

**AGENDA OF A MEETING OF THE TRUSTEES
OF
THE ARDMORE PUBLIC WORKS
AUTHORITY
HELD ON 04/15/2019 AT 7:00 PM IN THE
COMMISSION CHAMBERS AFTER REGULAR
CITY COMMISSION MEETING**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**
- 4. APPROVE MINUTES**
 - 4.A. Ardmore Public Works Authority Regular Minutes
of the Regular Meeting of March 18, 2019**

Documents:

[APWA MINUTES 03-18-19.PDF](#)

- 5. REGULAR BUSINESS**
 - 5.A. AGREEMENT(S)**
 - 5.A.1. Agreement 1**

**Consideration and Possible Action on an Increase to the Cost
of Services Study Consulting Services Agreement between
the City of Ardmore and C.H. Guernsey for Additional Work
Performed in the Total Amount of \$3,383.13
(Shawn Geurin, Director of Utilities)**

Documents:

[AGREEMENT 1.PDF](#)

- 5.A.2. Agreement 2**

**Consideration and Possible Action on Howard Construction
Inc. to Repair Filter No. 1 located at the Water Treatment Plant**

**in the Total Amount of \$47,000.00
(Shawn Geurin, Director of Utilities)**

Documents:

[AGREEMENT 2.PDF](#)

5.A.3. **Agreement 3**

**Consideration and Possible Action on Howard Construction
Inc. to Repair Filter No. 3 located at the Water Treatment Plant
in the Total Amount of \$47,000.00
(Shawn Geurin, Director of Utilities)**

Documents:

[AGREEMENT 3.PDF](#)

6. **ADJOURN**

**MINUTES
OF
A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
MARCH 18, 2019 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis	Chairman
	Keith King	Vice-Chairman
	Martin Dyer	Trustee
	John Moore	Trustee
	Doug Pfau	Trustee
	J.D. Spohn	Manager
	Ken Campbell	Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRMAN

Chairman Ellis called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Dyer and seconded by Trustee Moore to approve the agenda as written.

Ayes:	Dyer, Moore, Pfau, King, Ellis
Nays:	None

4. APPROVE MINUTES

Motion was made by Trustee Moore and seconded by Trustee Pfau to approve the minutes of the Ardmore Public Works Authority Regular Meeting of December 3, 2018 as written.

Ayes:	Dyer, Moore, Pfau, King, Ellis
Nays:	None

5. REGULAR BUSINESS

A. BID(S)

1. Consider and Take Action on Approval of the Bid Received from Clean Earth of AL for the Household Hazardous Waste Collection Event in a Per Unit Price to Not Exceed the Total Amount of \$30,000.00

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that three (3) bids were opened on February 25, 2019 for services to conduct a Household Hazardous Waste Event. The bid is for the successful contractor to assist in the planning and organizing of the event, providing a training program for the volunteers and all Ardmore Public Works Authority personnel that participate, supplying adequate staff for the Household Hazardous Waste Collection Event, and to be responsible for the packaging, transporting, and disposal or recycling of the household pollutants collected. Please find attached a copy of the bid tab received with the proposals. This is a unit price bid. The final cost will be determined after the event and the totals of waste collected have been calculated according to the unit prices in the attached bid tab. This project is budgeted in the current fiscal year budget in the Operation Pride Department in the amount of \$30,000.

Motion was made by Vice-Chairman King and seconded by Trustee Pfau to approve the bid received from Clean Earth of AL for the Household Hazardous Waste Collection Event in a per unit price to not exceed the total amount of \$30,000.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

B. AGREEMENT(S)

1. Consider and Take Action on Approval of a One (1) Year Contract Extension with Insituform for the Rehab and Repair of Water and Wastewater Infrastructure

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that staff requests approval of a one (1) year contract extension with Insituform for the rehab and repair of water and wastewater infrastructure. This will be the third and final extension allowed under this contract. Both the Sewer Collection and Water Distribution Departments budget money to utilize this contract.

Motion was made by Trustee Dyer and seconded by Trustee Pfau to approve a One (1) Year Contract Extension with Insituform for the rehab and repair of water and wastewater infrastructure

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

2. Consider and Take Action on Approval of Work Order No. 12 from Insituform for the Repair and Rehab of Sewer Line Projects in the Total Amount of \$1,782,739.00

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that staff requests approval of Work Order No. 12 received from Insituform based on the Maintenance Contract unit pricing for the repair and rehab of various sewer line projects in the amount of \$1,782,739.00. This project is funded in the current Sewer Collection Department Budget.

Motion was made by Trustee Moore and seconded by Trustee Dyer to approve Work Order No. 12 from Insituform for the repair and rehab of sewer line projects in the total amount of \$1,782,739.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

3. Consider and Take Action on Approval for Feral Howard Construction to Repair Filter No. 1 located at the Water Treatment Plant in the Total Amount of \$44,000.00

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that staff requests approval to authorize Feral Howard Construction to repair Filter No. 1 at the Water Treatment Plant in the amount of \$44,000.00. The Water Treatment Plant has money budgeted this current fiscal year for repairs such as this.

Motion was made by Trustee Dyer and seconded by Trustee Pfau to approve for Feral Howard Construction to repair Filter No. 1 located at the Water Treatment Plant in the total amount of \$44,000.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

4. Consider and Take Action on Approval for Feral Howard Construction to Repair Filter No. 3 located at the Water Treatment Plant in the Total Amount of \$44,000.00

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that staff requests approval to authorize Feral Howard Construction to repair Filter No. 3 at the Water Treatment Plant in the amount of \$44,000.00. The Water Treatment Plant has money budgeted this current fiscal year for repairs such as this.

Motion was made by Trustee Dyer and seconded by Trustee Moore to approve for Feral Howard Construction to repair Filter No. 3 located at the Water Treatment Plant in the total amount of \$44,000.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

5. Consider and Take Action on Approval for Payment to Evans Enterprises for the Repair of an Ebara Pump located at the Wastewater Treatment Plant in the Total Amount of \$33,015.79

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that staff requests approval to authorize payment to Evans Enterprises for the repair of an Ebara Pump at the Wastewater Treatment Plant in the amount of \$33,015.79. The Wastewater Treatment Plant has money budgeted this current fiscal year for repairs such as this.

Motion was made by Vice-Chairman King and seconded by Trustee Pfau to approve the payment to Evans Enterprises for the Repair of an Ebara Pump located at the Wastewater Treatment Plant in the total amount of \$33,015.79.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

6. Consider and Take Action on Approval of Payment to Evans Enterprises for the Repair of a Harmonic Drive at the Water Treatment Plant in the Total Amount of \$48,990.00

A presentation was made by Shawn Geurin, Director of Utilities, to the Trustees. He stated that staff requests approval to authorize payment to Evans Enterprises for the repair of a Harmonic Drive at the Water Treatment Plant in the amount of \$48,990.00. The Water Treatment Plant has money budgeted this current fiscal year for repairs such as this.

Motion was made by Trustee Pfau and seconded by Trustee Moore to approve the payment to Evans Enterprises for the repair of a Harmonic Drive at the Water Treatment Plant in the total amount of \$48,990.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

6. ADJOURN

Motion was made by Vice-Chairman King and seconded by Trustee Pfau to adjourn from this meeting.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 4389
Meeting Date April 15, 2019

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to increase Cost of Services Study Consulting
Services Agreement with C.H. Guernsey

Dear Trustees:

Staff is requesting an increase for the Cost of Services Study Consulting Services Agreement with C.H. Guernsey for additional work performed in the amount of \$3,383.13. Funds for this agreement are in the current fiscal year budget under the Water Distribution Department.

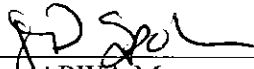
Staff recommends the approval of an increase to the Cost of Services Study Consulting Services Agreement with C.H. Guernsey for additional work performed in the amount of \$3,383.13.

Respectfully submitted,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 4390
Meeting Date April 15, 2019

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to authorize Howard Construction Inc. to repair
Filter No. 1 at the WTP

Dear Trustees:

Staff is requesting to authorize Howard Construction Inc. to repair Filter No. 1 at the WTP in the amount of \$47,000.00. The Water Treatment Plant has money budgeted this current fiscal year for repairs such as this.

Staff recommends the authorization of Howard Construction Inc. to repair Filter No. 1 at the WTP in the amount of \$47,000.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 4391
Meeting Date April 15, 2019

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to authorize Howard Construction Inc. to repair
Filter No. 3 at the WTP

Dear Trustees:

Staff is requesting to authorize Howard Construction Inc. to repair Filter No. 3 at the WTP in the amount of \$47,000.00. The Water Treatment Plant has money budgeted this current fiscal year for repairs such as this.

Staff recommends the authorization of Howard Construction Inc. to repair Filter No. 3 at the WTP in the amount of \$47,000.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager