

**AGENDA OF A MEETING OF THE TRUSTEES  
OF  
THE ARDMORE PUBLIC WORKS  
AUTHORITY  
HELD ON 06/01/2020 AT 7:00 PM IN THE  
COMMISSION CHAMBERS AFTER REGULAR  
CITY COMMISSION MEETING**

**1. REMOTE VIEWING INSTRUCTIONS**

When: 7:00 PM Central Time (US and Canada)

Topic: Ardmore Public Works Authority

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84308975250>

Or iPhone one-tap :

US: +13462487799,,84308975250# or  
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+1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

Webinar ID: 843 0897 5250

International numbers available:

<https://us02web.zoom.us/j/84308975250>

**2. CALL TO ORDER**

**3. ROLL CALL**

**4. APPROVE AGENDA - ORDER OF BUSINESS  
AND CONTENTS**

**5. APPROVE MINUTES**

**5.A. Ardmore Public Works Authority Regular Minutes  
of May 4, 2020**

Documents:

[APWA MINUTES 05-04-20.PDF](#)

## 6. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.

### 6.A. **Consent A**

**Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of the of a Maintenance Renewal Agreement between the City of Ardmore and Azteca Systems, Inc. for Cityworks Application from July 1, 2020 to June 30, 2021 with Ardmore Public Work Authority to Pay \$30,000.00 and the City of Ardmore to Pay \$9,000.00 in a Total Amount of \$39,000.00  
(Robert Newell, Director of Information Technology)**

Documents:

[CONSENT A.PDF](#)

### 6.B. **Consent B**

**Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of a Contract between the City of Ardmore and Pipeline Analysis for the Condition Assessment and Remedial Measures for I/I Reduction in Basins 10 and 11 in the Total Amount of \$199,977.55  
(Kevin Boatright, Assistant City Manager)**

Documents:

[CONSENT B.PDF](#)

## 7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY HELD ON  
MAY 4, 2020 AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	Doug Pfau	Chairman
	Beth Windel	Vice-Mayor
	Sheryl Ellis	Trustee
	John Moore	Trustee
	Martin Dyer	Trustee
	J.D. Spohn	Manager
	Lori Linney	Secretary

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**2. CALL TO ORDER BY THE CHAIRMAN**

Chairman Pfau called the meeting to order.

**3. ROLL CALL**

The Secretary called roll. All were present.

Chairman Pfau - In Person  
Vice-Chairman Windel - Video Conference  
Trustee Ellis - In Person  
Trustee Dyer - In Person  
Trustee Moore - In Person

**4. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Trustee Dyer and seconded by Trustee Moore to approve the agenda as written.

Ayes:	Ellis, Moore, Dyer, Windel, Pfau
Nays:	None

**5. APPROVE MINUTES**

**A. of the Ardmore Public Works Authority Regular Meeting held on April 20, 2020**

Motion was made by Trustee Ellis and seconded by Trustee Moore to approve the minutes of the Ardmore Public Works Authority Regular Meeting of April 20, 2020 as written.

Ayes: Ellis, Moore, Dyer, Windel, Pfau  
Nays: None

**6. CONSENT**

**A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Accept a Bid Received from Steve Bean Construction for the Waterline Replacement on Isabel from Myall to Drew**

The Public Utilities Department requests approval of a bid received from Steve Bean Construction for the waterline replacement project on Isabel from Mayll to Drew. Four (4) bids were received on April 23, 2020 as follows:

Steve Bean Construction	\$153,298.80
Built Right Construction, LLC	\$198,239.00
W. Brown Enterprises, Inc.	\$213,029.00
Frontline Utility Services	\$229,948.68
Engineer's Estimate	\$218,107.19

Staff's recommendation is to accept the low bid received from Steve Bean Construction in the amount of \$153,298.80.

Motion was made by Trustee Dyer and seconded by Trustee Moore to approve Consent Agenda Item 6.A.

Ayes: Ellis, Moore, Dyer, Windel, Pfau  
Nays: None

**7. ADJOURN**

Motion was made by Trustee Ellis and seconded by Trustee Dyer to adjourn from this meeting.

Ayes: Ellis, Moore, Dyer, Windel, Pfau  
Nays: None

CITY OF ARDMORE  
Information Technology Department

Council Letter No. 4839  
Meeting Date: June 1, 2020

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

RE: Continuing Maintenance Agreement with Azteca Systems, Inc. for Cityworks Application

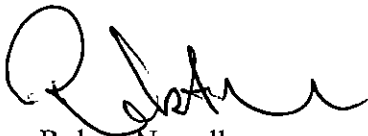
Dear Trustees:

The Public Works Authority currently uses Cityworks by Azteca to maintain inventory and infrastructure as well as a work order system. This is the annual update and software support fee for fiscal year 20/21.

- 1 – 2 desktop license renewal and support
- 2 – 1 floating license renewal and support
- 3 – 1 storeroom license renewal and support
- 4 – 5 server PLL pack license renewal and support
- 5 – 5 PLL mobile license renewal and support
- 6 – eURL license renewal and support for website integration

It is staff's recommendation that the Trustees approve the maintenance renewal with Azteca Systems, Inc. with APWA paying \$30,000.00 and the City of Ardmore paying \$9,000.00 for a total amount of \$39,000.00 for the renewal period of 7/1/20 to 6/30/21. This is a budgeted item for fiscal year 20/21 and Azteca is a sole source provider.

Respectfully submitted,



Robert Newell  
Director of Information Technology

Reviewed by:                     JD Spc



# Invoice

## Azteca Systems, LLC

11075 South State Street, #24  
Sandy, UT 84070  
Phone: 801-523-2751 | Fax: 801-523-3734  
billing@cityworks.com

Date: 5/11/2020  
Invoice #: INV2301  
Acct. No.: C10023  
Due Date: 6/10/2020  
PO #:

### Bill To

Ardmore (OK), City of  
PO Box 249  
23 South Washington  
Ardmore OK 73402  
United States

### Ship To

Ardmore (OK), City of  
United States

Item	Start Date	End Date	Amount
Server AMS Standard ELA	7/1/2020	6/30/2021	30,000.00
PLL Workgroup Standard Starter 5-Pack	7/1/2020	6/30/2021	9,000.00
PLL Native Mobile Apps License	7/1/2020	6/30/2021	0.00
Storeroom ELA License	7/1/2020	6/30/2021	0.00
eURL ELA License	7/1/2020	6/30/2021	0.00
Equipment Checkout ELA License	7/1/2020	6/30/2021	0.00
Contracts ELA License	7/1/2020	6/30/2021	0.00
Cityworks for Excel ELA License	7/1/2020	6/30/2021	0.00
AMS Native Mobile Apps ELA License	7/1/2020	6/30/2021	0.00
AMS Respond ELA License	7/1/2020	6/30/2021	0.00
Cityworks Analytics for AMS	7/1/2020	6/30/2021	0.00
Respond PLL License	7/1/2020	6/30/2021	0.00
Web Hooks	7/1/2020	6/30/2021	0.00
Workload	7/1/2020	6/30/2021	0.00

**Total** 39,000.00  
**Amount Due** \$39,000.00

Remit Payment To:  
Azteca Systems, LLC  
FEIN: 81-3929341

By Check:  
11075 South State Street, #24  
Sandy, UT 84070

Electronic Instructions:  
Bank: ZB, N.A. dba Zions Bank  
Account #: 982578163  
ABA/Routing Number: 124000054  
SWIFT Code: ZFNBUS55

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 4840  
Meeting Date June 1, 2020

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

Re: Request to approve quote from Pipeline Analysis for the  
Condition Assessment and Remedial Measures for I/I  
Reduction in Basins 10 and 11

Dear Trustees:

Attached is a contract in the amount of \$199,977.55 from Pipeline Analysis. This contract is for the Condition Assessment and Remedial Measures for I/I Reduction in Basins 10 and 11. This project will include but not limited to the inspection of 712 manholes, inspection and smoke testing 208,705 linear feet of sewer line as well as a final report outlining recommendations for Basins 10 and 11. This project is in the current fiscal year's budget in the Sewer Collection Department.

It is my recommendation to approve the contract from Pipeline Analysis for the Condition Assessment and Remedial Measures for I/I Reduction in Basins 10 and 11 in the amount of \$199,977.55.

Respectfully submitted,



Shawn Geurin, Utilities Director

Reviewed by: \_\_\_\_\_

APWA Manager

