

If you have any questions, please contact our office.

Sincerely,

H. Wayne Barker P.E.
Barker & Associates
OK CA #3998 Exp. 6/30/24



TABULATION OF BIDS
Highway 142 Water Line Relocation

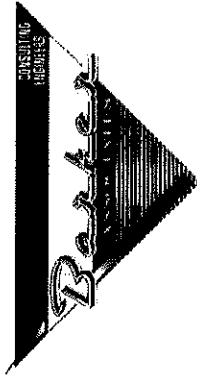
Project Name:

Owner:

City of Ardmore

6/8/2023

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No.	Description	Quantity	Units
1	Mobilization	1.00	LS
2	Cleaning and Restoring of Right of Way	1.00	LS
3	Sediment and Erosion Management	1.00	LS
4	Construction Staking	1.00	LS
5	12" PVC Waterline	600.00	LF
6	12" Bentos, M.J. R., Installed	6.00	EA
7	12" Resilient Seat Gate Valve w/Box Installed	2.00	EA
8	Air Release Valve & Vault, Installed	1.00	EA
9	12 Gauge Copper Tracer Wire, Installed	600.00	LF
10	3-Way Fire Hydrant Assembly, Installed	1	EA
11	12" Plug Installed	2	EA
TOTAL CONTRACT BID			

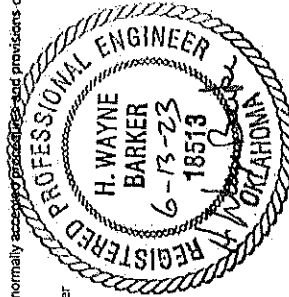
Engineers Estimate		Total Cost
U. Price	\$ 30,000.00	\$ 30,000.00
	\$ 2.00	\$ 2.00
	\$ 2,000.00	\$ 2,000.00
	\$ 1,500.00	\$ 1,500.00
	\$ 150.00	\$ 90,000.00
	\$ 1,600.00	\$ 9,600.00
	\$ 4,000.00	\$ 8,000.00
	\$ 3,500.00	\$ 3,500.00
	\$ 1.00	\$ 600.00
	\$ 5,000.00	\$ 5,000.00
	\$ 1,000.00	\$ 2,000.00
		\$152,202.00

D. Owen Construction, LLC		Total Cost
U. Price	\$ 7,500.00	\$ 7,500.00
	\$ 15,000.00	\$ 15,000.00
	\$ 5,000.00	\$ 5,000.00
	\$ 5,000.00	\$ 5,000.00
	\$ 135.00	\$ 81,000.00
	\$ 2,300.00	\$ 13,800.00
	\$ 7,000.00	\$ 14,000.00
	\$ 9,000.00	\$ 9,000.00
	\$ 3.00	\$ 1,800.00
	\$ 10,500.00	\$ 10,500.00
	\$ 1,500.00	\$ 3,000.00
		\$165,600.00

W. Brown Enterprises, Inc.		Total Cost
U. Price	\$ 35,000.00	\$ 35,000.00
	\$ 6,000.00	\$ 6,000.00
	\$ 5,000.00	\$ 5,000.00
	\$ 5,000.00	\$ 5,000.00
	\$ 140.00	\$ 84,000.00
	\$ 2,250.00	\$ 13,500.00
	\$ 6,000.00	\$ 12,000.00
	\$ 10,000.00	\$ 10,000.00
	\$ 0.50	\$ 300.00
	\$ 8,000.00	\$ 8,000.00
	\$ 1,000.00	\$ 2,000.00
		\$180,800.00

I, the undersigned, do hereby state that all Bids on this Tabulation of Bids were received in sealed envelopes. I further state that the Bid opening was conducted in accordance with normally accepted practices and provisions of the Contract.

By: H. Wayne Barker



* Math Error Corrected

Date:

6/13/2023

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5780
Meeting Date June 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to approve bid received from D. Owen
Construction for the relocation of a sewer line along
Highway 142

Dear Trustees:

Bids were received on Tuesday, June 8, 2023 for the relocation of a sewer line along Highway 142. Staff is requesting the acceptance of the lowest bid received from D. Owen Construction in the amount of \$166,500.00 pending final approval from the Oklahoma Department of Transportation. This project is funded in the current Sewer Collection Department Budget.

Staff recommends the approval of the bid received from D. Owen Construction for the relocation of a sewer line along Highway 142 in the amount of \$166,500.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager



3902 University Boulevard
Durant, OK 74701
Voice 580.931.9045
Fax 580.931.9099

June 13, 2023

Mr. Shawn Geurin, Director
Ardmore Public Works Authority
23 S. Washington
Ardmore, OK 73401

RE: Highway 142 Utility Relocations
Sanitary Sewer Force Main
J/P 31893(06)

Mr. Geurin:

Bids were received for the above referenced project at City Hall on June 8, 2023. A total of three bids were received. Based on the bids received, we recommend D. Owen Construction, LLC as the lowest and most responsive bidder in the total base bid amount of \$166,500. If the council concurs, please award the project accordingly.

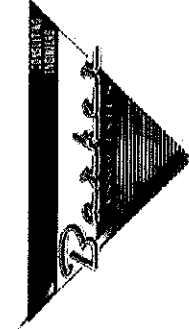
Attached for your use and review is the tabulation of bids received.

If you have any questions, please contact our office.

Sincerely,

H. Wayne Barker P.E.
Barker & Associates
OK CA #3998 Exp. 6/30/24





Project Name:
City of Ardmore

Owner:
City of Ardmore

TABULATION OF BIDS
Highway 142 Force Main Relocation

ODOT Participation

6/8/2023

Page 1 of 1

Engineers Estimate	
3902 University Blvd Durant, OK 74701	
Phone 580-931-3045	
U. Price	Total Cost
\$ 34,000.00	\$ 34,000.00
\$ 10.00	\$ 6,000.00
\$ 1,000.00	\$ 1,000.00
\$ 1,500.00	\$ 1,500.00
\$ 225.00	\$ 135,000.00
\$ 2,500.00	\$ 5,000.00
\$ 1,800.00	\$ 10,800.00
\$ 1.00	\$ 600.00
\$ 15,000.00	\$ 15,000.00

D. Owen Construction, LLC	
4000 S. Harvey, Norman, OK 73072	
Phone 405-380-8786	
U. Price	Total Cost
\$ 7,500.00	\$ 7,500.00
\$ 20.00	\$ 12,000.00
\$ 5,000.00	\$ 5,000.00
\$ 5,000.00	\$ 5,000.00
\$ 165.00	\$ 99,000.00
\$ 2,000.00	\$ 4,000.00
\$ 3,700.00	\$ 22,200.00
\$ 3.00	\$ 1,800.00
\$ 10,000.00	\$ 10,000.00

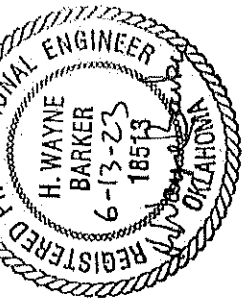
Steve Bean Constr., Inc.	
2014 Veterans Blvd, Ardmore, OK 73401	
Phone 580-226-0987	
U. Price	Total Cost
\$ 5,000.00	\$ 5,000.00
\$ 50.00	\$ 30,000.00
\$ 15,000.00	\$ 15,000.00
\$ 6,000.00	\$ 6,000.00
\$ 180.00	\$ 108,000.00
\$ 3,200.00	\$ 6,400.00
\$ 2,400.00	\$ 14,400.00
\$ 0.30	\$ 180.00
\$ 8,500.00	\$ 8,500.00

W. Brown Enterprises, Inc.	
2905 N. 1st Avenue, Durant OK 74701	
Phone 580-252-0282	
U. Price	Total Cost
\$ 50,000.00	\$ 50,000.00
\$ 10.00	\$ 6,000.00
\$ 5,000.00	\$ 5,000.00
\$ 5,000.00	\$ 5,000.00
\$ 200.00	\$ 120,000.00
\$ 2,000.00	\$ 4,000.00
\$ 4,000.00	\$ 24,000.00
\$ 0.50	\$ 300.00
\$ 15,000.00	\$ 15,000.00

TOTAL CONTRACT BID	
	\$238,300.00
	\$193,480.00
	\$166,500.00
	\$229,300.00

No.	Description	Quantity	Units
1	Mobilization	1.00	LS
2	Cleaning and Restoring of Right of Way	600.00	LF
3	Sediment and Erosion Management	1.00	LS
4	Construction Staking	1.00	LS
5	16" PVC Force Main	600.00	LF
6	18" Plug, Installed	2.00	EA
7	18" Bands, M.J. Installed	6.00	EA
8	12 Gal. Copper Tracer Wire	600.00	LF
9	Liquid Waste Management	1.00	LS

I, the undersigned, do hereby state that all Bids on the Tabulation of Bids were received in sealed envelopes. I further state that the Bid envelopes were opened in accordance with normally accepted procedures in accordance with the Contract.



By: H. Wayne Barker

Date: 6/13/2023